

# MERCER UNIVERSITY CATALOG 2005-2006



## CECIL B. DAY CAMPUS

**Southern School of Pharmacy  
Atlanta, Georgia**

[www.mercer.edu/pharmacy/](http://www.mercer.edu/pharmacy/)



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# Southern School of Pharmacy

## Academic Calendar

	<b>Fall Semester 2005</b>
Dean's Welcome/White Coat Ceremony (New Students)	August 16
Orientation/Fee Payment (New Students)	August 17
Registration/Fee Payment (Returning Students)	August 17 - 23
First Day of Class	August 18
Drop/Add Period	August 18 - 24
Late Registration (\$25 Late Fee)	August 24
Labor Day Holiday	September 5
Open House for Prospective Students	September 22
PCAT Review	October 1
Honors Day Luncheon	October 26
Early Registration for Spring Semester 2006	November 8 - 10
Thanksgiving Holiday	November 23 - 25
Fourth Professional Year Grades Due	November 30
Last Day of Class	December 9
Last Exam Day	December 12
Grades Due	December 15, Noon

	<b>Spring Semester 2006</b>
First Day of Class	January 9
Registration/Fee Payment	January 9 - 13
Drop/Add Period	January 9 - 13
Career and Interview Day	January 12
Late Registration (\$25 Late Fee)	January 13
Martin Luther King, Jr. Holiday	January 16
Spring Semester Break	March 18 - 26
Classes Resume	March 27
Early Registration for Summer and Fall Semesters 2006	April 11 - 13
Good Friday Holiday	April 14
COS Spring Picnic	April 21
Fourth Professional Year Grades Due	May 3, Noon
Last Day of Class	May 5
Pinning Ceremony	May 5
Commencement	May 6
Last Exam Day	May 8
Grades Due	May 12, Noon

	<b>Summer Semester 2006</b>
<b>Session I</b>	
First Day of Class	May 15
Registration/Fee Payment	May 15 - 18
Drop/Add Period	May 15 - 19

Late Registration (\$25 Late Fee)	May 19
Last Day of Class	June 21
Final Examinations	June 22 - 23
Grades Due	June 28, Noon

**Session II**

First Day of Class	June 26
Registration/Fee Payment	June 26 - 29
Drop/Add Period	June 26 - 30
Late Registration (\$25 Late Fee)	June 30
Last Day of Class	August 2
Final Examinations	August 3 - 4
Grades Due	August 9, Noon

**Session III**

First Day of Class	May 15
Drop/Add Period	May 15 - 18
Registration/Fee Payment	May 15 - 19
Late Registration (\$25 Late Fee)	May 19
Last Day of Class	August 2
Final Examinations	August 3 - 4
Grades Due	August 9, Noon

## Fourth Professional Year Calendar 2005-2006

Summer I

May 16 - June 17

Summer II

June 20 - July 22

Fall I

August 8 - September 9

Fall II

September 12 - October 14

Fall III

October 17 - November 18

Spring I

January 17 - February 17

Spring II

February 20 - March 24

Spring III

March 27 - April 28

Commencement - May 6

# **Cross Registration Application Deadlines for Host Institutions 2005-06**

Fall: July 5

Spring: December 5

Summer (if applicable): May 5

## **Holidays and Special Functions 2005-06**

July 4

September 5

September 22

October 26

November 23 - 27

December 13 - January 8

January 12

January 16

March 18 - 26

April 14

April 21

May 6

May 29

Independence Day Holiday

Labor Day Holiday

Open House for Prospective Students

Honors Day Luncheon

Thanksgiving Break

Holiday Recess

Career/Interview Day

Dr. Martin Luther King, Jr. Holiday

Spring Semester Break

Good Friday Holiday

COS Picnic

Commencement

Memorial Day Holiday

# The University

Founded in 1833 in Penfield, Georgia, Mercer University has grown into one of the South's premier universities. With more than 7,300 students and 1,250 faculty members on campuses in Macon and Atlanta, Mercer is one of the largest Baptist-affiliated institutions in the world. It is the only independent university of its size in the nation to offer programs in liberal arts, business, engineering, education, medicine, pharmacy, law, theology, and nursing. Led by President R. Kirby Godsey, Mercer has been ranked among the leading regional colleges and universities in the South by *U.S. News & World Report* for fifteen consecutive years.

In an educational environment where practical wisdom and compassion prevail, Mercer is motivated by the best in the Baptist tradition – exploring the relationship between faith and learning, and embracing the principles of intellectual and religious freedom. For more than 170 years, young men and women have left Mercer to become influential leaders and doers of great deeds.

Students benefit from Mercer's welcoming atmosphere and small-class learning environment. They learn from a prestigious, yet caring, faculty – not teaching assistants, as found at many universities. Mercer's faculty members, whose credentials come from some of the world's finest academic institutions, are distinguished for both teaching and research. More than ninety percent of the faculty hold doctorates or the highest attainable degrees in their respective fields.

Mercer's reputation is built on its rigorous academic programs, outstanding faculty, and state-of-the-art facilities. Yet tradition plays a key role in the University's unique identity as an institution committed to Judeo-Christian principles.

## University Mission Statement

Mercer University is a church-related institution of higher learning that seeks to achieve excellence and scholarly discipline in the fields of liberal learning and professional knowledge. The University is guided by the historic principles of religious and intellectual freedom, while affirming religious and moral values that arise from the Judeo-Christian understanding of the world.

## University Goals

- To offer undergraduate, graduate and professional programs based upon some strong liberal arts foundation
- To support a highly qualified faculty that is student- and teaching-oriented and is engaged in scholarly research and professional activities
- To foster independent and critical thinking and a continuing interest in learning
- To foster intellectual and spiritual freedom in an environment that encourages tolerance, compassion, understanding, and responsibility

- To offer a variety of intellectual, cultural, recreational, and spiritual activities designed to enlarge capacity for improved judgment and moral, ethical, and spiritual growth
- To encourage the enrollment of qualified persons from diverse backgrounds and situations
- To contribute campus resources, in partnership with other institutions and agencies, to improve the educational, social, and economic development of the community
- To administer services efficiently and effectively to support the University's instructional, research, and public service programs

## University-Wide Assessment

Mercer University conducts a university-wide assessment program to measure student progress toward educational goals, to evaluate academic programs, to improve learning and teaching, and to evaluate institutional effectiveness. Students are active participants in a variety of campus-based assessment activities that focus on attitudes, satisfaction, and academic achievement. It is through student participation in the assessment process that the University can better understand itself and better serve its constituents.

## University History

Mercer University first opened its doors as Mercer Institute on January 14, 1833, at Penfield, Greene County, Georgia. It is named for Jesse Mercer (1769-1841), an eminent Georgian, distinguished Baptist clergyman, and a principal organizer of the Georgia Baptist Convention. Establishment of Mercer Institute was due largely to his leadership and to the exemplary pioneering of Adiel Sherwood, a noted Baptist minister and, later, a faculty member. In 1871, the University was moved from Penfield to Macon, and, two years later, the Law School was established.

Early in the administration of Spright Dowell, which began in 1928, a new charter was approved, and the corresponding reorganization was perfected. Significant growth of the University ensued. Before he retired in 1953 to the position of president emeritus, the plant and property and endowment of the University had been increased more than in all of its previous years. In keeping with this growth, in 1959 the Southern School of Pharmacy merged with Mercer University. The scope of Mercer's Atlanta programs was further extended in 1972 when Atlanta Baptist College merged with Mercer.

Until 1990, three colleges and schools constituted Mercer University Atlanta: the Cecil B. Day College of Arts and Sciences and the Stetson School of Business and Economics, located on the Northeast Campus; and the Southern School of Pharmacy, located on the Downtown Campus. In July of 1991, the Southern School of Pharmacy moved to the Northeast Campus.

In the fall of 1991, the Northeast Campus was redesignated as the Cecil B. Day Campus of Mercer University. The campus is named in honor of Cecil B. Day, Sr., founder of Days Inns. He was a dynamic and creative entrepreneur and a great-hearted business leader whose exceptional humanitarian concern



set the highest standards of corporate responsibility. His Judeo-Christian values and charitable generosity were hallmarks of his character.

The James and Carolyn McAfee School of Theology began offering the Master of Divinity degree program on the Cecil B. Day Campus in August of 1996.

Six units of the University are located in Macon: the College of Liberal Arts, the Walter F. George School of Law, the School of Medicine, the Stetson School of Business and Economics, the Tift College of Education, and the School of Engineering. The Tift College of Education and the Stetson School of Business and Economics also offer degree programs at four community-based regional academic centers in Georgia.

The Georgia Baptist College of Nursing, a long-established institution of nursing education in Atlanta, merged with Mercer University in January of 2001.

The College of Continuing and Professional Studies, established in 2003, offers undergraduate degrees in major career fields at Mercer's Regional Academic Centers and a master's degree in community counseling in Atlanta and at the centers. The College also provides non-credit programs in professional development and community enrichment.

## **The Foundation of Mercer Education: Mercer's Mission, Common Outcomes, and Defining Values**

Consistent with its mission, Mercer University is a community of learning that shapes the minds and spirits of tomorrow's leaders. As a community of learning, Mercer is a student-centered university, committed to the Baptist heritage in higher education. Together, the schools and colleges at Mercer pursue three outcomes they hold in common: *fostering learning, developing character, and preparing leaders.*

These commonly held ideals are rooted in the history of higher education and can be traced to the formative influence of "paideia," the philosophy of education birthed in ancient Greece. Paideia connotes the sort of education that uniquely prepares individuals to lead virtuous and responsible lives within a democratic society. It addresses the character as well as the mind of the learner and celebrates the ideal of educating the whole person. At Mercer, teachers committed to their students, their disciplines, and the vocation of teaching inspire students to share in a passionate quest for knowledge and the wisdom that transforms knowledge into power.

Mercer promotes the principles of free and critical inquiry, excellence in teaching and learning, responsibility for civic engagement, and the importance of diversity and inclusiveness. Consequently, a Mercer education prepares students to expand their horizons, enjoy a "well-stocked mind," find their vocation, establish a high standard of ethics, appreciate the fine arts, and find fulfillment in enriching and improving the lives of others.

# Alumni Association

The Alumni Association is composed of all former students of Mercer University and all Mercer recipients of certificates from the Regional Academic Centers. At the present time, there are over 46,500 active alumni. These Mercerians are located in 50 states and 70 foreign countries.

The purpose of the association is to perpetuate the friendships formed in college days and to foster the causes of education in general and specifically at Mercer University. One of the functions of the association is the promotion of the Annual Alumni Fund, which provides the opportunity for contributions to advance the scholarship and student-aid funds and provides many education "extras" to strengthen the academic program.

The association is organized by chapters in geographical areas and in major professional groups: ministers, attorneys, pharmacists, and teachers. The professional and area groups have annual meetings. The affairs of all alumni are directed by the officers and the executive committees of the groups.

## Cecil B. Day Campus

### Degree Programs

The following degree programs are offered through the colleges and schools on the Cecil B. Day Campus. Three catalogs are published with detailed information concerning these degree programs. One catalog describes the Southern School of Pharmacy, the second applies to the Georgia Baptist College of Nursing, and the third covers all remaining programs.

#### **Southern School of Pharmacy**

Doctor of Pharmacy  
Doctor of Philosophy

#### **Stetson School of Business and Economics**

Bachelor of Business Administration  
Master of Business Administration  
Executive Master of Business Administration

#### **Tift College of Education**

Master of Education  
Specialist in Education

#### **College of Continuing and Professional Studies**

Master of Science in Community Counseling

#### **Georgia Baptist College of Nursing**

Bachelor of Science in Nursing  
Master of Science in Nursing

#### **James and Carolyn McAfee School of Theology**

Master of Divinity  
Doctor of Ministry

## **Special Programs**

### **Atlanta Regional Consortium for Higher Education**

Mercer University is a member of the Atlanta Regional Consortium for Higher Education (ARCHE), a consortium of institutions in higher education in the Atlanta-Athens area. The member institutions are: Agnes Scott College, Atlanta College of Art, Brenau University, Clark Atlanta University, Clayton College and State University, Columbia Theological Seminary, Emory University, Georgia Institute of Technology, Georgia State University, Institute of Paper Science and Technology, Interdenominational Theological Center, Kennesaw State University, Mercer University Atlanta, Morehouse College, Morehouse School of Medicine, Oglethorpe University, Southern Polytechnic State University, Spelman College, the State University of West Georgia, and the University of Georgia.

The consortium conducts inter-institutional programs in education, research, and administrative support. A major emphasis is on inter-library cooperation for sharing of library resources and services. Interdepartmental groups provide support for cooperative academic programs and a visiting scholars program. A cross registration program permits a student at any member institution to register for an approved course at any ARCHE school and receive credit that may be applied to his/her degree program. Tuition costs are paid to the student's home institution. The aim of the program is to enable students to enrich their undergraduate programs by pursuing course-work in areas of study that are not available on their own campuses. To be eligible to participate, a student must have the recommendation of the Associate Dean for Student Affairs and Admissions and the approval of the Coordinator of Cross Registration.

### **English Language Institute**

The Office of International Programs (OIP) is the central administrative unit of international education. The OIP is responsible for study abroad programs, student and faculty exchange programs, international student and scholar services, and the English Language Institute (ELI).

Detailed information on international programs and services that are offered by Mercer University is found in the Cecil B. Day catalog.

### **Campus Facilities**

The Cecil B. Day Campus of Mercer University is located on a superb tract of approximately 300 beautifully wooded acres in northeast Atlanta. The campus is conveniently accessed from two interstate highways, I-85 and I-285. The campus houses the Southern School of Pharmacy, the James and Carolyn McAfee School of Theology, the Georgia Baptist College of Nursing, and elements of the Tift College of Education, the Stetson School of Business and Economics, and the School of Engineering. Located in one of the major growth corridors of Atlanta, the campus is conveniently close to a rapidly growing business and corporate environment, as well as to an expanding population base.

The campus accommodates eight major academic buildings. The Davis Building, Cecil B. Day Hall, the W. O. DuVall Building, and the Student Center

were constructed in 1968. The I.M. Sheffield, Jr. Physical Education Complex was added in 1979, and the Monroe F. Swilley, Jr. Library was occupied in 1983. A building for the Southern School of Pharmacy was constructed in 1991, adjacent to the DuVall Science Building, providing modern laboratories and expanded classrooms. A structure to house the James and Carolyn McAfee School of Theology was completed in December of 1996. Two buildings, which house furnished apartment units for students, faculty, and staff, were completed in August of 2000, and a third residential building was occupied in November of 2001. A newly constructed Georgia Baptist College of Nursing building was occupied in December of 2001. A new academic building, to house the Stetson School of Business and Economics and the Tift College of Education, was occupied in April of 2002.

The buildings are of excellent quality and utility, and the campus is one of considerable beauty and security. Several of the buildings are connected by attractive covered walkways.

### **Davis Administration Building**

The Davis Building houses several components of the Cecil B. Day Campus. The Bursar's Office, the Office of Student Financial Planning, and the Registrar's Office are headquartered in the building. The Office of the President, the Office of the Senior Vice President-Atlanta Campus, and the Atlanta Campus Human Resources Office are also located in the Davis Building. The English Language Institute is on the upper level of the building.

### **Cecil B. Day Hall**

Cecil B. Day Hall, distinguished by its round shape, contains a 300-seat auditorium. The auditorium often features stage productions by local theater groups, as well as performances by some of Mercer University's choral groups and musicians from the College of Liberal Arts Music Department. Previously known as the Fine Arts Building, the structure was renamed "Cecil B. Day Hall" after significant interior and exterior renovation in 1997, which included building a covered walkway connecting the Hall to the Theology Building. The Hall provides a beautiful location for chapel services and programs conducted by the James and Carolyn McAfee School of Theology faculty and visiting ministers and speakers.

### **W. O. DuVall Science Building**

The DuVall Building was remodeled in 1991, prior to the relocation of the Southern School of Pharmacy to the Cecil B. Day Campus. The building now houses the departments of Clinical and Administrative Sciences and Pharmaceutical Sciences, on the first floor; a classroom and conference rooms complete the first floor. Facilities for the Center for Clinical Research, Clinical Laboratory, and additional research laboratories are found on the second floor.

### **Pharmacy Administration/Cafeteria Building**

A portion of the existing Student Center was renovated in 1991 to house the Southern School of Pharmacy's administrative offices, including the Dean's Office, the Office of Student Affairs and Admissions, the Office of Professional

Affairs, and quarters for student organizations. Student mailboxes are located adjacent to the cafeteria. The University Bookstore is also located in this building. A trustees dining room was added to the building in 2003. The Executive Forum programs are sometimes presented here; nationally recognized speakers visit the campus and address the Forum membership and University community.

### **I. M. Sheffield, Jr. Center**

An indoor pool, exercise equipment, and a multi-purpose gymnasium are available in the Sheffield Center. The center's upper-level offices are home to the Campus Student Life, Housing, and Campus Health Care Offices.

### **Monroe F. Swilley, Jr. Building**

Since its completion in 1983, the Swilley Building has been a center of activity for the campus. The Swilley Library is named in honor of the late Dr. Monroe F. Swilley, Jr., one of the founders and the only president of the Atlanta Baptist College, which merged with Mercer University in 1972. The Library, comprised of the top floor and a portion of the first floor, serves the research and information needs of the University's Atlanta programs. The Department of Educational Media is located on the first floor of the Swilley Building. This department supports and facilitates the educational process of the professional and graduate programs on the campus by providing audiovisual support services and utilizing state-of-the-art instructional technology. The Department of Information Technology Services is also located on the first floor of the Swilley Building. Excellent support and assistance is provided for faculty, staff, and students in the area of computer resources. The Southern School of Pharmacy's Drug Information Center is located in the Swilley Building, as well.

### **Southern School of Pharmacy Education and Research Center**

This facility was constructed in 1991 for the Southern School of Pharmacy. The two-story building features two auditorium-style classrooms and a pharmacy care lab. The two larger rooms are equipped with state-of-the-art audiovisual and computer equipment, including: overhead projectors, slide projectors, data capable video projectors, computers, video tape players (both VHS and U-matic formats), satellite feed, remote microphones, and double deck audiotape recorders. Faculty members may utilize remote controls to command all functions as well as various lighting settings for the rooms. The Pharmacy Building also features facilities for the drug research unit and the pharmaceuticals, chemistry, and clinical analysis laboratories. The Tull Foundation of Atlanta provided a \$250,000 challenge grant for the teaching and research center. National Data Corporation of Atlanta provided the computers for the dispensing laboratory. The building was dedicated in April of 1992.

### **James and Carolyn School of Theology Building**

On February 6, 1996, the James and Carolyn McAfee School of Theology broke ground for its new building. The 30,000 square-foot, two-story building was completed in December of 1996. The design of the new building says a great deal about the character of the school: the James and Carolyn McAfee

School of Theology is accessible; it intentionally emphasizes community and worship; and it makes use of the latest technology in an effort to prepare students for ministry in a changing society. The building is wired with state-of-the-art fiber optic cable, and each of the seven classrooms has telephone, video, and computer outlets. A mobile computer projection unit allows teachers to connect classes with persons, churches, and Internet resources around the state and around the world. The dean's suite, faculty, and admissions offices are visible through glass walls on both sides of the lobby. The school's student and faculty lounge is located in the center of the building to maximize collegial and mentoring relationships between students and faculty. The classroom wing of the building is attached by a covered walkway to the Cecil B. Day Hall, which serves as the worship center for the McAfee School of Theology.

Offices for the Cooperative Baptist Fellowship occupy the second floor office space. This group will share the building with the School of Theology for five years.

In April of 1997, Mercer's Theology School was named in honor of Board of Trustees Chairman James McAfee and his wife, Carolyn.

### **Atlanta Campus Apartments**

With the construction of apartment units, the Atlanta campus moved towards establishing a residential community. Two buildings, which together consist of forty units that accommodate one hundred occupants, were completed in August of 2000. A third apartment building was completed in November of 2001. It houses 84 additional individuals. Students, faculty, and staff may lease furnished one-, two-, or four-bedroom apartments. The units come equipped with local telephone service and computer ports with Internet access. A laundry room and a study room are located on the ground floor of each building. The Campus Student Affairs Office handles administrative supervision of the campus apartments.

### **Monroe F. Swilley, Jr. Library**

"Learning happens here" is both the motto and the vision of the Monroe F. Swilley, Jr. Library. The library is a place, both real and virtual, for students at the Cecil B. Day Campus of Mercer University to pursue their research needs.

Built in 1982, the library holds approximately 150,000 books (16,000 of which are digital), 1.9 million microforms, 800 print journals, and 3,500 full-text electronic journals. These materials, plus videos, CD's, and DVD's, support the campus's programs in business, counseling, education, English as a second language, nursing, pharmacy, and theology.

For materials that are inaccessible locally or online, the library may borrow items from Mercer University's other libraries through BEARNET, the campus's integrated library system. Additionally, the library offers an interlibrary loan service through a network of national and international libraries, via Internet connections. The Swilley Library also belongs to the Atlanta Regional Consortium for Higher Education, a metro-area consortium of twenty-five educational institutions that share interlibrary loan and interlibrary use privileges. The library's other memberships include those in the Atlanta Health Sciences Libraries

Consortium, the Georgia Interactive Library Network, the American Theological Library Association, and the American Library Association.

The library has both hard-wired and wireless networks for use by students and faculty who have their own laptops or who wish to check out one of the library's laptops. For group work, students may check out one of twenty group study rooms equipped with white boards and laptop connections. The library has one multimedia seminar room with computer projection equipment that graduate students may reserve if that equipment is needed.

Liaison librarians work with each college that is supported academically by the library. The liaisons offer customized library instruction in regular classrooms or in the Dr. Jean Hendricks Library Classroom, which is fully equipped and located on the lower level of the library. Liaisons specialize in reference work in their subject areas and often develop web pages to facilitate work on college assignments in those areas. Liaisons also work to build the library's print and electronic collections collaboratively with the faculty of each college. Liaisons frequently serve as adjunct faculty in the colleges.

The library is a cultural gathering point on campus, as well as a center of learning. Many students choose to study in the "Quiet Zone" on the lower level, surrounded by the quarterly art exhibits hanging in the Brown Art Gallery. Displays and exhibits from the library's Special Collections and Archives are scattered throughout the building. Special Collections and Archives itself is open by appointment only.

The library has seating for 350 students and is open eighty-six hours per week. "After-hours" study is available virtually by use of the library's 120+ databases, or in the new after-hours study hall in the cafeteria.

## **Educational Media**

The Department of Educational Media serves as a support service for classroom teaching. The department functions as a production unit, as well as a campus-wide distribution center for audiovisual equipment and support materials. These goals are accomplished through faculty training in the use of instructional technologies; producing, identifying, purchasing, and borrowing audiovisual materials supportive of appropriate content areas; and assuring equipment distribution for incorporation of media as tools of instruction and presentation.

Mercer University's Cecil B. Day Campus and the Southern School of Pharmacy are very aggressive in applying technology to education. The campus has data/video production systems installed throughout the campus, and several mobile data projection units and playback systems. Faculty in the Southern School of Pharmacy regularly use computer-based audiovisual lecture support systems. Some courses have didactic lectures produced by faculty on CD-ROMs. Student services include audiovisual support for presentations, including transparencies, slides, video, and computer-generated graphics. Students are encouraged to develop and utilize audiovisuals for their oral presentations.

A video studio and an Instructional Media Support Lab serve faculty and students. The Instructional Media Support Lab houses full-page scanners, a slide scanner, a computer to video converter, a computer imaging system for slides, iMacs, digital cameras, and a high resolution color printer. Services are

available for faculty for locating off-campus holdings of audiovisual resources. Consultation and training in the use of instructional technology are provided for groups and on a one-to-one basis.

All required pharmacy classes are audiotaped and digitized. These audiotapes are available for checkout (for listening and duplication) at the Swilley Library's circulation desk. High-speed audiotape duplicators and a video duplication system are available for student and faculty use. Digitized files are available from the Educational Media Services website ([www.mercer.edu/edmedia](http://www.mercer.edu/edmedia)). Faculty use an audience response system in the large lecture halls.

Communication Skills for Pharmacists is a first-professional-year pharmacy course in which the entire class participates in role-playing sessions that take place in six video camera equipped Patient Counseling Labs. Additionally, first-year pharmacy students are oriented to the services available from the Department at the beginning of each fall semester.

The Wooten Auditorium is located within the Department and is frequently used by the Pharmacy School, other campus programs, and visiting business groups because of its presentation capabilities. The auditorium has several audio-visual capabilities, with a remote control pad to select all settings. A satellite system (C-Band) for receiving nationally broadcast programming and teleconferences is available to faculty for down-link services. A videoconferencing system is available for faculty use and is housed in the studio.

## Technology Support Services

The mission of Technology Support Services is to support, develop, and maintain Mercer University's information technology environment in support of the University's endeavors and to provide leadership in the application of information technology and computer support.

**Student Help Desk.** All Mercer students can access technical support by calling the student help desk support line. A technical support representative will address support issues via the phone or log a work order request when necessary.

**Electronic Mail.** All students have access to electronic mail accounts maintained on University minicomputers. The minicomputers may be accessed from computer lab PCs via the campus network or from home and office computers via dial-in modems or the Internet. These accounts support communication between students, faculty, and staff. Students can also communicate with anyone on the Internet through e-mail. E-mail accounts of enrolled students are terminated if left unused more than 270 days. Mercer provides e-mail accounts to alumni, as well.

**Internet-based Information Systems.** Mercer has access to the Internet, a world-wide network of computers, through Internap Corporation. Students have access to a full range of Internet tools, such as the World Wide Web, Telnet, and FTP. Mercer University has an established World Wide Web server and is involved in funded research to develop on-line instructional systems using the web. You can visit Mercer's home page at <http://www.mercer.edu>.



**Educational Use of Information Technology.** Mercer's Cecil B. Day Campus and the Southern School of Pharmacy are very aggressive in applying technology to education. The campus has video and data projection systems in three classrooms and one theater, and has several mobile data projection units and video playback systems. Faculty in the Southern School of Pharmacy regularly use computer-based lecture support systems. Students use computers to develop and deliver in-class presentations, and use multimedia, CD-ROM, and Internet-based systems to complete class assignments.

### **Instructional Technology Center**

The ITC staff provides instruction for faculty, staff, and students in WebCT, Mercer's course management system; the Microsoft Office Suite; web page development; and in a variety of other applications, both in regularly scheduled learning events and one-on-one sessions. The staff also consults with faculty in integrating technology into course development, both in face-to-face environments and online environments. We assist faculty in developing technology-rich, learner-engaging course content to be integrated into any courses. The Instructional Center, operated by the ITC, is located in Swilley 109.

The ITC operates one open-access student computer lab in Room 110 of the Swilley Library Building. This lab is equipped with computers running the Microsoft Windows Operating System. Each computer contains the Microsoft Office Suite, web browsers, e-mail access, and other applications.

**Computer Labs.** Mercer University's Cecil B. Day Campus has several additional computer laboratories for use by students. These computer labs are operated by academic departments. The University has equipped the labs with networked PCs running Microsoft Windows. The application suite consists of Microsoft Word, Microsoft Excel, Microsoft Access, and Microsoft PowerPoint. Additional course-specific software may be available during certain semesters. High-speed laser printing is available from all lab PCs via the network. Lab hours are posted outside the computer labs. The labs are closed on all University holidays.



# Southern School of Pharmacy

## History

The Southern School of Pharmacy had its beginning in 1903 as an independent college in Atlanta. The original charter was granted to Dr. R.C. Hood, Dr. Edward Eberhart, and Dr. Hansell Crenshaw, all outstanding leaders in the fields of medicine and pharmacy.

In 1938, the school was transferred from private ownership to the control of a board of trustees and was operated on this basis until July of 1959, when a merger with Mercer University was consummated. Throughout its long history, the school has developed a tradition of excellence and a reputation for producing outstanding leaders in the profession of pharmacy, not only in the State of Georgia but throughout the country.

In September of 1981, the Southern School of Pharmacy became the first pharmacy school in the Southeast and the fifth in the nation to offer the Doctor of Pharmacy (Pharm.D.) as its sole professional degree.

## Mission Statement

The Southern School of Pharmacy of Mercer University seeks to prepare its graduates to provide pharmaceutical care and thereby assure the safe and effective use of medications for the benefit of their patients and society.

### **To achieve this mission, the School of Pharmacy:**

- Provides an education of superior quality to its students.
- Demonstrates a caring and responsive attitude toward all constituents.
- Adheres to the values found and supported in the University's Judeo-Christian heritage, while respecting the pluralistic values of our society.
- Provides an environment where students can participate in active learning, and develop critical thinking and problem solving skills.
- Provides an environment that fosters innovation, creativity, the pursuit of intellectual curiosity, and a commitment to lifelong learning.
- Supports a highly qualified faculty in their pursuit of teaching, scholarly activity, and service, in recognition that these activities are integral components of continuing professional growth.
- Prepares graduates to assume leadership roles in their communities and profession.
- Provides postgraduate education, including graduate programs, residencies, fellowships, and certificate programs.
- Provides resources that will enhance the personal and professional growth of students, faculty, and staff, and that will foster a positive and continuing relationship with alumni.

## **Vision**

The Southern School of Pharmacy will be recognized nationally for outstanding contributions, in teaching, service, and research, to pharmacy education.

## **Core Values**

The Southern School of Pharmacy bases its educational program and position in the pharmacy community upon certain core values. The core values of the school are excellence, integrity, caring, innovation, learning, professionalism, and commitment.

## **Profile of the Graduate**

The Pharm.D. graduate of the Mercer University Southern School of Pharmacy will be able to:

- Deliver pharmaceutical care based on sound scientific knowledge.
- Solve problems and think critically.
- Effectively counsel patients.
- Educate the public and health care professionals.
- Identify, resolve, and prevent adverse drug reactions, in order to protect the public.
- Monitor therapeutic outcomes.
- Effectively manage resources, based on sound financial knowledge and administrative skills.
- Adhere to state and federal laws regulating the practice of pharmacy.
- Adhere to professional and ethical standards of conduct.
- Participate in professional organizations.
- Proactively address changes in the health care delivery system.
- Pursue lifelong learning.

## **Accreditation**

The Southern School of Pharmacy's Doctor of Pharmacy degree program is accredited by the Accreditation Council for Pharmacy Education, 311 West Superior Street, Suite 512, Chicago, IL 60610; phone, 312/664-3575 or 800/533-3606; fax, 312/664-4652. The school is a member of the American Association of Colleges of Pharmacy. Mercer University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award bachelor's, master's, and doctor's degrees. Inquiries may be referred to the Southern Association of Colleges and Schools, Commission on Colleges, 1866 Southern Lane, Decatur, Ga. 30033-4097; telephone, (404) 679-4500; fax, (404) 679-4558; website, [www.sacscoc.org](http://www.sacscoc.org).

## Campus Life

Mercer University recognizes the significant role of students in institutional decision-making. Students in the University's schools and colleges serve with faculty and staff on many committees. Various student government organizations serve as the voice of the students and are liaisons with the administration and faculty.

With an enrollment of 575 students, the Southern School of Pharmacy is small enough to achieve an integration of high academic standards and attention to the individual student. The campus atmosphere is comfortable, as well as challenging. Eighty-five percent of the student body is drawn from outside the metropolitan Atlanta area; Georgia residents comprise 60% of students enrolled. Students from twenty-five states and eight foreign countries attend the School of Pharmacy.

The average age of an entering Doctor of Pharmacy student is 24, with ages ranging from 19 to 53. The student body is diverse. Minority enrollment accounts for 30 percent of the student body. Seventy-five percent of students enrolled are female.

Students at the Southern School of Pharmacy are encouraged to cultivate involvement in professional organizations and extracurricular activities while enrolled. A variety of student organizations are available:

**Academy of Managed Care Pharmacy (AMCP), Student Chapter.** The mission of the student chapter of the Academy of Managed Care Pharmacy is to encourage education, development, and promotion of the principles and practices of managed care pharmacy. The Mercer chapter was founded in 1997. All Pharm.D. candidates, residents, fellows, and graduate students at Mercer are eligible for membership.

**American Pharmacists Association (APhA) Academy of Students of Pharmacy (ASP).** Membership in the Student Chapter of the American Pharmacists Association is open to all students of the School and is encouraged to promote professional unity. Its purpose is to provide the pharmacy student/pharmacist with a forum to express his/her views concerning pharmacy and to insure that he/she has a voice in determining the future directions that the profession will take. Members keep abreast of professional information through meetings, by reading and discussing the bulletins issued from the Washington headquarters of the association, and by reading the Journal of the Association, which each member receives. Many members also attend regional and national conventions, which place them in contact with peer practitioners.

Student members of ASP also receive membership in the Georgia Pharmacy Association (GPhA). In conjunction with the Academy of Students of Pharmacy, students have an opportunity to discuss both national and local issues pertaining to pharmacy. Members are encouraged to read the various state publications and to participate in the activities of the parent organization. GPhA and the national organization, APhA, strive to provide representation for pharmacists in all practice settings.

**American Society of Consultant Pharmacists (ASCP), Student Chapter.**

Also known as America's Senior Care Pharmacists, this organization is dedicated to the advancement of the practice of pharmaceutical care for the senior population and for people with chronic illnesses. The year of 2000 marked the first year for the ASCP student chapter at Mercer. All Pharm.D. students, residents, fellows, and graduate students are welcome to join.

**Georgia Society of Health-System Pharmacists (GSHP), Student Chapter.**

The Student Chapter of the Georgia Society of Health-System Pharmacists is an affiliate of the Georgia Society of Health-System Pharmacists, which was formed to provide opportunities for pharmacy students to become informed about institutional pharmacy practice; to encourage post-graduate involvement in pharmacy organizations; and to provide a forum for interchange of information among students interested in institutional practice. Student members of GSHP also receive membership in the American Society of Health-System Pharmacists (ASHP). ASHP is a pharmacy association that places emphasis on the hospital pharmacy practice setting, as well as clinical pharmacy and pharmaceutical care. This organization is responsible for accrediting pharmacy residency programs. Many pharmacy students plan to extend their training beyond the Doctor of Pharmacy level by completing one or more residencies.

**National Community Pharmacists Association (NCPA), Student Chapter.**

This organization is dedicated to preserving the practice of independent community pharmacy. The Mercer Chapter of the American College of Apothecaries (ACA) was chartered in 1978 as the first student chapter. In 1991, the Mercer chapter became the first combined ACA/NARD (National Association of Retail Druggists) chapter. In 1996, the chapter adopted the NCPA name. All students are encouraged to become members and participate in activities that include visiting local independent community pharmacies; providing community health services; and bridging the gap between the academic and practical aspects of pharmacy. Members are kept aware of current topics in the practice of pharmacy through numerous publications from the parent organization.

**Student National Pharmaceutical Association (SNPhA).**

The Student National Pharmaceutical Association is an educational and service association of students who are concerned about pharmacy issues, professional development, and the emphasis on minority representation in pharmacy and other health-related professions. The Mercer chapter was chartered in 1982 with the expressed purpose to plan, organize, coordinate, and execute programs geared toward the improvement of health, education, and the social environment of minority communities.

**Council of Students (COS).**

The Council of Students is an organization of elected professional pharmacy students working for the furtherment of existing programs, which were set forth by the preceding councils, and for the attainment of various new goals set forth by the present council. Its objectives include establishing two-way communication, expressing views on

pharmaceutical education, between students and educators. The council strives to promote and perpetuate the professionalism of pharmacy in all endeavors, with adherence to the principles of ethical practice in all fields of pharmacy. COS is available to students for consultation and advice, when needed, and endeavors to consider all student opinions. All students of the Southern School of Pharmacy are included in the student body organization. The Council meets twice a month and acts as the official voice of the student body.

**Inter-Fraternity Council (IFC).** The Inter-Fraternity Council, consisting of three members from each of the professional pharmaceutical fraternities on the campus, is the student regulatory body for all member fraternities at the School. Its purpose is to provide for the general welfare; promote scholastic, professional, social, and recreational activities; and to insure the cooperation of its member fraternities. The IFC also acts to interpret the fraternity system of this school to the administration, faculty, and community, in order that the fraternities function in an atmosphere of healthy approval from school authorities and the general public.

**Kappa Epsilon.** Kappa Epsilon is a national pharmacy fraternity for women, which was founded at the State University of Iowa, in Iowa City, in 1921. The Alpha Delta Chapter was installed at the Southern School of Pharmacy in May of 1960. Kappa Epsilon was organized to advance scholarship among female students of pharmacy, to foster a professional consciousness, and to provide a bond of lasting loyalty, interest, and friendship.

**Kappa Psi Pharmaceutical Fraternity.** The Kappa Psi Pharmaceutical Fraternity was founded in 1879. It seeks to improve the moral, ethical, and scholastic standards of its members. The Gamma Psi Chapter was chartered at the Southern School of Pharmacy in 1953. In addition to sports participation and social activities, the chapter sponsors projects for the betterment of the School.

**Phi Delta Chi Fraternity.** The Phi Delta Chi Fraternity was founded in 1883. It strives to promote professionalism, scholarship, and brotherhood among its members, and to foster the advancement of the profession of pharmacy. The Alpha Rho Chapter was chartered at the Southern School of Pharmacy in 1951. The chapter participates in sports, social activities, and special local, state, and national projects, and encourages professional and fraternity achievements through the presentation of awards to outstanding members and other students each year.

**Christian Pharmacists Fellowship International.** CPFI is an interdenominational organization that provides an opportunity for students and faculty to meet and help each other deal with problems that they face in and/or outside school. A variety of speakers are presented at meetings, including ministers from local churches, pharmacists, faculty members, and students. The regularly scheduled fellowship gatherings are open to all students, staff, and faculty.

**Phi Lambda Sigma.** Phi Lambda Sigma Pharmacy Leadership Society was organized at Auburn University in March of 1965 to recognize those individuals in the student body who, through leadership and conscientious service, have contributed to the professional advancement of pharmacy. The second chapter was established at Samford University in March of 1971, and the third, Gamma Chapter, was established in January of 1974 at Mercer University's Southern School of Pharmacy. Requirements for membership are based on leadership and service to the school and the profession.

## Student Services

Advisement and guidance are available to all students through the cooperative efforts of the faculty and administrative staff. The Associate Dean for Student Affairs and Admissions is always available to discuss any academic or personal problems that may arise.

Faculty members are an excellent resource for information on the vast array of career opportunities for Pharm.D. graduates. Their extensive education and training make them valuable guides when selecting an area of practice. In addition, over 300 adjunct faculty serve as preceptors on pharmacy practice experiences.

The Career and Interview Day Program is coordinated by the Office of Student Affairs and Admissions. This event offers an opportunity for fourth-professional-year students to interview for employment positions prior to graduation, and for P1, P2, and P3 students to gain exposure to diverse career options.

## Counseling Services

Professional counseling services are offered free of charge to students enrolled at the Cecil B. Day Campus of Mercer University. Mental health counselors are available to help individuals who may be experiencing stress caused by the social and academic pressures of being a student. Counseling services also offer confidential assistance with many other issues, including—but not limited to—depression, anxiety, chemical dependence, marital discord, interpersonal relationships, and self-esteem.

## Campus Health Care Services

This office is staffed by a physician director, a family nurse practitioner, and registered nurses, who can perform an assessment of a problem and either treat the problem or refer the student to a specific off-campus physician. Care of the student is coordinated by the physician, the nursing staff, and the student's insurance company.

The Campus Health Care Service is not a substitute for private health insurance coverage, which is **required** of all pharmacy students. This program is an on-campus program and is not available during times of non-enrollment (i.e., summer break, semester break) except for students enrolled in fourth-year practice experience or for students covered under the **annual** student health insurance policy.

Please address any questions or concerns to the Nurse Practitioner / Supervisor of Campus Health Care Services.



## **Special Programs/Centers**

### **Indian Health Service Program**

Students who have maintained a GPA above 2.75 may elect to complete a five-week ambulatory medicine pharmacy practice experience with the Indian Health Service during their fourth professional year. Students will be involved in patient counseling; calculation of individualized drug doses for clinic and hospital patients; management of stabilized chronic disease patients by drug therapy protocols; and working as members of the health care team with IHS pharmacists, physicians, and nurses. Current sites are in San Carlos, Keams Canyon, and Parker, Arizona, and Gallup, New Mexico. The IHS provides lodging and some meal expenses.

### **International Pharmacy Program**

This program is designed to provide an elective five-week practice experience in one of the approved sites, such as Australia, New Zealand, Japan, England, Scotland, Denmark, Norway, or the Bahamas. Students will study the health care system of the host community to determine the differences in pharmacy practice, governmental influences, and education, as compared to the United States. These objectives also allow a student to gain personal experience and growth from living and practicing in another country, as well as insight into the health care issues and problems abroad. Requirements for this program are: completion of all first-, second-, and third-year courses; and a GPA of 3.0 or better. Assignment to an international practice experience is competitive.

### **Nontraditional Doctor of Pharmacy Pathway Program**

The Nontraditional Doctor of Pharmacy Pathway Program is designed to provide pharmacists throughout Georgia the opportunity to earn the Pharm.D. degree while they continue to practice pharmacy. The educational approach for this program—learning in a work environment—combines the latest in adult education methodologies with contemporary pharmacy practice. Pharmacists who earn the advanced degree will be prepared to provide up-to-date, collaborative, and clinically sound pharmaceutical care, therapeutics management, and drug therapy monitoring.

The professional curriculum will require mastery of the same competencies established for the traditional full-time Pharm.D. program but will utilize, where possible, flexible schedules and nontraditional teaching formats.

In order to more efficiently respond to the growing demand from pharmacists in the state for the Pharm.D. degree, Mercer University Southern School of Pharmacy and the University of Georgia College of Pharmacy have joined forces to design, teach, and administer the Nontraditional Doctor of Pharmacy Pathway Program. Students will select the institution from which they would like to receive their degree.

Internet access is required to participate in this program. More information may be obtained by contacting the Office of Continuing Education or by visiting the Pathway Program's website at [www.mercer.edu/pharmacy](http://www.mercer.edu/pharmacy) (choose link to "Nontraditional Pharm.D. Program").

## **Mercer Clinical Laboratory**

This laboratory analyzes drug samples and biological fluids for drug companies, reference laboratories, hospitals, and research companies from all over the nation. Other services include: development of new drug formulations; stability and dissolution studies; pharmacokinetic, statistical, and graphical analysis; new drug assay development and method transfer; and phase I-IV bioavailability and pharmacokinetic studies.

## **Center for Clinical Research**

The purpose of the Center for Clinical Research is to discover and advance knowledge concerning the clinical use of drugs. The center conducts phase I-IV clinical trials in healthy volunteers or in patients with specific disease states. One of the center's main focuses of clinical research is testing new medications that could either improve or delay memory impairment in patients diagnosed with probable Alzheimer's Disease. Other research interests include: hypertension, dementia, renal diseases, depression, anxiety, schizophrenia, sickle cell anemia, and AIDS.

The center can accomplish studies in pharmacodynamics and pharmacokinetics of clinical drug response, drug disposition and interaction, bioavailability, drug dissolution rates, and novel drug delivery systems. Additional research in genotyping and phenotyping in pharmacogenomic studies is underway.

## **Center for Community Pharmacy Practice and Research**

The mission of the Center for Community Pharmacy Practice and Research is to provide the instrumentality for education, research, scholarly study, and the dissemination of information in the pharmacy management and administrative sciences in community and institutional pharmacy. The center also serves as a data resource center in management information for practitioners and is actively involved in the development of continuing education programs in the management sciences. Specific activities of the center include: servicing contracts and research; maintaining a pharmacy management help-line; publishing and disseminating the *Pharmacy Management Advisor*; and assisting in the coordination and administration of residencies and graduate programs.

## **Center for Health Outcomes Research**

This center's primary mission is to conduct studies to assess and quantify clinical, economic, and humanistic outcomes associated with health care. The services of the center include: systematic outcome monitoring programs; disease outcome evaluations; outcome-based formulary design; treatment pathway development; and health economic analysis. The center will also conduct studies that quantify the positive impact pharmacists make through health interventions. With a multitude of clinical practice sites, the center can provide clients with valid outcome studies in ambulatory, institutional, managed care, and other health care markets.

## **Center for Drug Delivery Research**

The mission of this center is to promote a strong multidisciplinary team-based approach to drug delivery by embracing a variety of activities in the broad area of drug formulation and delivery. Laboratories currently highlight research in the following areas: formulation/solid dosage forms, microsphere/nanotechnology, vaccine delivery, and transdermal delivery. The center also works to increase awareness of drug delivery research by organizing seminars and offering consulting activities, thus providing an opportunity for the center's members to interact with industry.

# Academic Regulations and School Policies

The Southern School of Pharmacy has set forth academic regulations, which allow students to achieve their degree objectives, and policies, which dictate student conduct.

Students are expected to be familiar with all regulations that affect them.

## General Policy

It is the policy of the school, reflected in the attitude of each member of the faculty, to spare no effort in helping each student to attain his/her objective: a successful pharmaceutical career. A student whose deportment or scholarship is unsatisfactory may be dismissed from the school at any time.

## Academic Honesty

Mutual trust is a basic component of any community. Mercer University expects students, as members of the academic community, to take seriously their position in that community. Students are expected to ensure the continuance of trust among themselves and between them and the faculty by accepting responsibility for their own work. The University considers breaches of this trust and responsibility to be serious offenses.

Academic offenses that constitute violations of the Southern School of Pharmacy Honor Code include plagiarism, cheating, lying, and academic theft.

Plagiarism is the copying of words, facts, or ideas, belonging to another individual, without proper acknowledgment. Failure to reference any such material used is both ethically and legally improper.

Cheating includes the deliberate submitting of work that is not one's own and that violates the professor's instructions for the work; the use of testing materials from past testing periods as a study guide, unless authorized by a professor; possession of written materials, not expressly authorized by the professor during an examination or test, that contain matter relevant to the course in which the examination is being taken; discussion of examination contents with any other student while taking an examination or test; and divulging or receiving any information on the content or form of any examination that either student has not yet taken. A student who gives illegal aid shall be considered as responsible as the student who receives it.

Lying is defined as making a statement that one knows is false or is intended to deceive. Academic theft is the removal of academic materials, depriving or preventing others from having equal learning opportunities.

Southern School of Pharmacy students are subject to the conditions and requirements of the Honor Code. The Honor Code is published in the *Student Handbook*, which is distributed to all students at the beginning of the fall term.

## Attitude and Conduct

The University expects students to conduct themselves in a manner that reflects their maturity and their awareness that matriculation at the University is

a privilege accorded only to those who share the ideals of an academic community. Any conduct determined to have an adverse effect on the University community may result in disciplinary action, including dismissal. The Code of Conduct is enforced both on University premises and at University-sponsored events held off campus. Generally, institutional discipline shall be limited to conduct that adversely affects the institutional community's pursuit of its educational objectives.

The following are examples of such conduct:

1. Obstruction, coercion, intimidation, or abuse of any person on University premises or at University sponsored or supervised functions.
2. Theft from or damage to University facilities, or damage to or theft of property from a member of the University community.
3. Intentional disruption or physical obstruction of teaching, research, and other institutional activities.
4. Possession or consumption of alcoholic beverages on University property and at University events.
5. Possession of firearms or weapons on University premises, except where authorized by established University policy or necessary to the pursuit of educational objectives.
6. Possession or use of drugs prohibited under federal and/or state statutes.

Any student found guilty of the above offenses, or of any other serious defect of conduct or character, may be subject to expulsion, suspension, or such lesser disciplinary measures as may be deemed appropriate by the proper authorities of the University. The President of the University has the responsibility and power to act as final authority and arbiter in matters of student discipline and conduct, as set forth in the charter and bylaws of the University. The *Student Handbook*, which details the Code of Conduct for Southern School of Pharmacy students, may be obtained from the Office of the Associate Dean for Student Affairs and Admissions.

## **Changes of Regulations or Course Offerings**

The rules and regulations, as stated in the catalog, are announcements and do not serve as a contract between the students and the Southern School of Pharmacy. When considered necessary, the school reserves the right to change, without notice, the calendar, curriculum, rules, and regulations of this catalog. The University reserves the right to withdraw any courses at any time and to change its rules concerning admission of students. The University reserves the right to change, at any time, any academic regulation that affects the granting of degrees. Students will meet the new regulations, if additional time in residence is not required to do so.

## Unit of Credit

The unit of credit is the semester hour. Generally, a credit represents 15 hours of class work per semester, or its equivalent in other forms of instruction. Forty hours of experiential training equals one semester hour of credit.

## Course Numbering System

The number assigned to a course of study is a general indication of the level of students for which it is designed:

300-399:	1st Year Pharmacy
400-499:	2nd Year Pharmacy
500-599:	3rd Year Pharmacy
600-699:	4th Year Pharmacy; MBA; Nontraditional Pharm.D. Pathway
800-899:	Ph.D. Program—Pharmacy

## Course Load

Each semester, Doctor of Pharmacy students are expected to carry the normal full-time course load of 15-18 semester hours of credit. In special circumstances, such as prior course failures or readmission, temporary part-time status may occur due to lack of availability of courses; however, continuous part-time study is not an option. A first, second, or third professional-year student carrying less than 12 semester hours is considered a part-time student; a fourth-professional-year student carrying less than 10 semester hours is considered a part-time student.

A Doctor of Philosophy student is required to maintain a full-time load of 6 semester hours per term. Part-time attendance is not permitted.

## Grading System and Quality Points

Cumulative grade point averages are computed with a quality point system. The interpretation of the letter grades and their quality point values is as follows:

		Quality Points Per Credit Hour
A	Excellent	4.0
B+	Good	3.5
B	Good	3.0
C+	Average	2.5
C	Average	2.0
D	Poor	1.0
F	Failure	0
IC	Incomplete	0
AU	Audit	0
W	Withdrawal	0
Z	Grade Not Reported	0
S	Satisfactory	0
U	Unsatisfactory	0

Hours earned with a “satisfactory” grade will be added to the total number of credits required for graduation, but will not affect a student’s grade point aver-

age; an “unsatisfactory” grade will not carry hours earned and will carry no penalty to the grade point average.

The grade of IC (incomplete) may be assigned when students have not completed all of their required coursework and/or examinations for a course. The IC should be removed no later than one year after it was assigned. If it is not removed within the stated time, the IC will automatically change to the grade of F. In cases of illnesses or extreme circumstances, the IC will be changed to the grade of W, with the approval of the Associate Dean for Student Affairs and Admissions.

## Grade Reports

Mercer University does not automatically mail grade reports to students. Students may check their semester grades on-line through BearPort as soon as the grades are posted. After ALL grades are posted, official semester grade reports will be mailed only to those students who have requested them. Requests for official copies of grade reports must be made through BearPort during the last two weeks of a semester; a request must be made every semester that a student wants a report mailed to him/her (i.e., making a request one semester does not mean that you will automatically have a grade report mailed to you each of the following semesters). If a student does not order a grade report during the allotted two weeks at the end of a semester, the student will need to request and pay for a transcript in order to receive an official copy of his/her grades.

## Registration

All students are required to register at the times prescribed in the academic calendar. Official enrollment, which includes the completion of satisfactory financial payments, is required for admission to any class or pharmacy practice experience. Students who register after the prescribed time are subject to a late registration fee.

**IMPORTANT:** To cancel a registration at any point after the Registrar's Office has entered course selections in the computer, a student must complete a Course Withdrawal Form. If the appropriate official form is not completed, a grade of F will be assigned, if the student does not attend class.

## Special Registration Regulations

Course Overload. A course overload is defined as registration for any additional hours of credit above the number of credit hours outlined for each individual semester in the Doctor of Pharmacy curriculum. In order to register for course overloads, students must have grade point averages of 2.5 or better. In addition, students must have the approval of (1) the Associate Dean for Student Affairs and Admissions or (2) the faculty advisor designated for the student by the Associate Dean for Student Affairs and Admissions or (3) the Director of the Pharm.D./MBA Program, if the student is participating in this program.

Elective Courses. Students can register for more than the required number of elective courses, if they have grade point averages of 2.5 or better.

Inter-Departmental Courses. In order to register for Project Development

548 or Introduction to Research 549, a student must have a grade point average of 2.5 or better and the consent of the instructor.

Professional Credit for Graduate Coursework. Pharmacy students may receive elective credit for graduate-level courses taken within the University. The following criteria apply to these decisions:

- Students should have at least third-professional-year status or a previous four-year (or higher) degree in a relevant area.
- Students must have minimum grade point averages of 3.0.
- Course prerequisites must be met.
- Students must submit letters to the appropriate graduate program director that state their interest and describe the benefits of this course to their professional goals.
- Enrollment in the course must have the approval of the graduate program director.
- Students will receive only professional-level credit for such courses.

## **Cross Registration**

University students may enroll in courses offered by member institutions of the Atlanta Regional Consortium for Higher Education, under the cross registration arrangement of the consortium, provided they meet the academic requirements of the consortium agreement. A statement of policies and procedures is available in the Registrar's Office, on the back of the Cross Registration Application. The Registrar serves as the Coordinator of Cross Registration and may be contacted for more information.

## **Course Changes**

Course changes (dropping and/or adding courses) must be done on or before the dates specified in the calendar of the current catalog. For students enrolled in the Southern School of Pharmacy, courses may be dropped or added only during the first five days of the semester.

To change courses during this period, a student must complete a Drop/Add Form, secure the signature of the Associate Dean for Student Affairs and Admissions or a designated advisor, and secure the appropriate stamp of the Bursar's Office. Courses dropped during this time will not appear on a student's grade report or permanent record.

When a class is canceled by the School, all students enrolled in the canceled course must report to the Registrar's Office to complete a Drop/Add Form to select a new course.

## **Course Limits**

The decision of whether to offer a course (required or elective) will be based upon the availability of the faculty to teach the course, as determined by the department chair, and by a minimum number of six students enrolling in the course and being present on the first day of class.



## **Summer Remediation**

Summer remediation is only open to students who have previously failed a required course.

Students who fail a required course during the fall or spring semester may seek to complete equivalent courses outside the school's traditional Doctor of Pharmacy program during the summer. Courses outside the program are subject to review and approval by each course's coordinator, the coordinator's department chair, and the dean.

In the event that such equivalent courses are not available, the Southern School of Pharmacy will offer these courses in the summer. Such courses must fulfill the same curriculum outcomes as during the regular academic year; however, the teaching plan, including methodology and the daily schedule, may vary, as determined and documented by the course's coordinator and the coordinator's department chair.

A student may repeat only one course one time at another school for summer remediation. Additional failed courses must be retaken during the subsequent academic year.

## **Withdrawal from a Course**

A student may withdraw from a didactic class with a grade of W after the drop/add period and on or before one-half of the scheduled class days of the course have been completed. For these withdrawals, the grade of W will be recorded on the student's grade report and on the permanent record. These withdrawals are not used to compute grade point averages. To withdraw officially, a student must complete a Course Withdrawal Form (obtained from the Registrar's Office). The Course Withdrawal Form must be signed by the Associate Dean for Student Affairs and Admissions, a representative from the Bursar's Office, and a Records Officer. If a student pursues a course beyond the last day for withdrawal, a grade will be recorded for that course and will be computed in the grade point average for that semester. If the official withdrawal is not completed within the time limits described, a grade of F will be assigned if the student discontinues class attendance and performance. After the last day for withdrawal, the grade of W can be recorded only in cases of illness or extreme circumstances that make it necessary for the student to completely withdraw from school. (See "Resignation from the University.")

## **Withdrawal Policy for Fourth Professional Year Advanced Pharmacy Practice Experiences**

A student may withdraw from a pharmacy practice experience, without receiving a grade, through the fifth day of the experience. If a student pursues a practice experience beyond the first five days of a semester, a grade will be recorded for that practice experience and will be computed in the grade point average for that semester. After the first five days, the grade of W can be recorded only in cases of illness or extreme circumstances that make it necessary for the student to completely withdraw from school. Withdrawal from an international clerkship will cause the student to forfeit his/her stipend.

## Term Withdrawal/Resignation from the University

Term withdrawal (resignation) from the University occurs when a student officially withdraws from all courses in which s/he is enrolled at any time after the end of the drop/add deadline for a given semester. The effective date of withdrawal is the date the form is received by the Office of the Registrar. Grades of W will be awarded for all of a student's courses when s/he officially withdraws before the published deadline. In order to receive grades of W, a student must complete the Term Withdrawal Form and submit it to the Office of the Registrar by the published deadline. A student who withdraws after the deadline must complete the form for official withdrawal, but grades of F will be recorded for his/her classes. In extreme personal circumstances and with appropriate documentation, a student may appeal to have grades of W awarded when officially withdrawing after the deadline.

**Non-attendance or ceasing to attend a course(s) does not constitute an official schedule change, course withdrawal, or term withdrawal. Failure to officially withdraw will result in academic and financial penalties.** Information on Mercer's refund policies can be found in the "Financial Information" section of this catalog.

Please note that a student who is not attending classes at the time of his/her resignation from the University is required to meet with the Associate Dean for Student Affairs and Admissions to officially resign.

## Standard of Performance

Each candidate for a Doctor of Pharmacy degree must secure credit, in the approved courses of the curriculum, totaling 131 semester hours. In securing this credit, each candidate must have an average grade of not less than a C. A student's scholastic standing is normally determined by calculating his/her grade point average. This average, which is calculated for each semester and for the entire period of residence, is determined as follows: the total number of credit hours for which a grade is received is multiplied by the numerical equivalent for that grade. The results are added, and the sum is divided by the total number of hours for which grades have been assigned. Should a course be repeated, all grades received in that course are used in the computation of the grade point average. Should a course be repeated for which a passing grade has been previously received, and the repeated grade is F, the course requirement for the curriculum has been satisfied.

## Academic Progression

A minimum cumulative grade point average of 2.0 and the successful completion of all first-professional-year courses are required for entry into the second professional year.

A minimum cumulative grade point average of 2.0, the successful completion of all required first- and second-professional-year courses, and the successful completion of a minimum of four semester hours of elective coursework are required for entry into the third professional year.

A minimum cumulative grade point average of 2.0, the successful comple-

tion of all required first-, second-, and third-professional-year courses, and the successful completion of at least eight semester hours of elective coursework are required for entry into the fourth professional year.

## **Probation and Dismissal**

A student who fails to achieve a semester average of at least 2.0 will be placed on probation when his/her cumulative average at the School is less than 2.0.

A student who again fails to achieve a semester average of at least 2.0 when his/her cumulative average is less than 2.0 will be placed on academic dismissal.

## **Readmission**

Any student who has been placed on academic dismissal may petition for readmission, as explained below:

1. A dismissed student may petition the Academic Performance and Standards Committee.
2. The Committee will investigate the circumstances of dismissal.
3. If the student is readmitted by the Academic Performance and Standards Committee, there will be placed upon the student's readmittance certain conditions and requirements designed to aid the student in attaining good standing within the School.
4. Breach of these conditions or requirements will result in permanent dismissal of the student.
5. A student who again fails to achieve a semester average of at least 2.0 when his/her cumulative average is less than 2.0 will be permanently dismissed.
6. The committee will inform the faculty of its actions.
7. The decisions of the committee may be appealed to the senior associate dean.

## **Attendance**

Attendance at the Southern School of Pharmacy is a privilege and not a right. The following policy is effective as of January of 1995:

Each professor is charged with the responsibility of establishing an absentee policy for his/her course, subject to the approval of the department chairperson. This policy must be a part of the course syllabus distributed to students. In those cases in which the professor does not wish to establish an absentee policy, absenteeism cannot be considered in determining the grade for the course.

## **Make-Up Examination Policy**

It is the responsibility of the coordinator of each class to describe in the syllabus the course policy for making up examinations that are cancelled due to inclement weather or some emergency.

## **Examinations**

Students must report for scheduled examinations. Permission for a make-up examination due to illness or other emergency may be obtained from the Associate Dean for Student Affairs and Admissions and the instructor of the course.

## **Class Auditing Regulations**

An auditor is assumed to be seriously interested in the course being audited. An official entry of the audit on the student's permanent record will be made only if the student attends 75 percent of the classes.

A full-time student at the Southern School of Pharmacy may audit any course for which he/she is eligible to register, with the consent of the instructor and the approval of the Associate Dean for Student Affairs and Admissions. There is no special audit fee for full-time students.

Individuals not enrolled on a full-time basis may audit appropriate courses, with the consent of the instructor and the Associate Dean for Student Affairs and Admissions. The auditing fee for such auditors is one-half the regular tuition per semester hour plus a one-time application and matriculation fee.

Audited courses do not carry academic credit. An auditor is not responsible for daily assignments, tests, projects, or examinations. Any student currently enrolled and in good standing at the School of Pharmacy, or holding a Bachelor of Science degree in pharmacy or a Doctor of Pharmacy degree, may change an audit to a credit course only during the prescribed period for course changes. The student must have the approval of the instructor and Associate Dean for Student Affairs and Admissions and pay all applicable fees for the course taken for credit.

## **Transient Credit**

Academic credit may be given for courses successfully completed with a grade of C or better at other pharmacy, medical, medically-related professional schools, and graduate schools, subject to the approval of the appropriate department chairperson and dean. In such cases, no grade will appear on the student's transcript, but the transfer of credit hours will be awarded. Transfer credits are not utilized in determining a student's grade point average.

## **Application for Graduation**

Students who expect to qualify for graduation must file applications for graduation with the Registrar's Office in the fall semester of the fourth professional year.

## **Degree Requirements**

1. Completion of the Doctor of Pharmacy curriculum (totaling 136 semester hours) with a passing grade in each course and with a 2.0 cumulative grade point average.
2. Thirty-six months of residence in an accredited school of pharmacy, the final eighteen months of which must be completed at the Southern School of Pharmacy.

3. Recommendation by the faculty of the Southern School of Pharmacy.
4. Payment of all financial obligations to the School.
5. Compulsory attendance at graduation exercises.

## Awarding of Degrees

The school awards degrees at the end of the semester in which all degree requirements have been met.

## Student Advising Policy

The Student Advising Program is under the direction of the Associate Dean for Student Affairs and Admissions. This program provides information for successful matriculation and professional development of students, and key faculty members are utilized as resource personnel. Students who are identified with special needs, such as a low grade point average (current or cumulative), failing grades, or student requests, are required to participate in a formal academic advising program. This program requires a coordinated effort between the following:

- A. Associate Dean for Student Affairs and Admissions**—The responsibilities of this office are to:
  1. Provide faculty training programs.
  2. Assign students to individual faculty advisors.
  3. Monitor the advising process.
- B. Volunteer Faculty Members**—The responsibilities of faculty advisors are to:
  1. Participate in training programs provided by the Associate Dean for Student Affairs and Admissions.
  2. Approve student registration forms.
  3. Advise and/or refer students, as appropriate.
  4. Meet with advisees at least twice per semester.
  5. Monitor a student's academic progress and assist the student in seeking appropriate help.
  6. Provide status reports on each advisee to the Associate Dean for Student Affairs and Admissions.
- C. Student Advisees**—It is the student's responsibility to be aware of all department, school, and university degree requirements, as published in the academic catalog, and to insure that such requirements have been met or that appropriate waivers have been secured and filed in the Office of the Registrar. The specific responsibilities of the advisees under this program are to:
  1. Obtain registration approval from their faculty advisors.
  2. Meet with advisors at least twice per semester.

Once the needs have been met to the satisfaction of the student, faculty advisor, and Associate Dean for Student Affairs and Admissions, participation in this advising program will no longer be required.

## Health Policies

Infection control policies at area hospitals require that the Southern School of Pharmacy ensure that students entering these facilities for training purposes are in good health. In order to comply with these policies, it is necessary to require the following:

1. **Health Information Form.** This form will request basic information about your health and immunization record, and will assist Campus Health Services in providing quality health care to you.
2. **Measles, Mumps, Rubella (MMR) Vaccination.** All students **must** provide documentation of immunity against measles, mumps, and rubella (MMR), giving the month and year of immunization. A statement of “up-to-date” is not sufficient. Two doses of measles (rubeola) vaccine are required. You must have been at least 12 months old when the first measles dose was received. Students born before December 31, 1956, need documentation of rubella immunization only. You may have received MMR vaccinations, rather than individual measles, mumps, and rubella vaccinations. If a student is unable to document proof of immunization to measles, mumps, and rubella, he or she may document immunity through a serologic (antibody) blood test at the student’s expense. If serologic blood testing shows no immunity to MMR, the student may register for classes following documentation of the first dose of MMR, with the second to follow in 30 days. The Campus Health Services can recommend physicians and facilities that can perform the necessary lab test(s) and interpret the results. A hold will be placed on a student’s registration if s/he fails to comply with the immunization policy.
3. **Other Vaccinations (not required).** If you have not had **chickenpox (varicella)**, you may want to consider being immunized with varicella vaccine prior to enrolling. **Tetanus/diphtheria** immunization should be current within the past 10 years.
4. **Tuberculin Skin Test (PPD).** All entering students must provide proof of a tuberculosis skin test done within **6 months** prior to the first day of class. **The Mantoux 5TU PPD Tuberculin Skin Test—NOT THE TINE TEST—is required.** Students who have previously had a positive skin test are required to have a chest x-ray (unless they have documented completion of INH therapy), and should not have a repeat skin test. The PPD skin test will be done annually and as requested at any other time during enrollment, to comply with contracts for advanced practice experiences. PPD skin tests may be obtained from your local health department, physician, or Campus Health Services.
5. **Health Insurance.** **The School of Pharmacy requires all students to maintain an acceptable health insurance policy. Students must provide proof of insurance coverage each year throughout enrollment in the program.** You may purchase the Student Health Insurance that is offered by the University. Students enrolled in an HMO (out of state) should

notify the HMO that they are enrolled at Mercer and verify out-of-network coverage. Applications for Student Health Insurance are available from Campus Health Services after August 1. Students may apply to enroll in the University-sponsored program on or before the first day of class.

6. **Hepatitis B and HIV.** Each student will be required to complete an annual OSHA training program on bloodborne pathogens and universal precautions. All students entering the School of Pharmacy are required to document initiation and/or completion of the Hepatitis B series. **Completion of the Hepatitis B vaccine must occur within the first year of entering the program.**
7. **Additional immunizations,** health information, or lab tests may be required to comply with outside affiliation agreements. Information regarding your health history is requested for your protection and to assist us in case of emergency. The information is confidential. Portions of this information may be shared with appropriate personnel at our pharmacy practice experience sites, as required by our affiliation agreements. Questions regarding these policies should be directed to Campus Health Services.

## Dress Policy

Students who have made the Southern School of Pharmacy their choice should be aware that the School expects all students to maintain a neat and clean appearance. As a School whose students are preparing primarily for careers in a health care profession, objection is raised concerning students whose appearance is unkempt.

When participating in an on-site pharmacy practice experience, all students will be required to wear appropriate attire for patient care settings.

## Student Rights Pertaining To Educational Records

The Family Educational Rights and Privacy Act (FERPA) affords students at Mercer University certain rights with respect to their educational records. These rights include:

1. The right to inspect and review a student's educational records within 45 days of the day the Office of the Registrar receives a written request for access.

The student should submit to the registrar a written request that identifies the record(s) the student wishes to inspect. The registrar will make arrangements for access and notify the student of the time and place where the records may be inspected. If the registrar does not maintain the records, the student shall be advised of the correct official at the University to whom the request should be addressed.

2. The right to request the amendment of the student's educational records if the student believes them to be inaccurate.

The student may ask the University to amend a record that he/she believes is inaccurate. The student should write the registrar, clearly identify the part of the record he/she wants changed, and specify why it is inaccurate. If the University decides not to amend the record as requested by the student, the registrar (or another appropriate official, if the record is maintained by another office), will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when the student is notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's educational record, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A "school official" is a person employed by the University in an administrative, supervisory, academic, research, or support staff position (including law enforcement personnel and health staff); a person or company with whom the University has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a "legitimate educational interest" if the official needs to review an educational record in order to fulfill his or her professional responsibility.

4. The right of a currently enrolled student to request that his/her "directory information" not be released by Mercer University.

The University at its discretion and without the written consent of the student may release "directory information," which includes the following items: student name, address, telephone number, date and place of birth, academic program, dates of attendance, degrees and honors received, most recent previous institution attended, and participation in officially recognized activities and sports.

A student request for non-disclosure of the above items must be filed with the Office of the Registrar.

5. The right to file a complaint with the U.S. Department of Education concerning alleged failures by Mercer University to comply with the requirements of FERPA. The name and address of the office that administers FERPA are: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202-4605.



# Financial Information

Mercer University makes every effort to keep the cost of education at a reasonable level and to help qualified students to finance a Mercer education. Many types of financial assistance are available. The Bursar's Office and the Office of Student Financial Planning are eager to help students in their financial planning to meet the costs of education.

## Tuition and Fees

### Tuition, 2005-06

Please note that these tuition rates and miscellaneous fees are for the 2005-2006 academic year and are subject to change without prior notice.

### Doctor of Pharmacy

Student enrolled in 12 or more hours per semester

Per Semester . . . . . \$11,137.00

Academic Year (2 semesters) . . . . . \$22,274.00

Student enrolled in less than 12 hours per semester

Per Semester Hour . . . . . \$742.50

Fourth-Professional-Year Student

Per Five-Week Advanced Practice Experience . . . . . \$3,712.50 /ea

(Note: Fourth-year-professional students who wish to take an overload of an additional, seventh practice experience may take this practice experience at no charge, provided that the previous six practice experiences have been paid-in-full; students must also comply with academic course overload requirements.)

Transient Student

Per Semester Hour . . . . . \$742.50

### Special Fees

Late Registration . . . . . \$25

Late Payment Fee . . . . . \$25

Transcript Fee . . . . . \$2/copy

Returned Check Fee . . . . . \$25 or 5% of check amount, whichever is greater. (Obligation and fee for returned checks must be paid in cash, cashier's check, or money order. After two returned checks, students are placed on a "cash only" basis with the University.)

Payment Plan Enrollment Fee . . . . . \$35/semester

### Doctor of Pharmacy Students

Supplemental Application Fee (non-refundable) . . . . . \$25

(The Supplemental Application Fee is waived only for those students participating in the Early Acceptance Program who are enrolled at the Mercer University College of Liberal Arts.)

Pre-Enrollment Deposits and Matriculation Fee . . . . . \$500  
 Two non-refundable deposits are required of students accepted into the program, to secure their positions in the class. For those students who matriculate, \$225.00 applies to the first semester's tuition; \$25.00 covers the one-time matriculation fee due upon acceptance. A second non-refundable deposit will be due by June 1st and will also be applied to the first semester's tuition. (Early Acceptance Program students do not submit a pre-enrollment deposits/matriculation fee; full tuition is due upon enrollment. The matriculation fee is waived.)

### Doctor of Philosophy Degree Candidates

Application Fee (non-refundable) . . . . . \$ 25

(All fees must be paid before final submission of dissertation to the Director of Graduate Programs.)

Microfilm Fee . . . . . \$ 55

Binding Fee . . . . . \$ 40

Personal Copy . . . . . \$ 10

(Those wishing to copyright their dissertation may do so through the microfilm publication service for the current fee of \$45.)

Special Student Classification

Per semester hour . . . . . \$742.50

### Audit Fees

Individuals not enrolled on a full-time basis may audit appropriate courses, with the consent of the instructor and the Associate Dean for Student Affairs and Admissions. The auditing fee for such auditors is one-half the regular tuition per semester hour, plus a one-time application and matriculation fee.

### Course Fees

Additional fees may be assessed for special course requirements.

### Payment of Tuition and Fees

All tuition and fees are due and payable each semester, **no later than the first official day of classes**. Only those students who register for a given semester during early registration will be billed for the semester in advance. Students who are not registered early and billed prior to the beginning of the semester must be prepared to pay at the time they register for classes. A fee of \$25 will be charged for late payment.

If a student is registered for a particular semester but elects not to attend, the student must officially notify the Registrar in writing. Non-attendance does not cancel charges, and the student will be held financially accountable for all classes s/he is registered for.

PLEASE NOTE: If payment arrangements have not been made by the end of the drop/add period, the student's registration is subject to cancellation. The University reserves the right to deny access to, or use of, University facilities to any student with an outstanding balance.

Payment of tuition and fees is the responsibility of the student, regardless of sponsorship by his or her employer.

## Contractual Obligations

The registration of a student signifies the assumption of definite financial obligations between himself or herself and the University. It is an agreement by the student to fulfill the terms of the registration contract.

## Method of Payment

Tuition, special fees, housing, and other assessments may be paid by cash, check, or money order (made payable to Mercer University), or by Visa, MasterCard, Discover, and American Express. Credit card payments may also be made online, through BearPort.

Students will be notified of their anticipated amounts of financial aid by way of award notifications or letters from the Office of Student Financial Planning.

In an ongoing effort to assist our students financially, Mercer offers a **Monthly Payment Plan**, which allows a student to pay tuition in monthly installments. Also, students who receive company reimbursement are eligible to participate in our **Deferred Payment Plan**. For more information concerning these payment options, please contact the Bursar's Office on the Cecil B. Day Campus or access our website at [www.mercer.edu/bursar](http://www.mercer.edu/bursar).

## Debts

No records are released, no future registration is allowed, and the faculty considers no student as a candidate for graduation until all indebtedness to the University has been settled. The Bursar's Office is authorized to withhold and apply to the student's debt any funds needed from the student's payroll check, stipend, scholarships, loans, state grants, or any other student financial aid. **Students with outstanding indebtedness will not be eligible for early registration and may be subject to late penalties and interest charges.**

Unpaid student accounts, which are deemed delinquent, may be placed with a collection agency. If such action is required, the student will be liable for any costs associated with such an action. Students should understand that collection costs will be a minimum of 33 1/3% and up to 67% of the outstanding balance.

## Refund Policy

A student who FORMALLY RESIGNS from school prior to the last day of the drop/add period for any term of enrollment will be entitled to a 100% credit of tuition and fees charged for the current term. A student who FORMALLY RESIGNS from school after this date may be entitled to a prorated credit of the tuition and fee charges, if certain criteria are met as described in this policy. The criteria for the Mercer Institutional Refund Policy are based upon federal mandates established by the Federal Return Policy, which took effect on all of the Mercer campuses on August 15, 2000, replacing all existing refund policies throughout the University.

Mercer University will maintain a fair and equitable refund policy by adherence to this Institutional Refund Policy in all programs, in all schools, and on all

campuses. This policy is subject to change if there are future changes to the Federal Return Policy or other federal, state, accrediting agency, or institutional policies with which it may conflict.

To **FORMALLY RESIGN**, a student must drop or withdraw from **all courses** for the term by (1.) personally completing and returning an official Term Withdrawal Form obtained from his/her school's Registrar's Office or (2.) phoning his/her school's Registrar's Office and having an official Term Withdrawal Form completed for him/her. The completed form must be received in the Registrar's Office before the resignation process can be finalized. Refund calculations will be based upon the date the Term Withdrawal Form is received in the Registrar's Office.

No charges are assessed for housing or meals when a student resigns from the University prior to the first day of classes for a term. When a student resigns after the end of the official drop/add period, dormitory housing and meal plan refunds are calculated based on the percentages allowable under the Federal Return Policy Refund Schedule. Additional charges for housing and meals will be assessed on a prorated basis from the time of withdrawal until the student vacates the room and returns his/her keys and keycard. Once all calculations are complete, Mercer One will bill the student for any outstanding balance. When the University has assessed charges in error, a full credit and/or refund of the charges will be made. Financial aid awards and disbursements for students who formally resign from the University after the last day of drop/add each term will be returned to the original source of funds, in accordance with the Federal Return Policy.

Financial aid awards and disbursements for students who formally resign from the University after the last day of drop/add each term will be returned to the original source of funds, in accordance with the Federal Return Policy.

Any exception to this policy will require a written appeal by the student to the Refund Appeals Committee, via the Atlanta Campus Bursar's Office. **Decisions of the Refund Appeals Committee are final.**

If a student ceases attendance without notifying the University, a Federal statutory provision allows the University to use the midpoint of the payment period as the withdrawal date for calculating a refund according to the Federal Return Policy. Otherwise, the University may use the student's last day of academically related activity, if it can document the student's attendance. A calculation for the return of federal funds will be completed within 30 days of the school's attendance. A calculation for the return of federal funds will be completed within 30 days of the school's determination that a student has ceased attendance without proper notification. Any financial aid disbursements, which must be returned to their original source of funding, will then become immediately due and payable by the student to the University and, in some cases, to the U.S. Department of Education.

The following resignation calculation will be used to determine the prorated amount of tuition and fees to be credited to the student's account and the amount of financial aid to be returned to its source programs:

$$\frac{\text{The total number of calendar days attended by the student}}{\text{The total number of calendar days in the term of enrollment}} = \text{Percentage to be retained}$$

The total number of calendar days includes all days beginning with the first day of classes and ending with the last day of exams for the student's official program of study, excluding scheduled breaks of at least five consecutive days or more.

**When the percentage to be retained is equal to or greater than 60%, NO tuition credit or refund of Title IV funds is required by the Mercer Institutional Refund Policy or the Federal Return Policy.**

Total tuition and fees for the term of enrollment X (100 - percentage to be retained) = Total tuition and fees to be credited to the student's account

Total amount of Title IV Financial Aid disbursed X (100 - percentage to be retained) = Total Title IV Financial Aid to be returned\*\*

\*\* In most cases, the University is required to return only the portion of federal financial aid that has been paid towards institutional charges. Any funds refunded to the student prior to resignation could be repayable by the student to the University or the U.S. Dept. of Education. Should the University be required to return federal financial aid funds in excess of those retained for tuition and fees, then the student would be immediately responsible for payment back to the University for the full amount of this excess refund.

Total amount to be returned to Non-Title IV funds = Total tuition and fees to be credited to the student's account less the total Title IV Financial Aid to be returned.

Federal Title IV financial aid funds must be returned in the following order:

1. Loans:      -Federal Unsubsidized  
                  -Federal Subsidized  
                  -Federal Perkins  
                  -Federal PLUS
2. Grants (& Other): -Federal Pell  
                          -FSEOG  
                          -Other Title IV (excluding college work  
                                  study earnings)

Non-Title IV financial aid funds will be returned in the following order:

1. Mercer institutionally-funded loans  
    Mercer institutionally-funded grants/scholarships
2. Mercer endowment-funded-loans  
    Mercer endowment-funded grants/scholarships
3. State and other loans  
    State and other grants/scholarships
4. Student/parent payments

**Sample Refund Calculations:**

First Day of Class	=	August 22nd
Last Day of Exams	=	December 18th
Holidays	=	Labor Day, September 3rd Fall Break, October 8th and 9th Thanksgiving Break, November 21st - 23rd

Number of calendar days between August 22 and December 18 = **119 days**  
 Number of scheduled breaks lasting five  
 consecutive calendar days or longer = 5 days  
**Total calendar days in this enrollment period = 114 days**

Resignation Scenario #1: A graduate student formally resigns in the Registrar's Office on September 17th.

Typical Charges: \$1,959 Graduate Tuition

Financial Aid Disbursed: \$3,000 Federal Subsidized Direct Loan, of which \$1,041 has been refunded to the student

Calculation: Number of calendar days between August 22 (First Day of Class) and September 17 (the date of Formal Resignation) = **27 days**

Percentage of charges to be retained\* =  $\frac{27 \text{ days}}{114 \text{ days}} = .2368$  or 23.7%

\*Note that this is the same calculation used for the percentage of Title IV Aid earned.

Amount of tuition earned by the institution =  $\$1,959 \times 23.7\% = \$464.28$

Amount of tuition to be credited to the student's account =  $\$1,959 - \$464.28 = \$1,494.72$

Amount of Title IV funds earned by student =  $\$3,000 \times 23.7\% = \$711$

Amount of Title IV fund to be returned to the Direct Loan Program =  $\$3,000 - \$711.00 = \$2,289$

Amount of Title IV funds to be returned by the University =  $\$1,959 \times (100-23.7\%) = \$1,494.72$

Amount of Title IV funds to be returned by the student = Since the student received a Direct Loan, the student will be responsible for the repayment of the amount borrowed less the amount returned by the University, in accordance with the promissory note signed by the student.

Snapshot of Student Account:

Tuition	\$1,959.00
Direct Loan	(3,000.00)
Refund to Student	<u>1,041.00</u>
Account Balance	-0- At time of resignation

Tuition Credit	(1,494.72)
University Refund to Direct Loan Program	<u>1,494.72</u>
Account Balance	-0- After resignation

Resignation Scenario #2: An undergraduate student formally resigns in the Registrar's Office on September 17th and turns in her dorm room keys and key card the same day.

Typical Charges:	Financial Aid Disbursed:
	\$5,000 Federal Subsidized Direct Loan
	<u>2,000</u> FSEOG Award
\$9,145 Tuition	\$7,000 Total Title IV Financial Aid
1,750 Dorm Room	3,000 Institutional Scholarship
<u>1,480</u> Meal Plan	<u>2,000</u> Outside Scholarship
\$12,375 Total Charges	\$12,000 Total Financial Aid Disbursed

**Calculation:** Based on the same calculations used in Scenario #1 = 23.7%

Amount of charges earned by the institution =  $\$12,375 \times 23.7\% = \$2,932.87$   
Amount of charges to be credited to the

student's account =  $\$12,375 - 2,932.87 = \$9,442.13$

Amount of Title IV funds earned by student =  $\$7,000 \times 23.7\% = \$1,659.00$

Amount of Title IV funds to be returned to

the Title IV programs =  $\$7,000 - \$1,659 = \$5,341$

Amount of Title IV funds to be returned by

the University = the lesser of \$5,341 or  $\$12,375 \times (100 - 23.7\%) = \$9,442.12$

The University will refund \$5,341, as follows:

\$5,000 to Federal Subsidized Direct Loan

\$341 to FSEOG Award

Amount of Title IV funds to be returned by the student = Since the University returned the full amount due to the Title IV programs, there are no funds to be returned to the Title IV programs by the student.

Calculation of remaining credit for University charges and distribution towards non-Title IV funds:

Total charges credited	=	\$9,442.12
Less Title IV funds returned by the University	=	<u>5,341.00</u>
Funds to be returned to non-Title IV funds	=	\$4,101.12

These funds are distributed as follows: \$3,000 to an institutional scholarship  
\$1,101.12 to an outside scholarship

Snapshot of Student Account:

Charges	\$12,375.00
Direct Loan	(5,000.00)
FSEOG Award	(2,000.00)
Institutional Scholarship	(3,000.00)
Outside Scholarship	(2,000.00)
Student Payment	<u>(375.00)</u>
Account Balance	-0- At time of resignation
Charges Credited	(9,442.12)
University Refund to Direct Loan	5,000.00
University Refund to FSEOG	341.00
Funds Returned to Institutional Scholarship	3,000.00
Funds Returned to Outside Scholarship	<u>1,101.12</u>
Account Balance	-0- After resignation

## Leave of Absence

### Approved Leave of Absence

A student who is on an approved leave of absence retains in-institution status for Title IV loan repayment purposes. However, if the student does not return from a leave of absence, the student's loan grace period starts at the date the leave began.

Generally, only one leave of absence may be granted within a 12-month period. The University may grant one additional leave of up to 30 days for a reason not defined in the regulations, if it determines that the leave is necessary due to unforeseen circumstances.

Jury duty, military service, and conditions covered by the Family and Medical Leave Act are acceptable reasons for granting an additional leave.

### Unapproved Leave of Absence

An unapproved leave of absence is a leave granted by the University for academic reasons that do not meet the conditions of the Title IV regulations for an approved leave of absence. However, this unapproved leave of absence must be treated as a withdrawal for Title IV purposes.

For a student who takes a leave of absence that does not meet the requirements for approval, the withdrawal date is the date that the student begins the leave of absence.

## Parking Regulations

For the safety of pedestrians and the protection of property, the University requires that all motor vehicles operated on Mercer University property by students, faculty members, and staff members be registered during the first week of the fall term. If vehicles are acquired after the first week, these vehicles must be registered at once with the Mercer Police Department. Operating an unregistered motor vehicle (automobile, motorcycle, scooter, etc.) on University property will subject the operator to a penalty.

New permits are issued annually, in the fall term. The parking decal should be placed on the lower corner of the driver's-side front window.

Any person requiring use of the parking spaces for the handicapped should obtain a permit issued by the State of Georgia, as required by law.

Mercer University assumes no responsibility for the care or protection of any vehicle or its contents while it is parked on University grounds. KEEP YOUR VEHICLES LOCKED.

### Penalties

Violators of the following traffic regulations are subject to the designated penalties.

<b><u>Violation Type</u></b>	<b><u>Fines Per Offense</u></b>
No Decal or Invalid Decal	1st Ticket: \$25
Red or Yellow Curb	2nd Ticket: \$35
Parking on Grass	3rd Ticket: \$45
Parking in Service Vehicle Only area	4th Ticket: \$55
Parking in Tow Away Zone	5th Ticket: \$65



Parking in a Driveway  
Parking in a Fire Lane  
Using a Not Valid Parking Place  
Other

**Vehicles are banned from campus after receiving 5 tickets.**

There are several tow-away zones on campus; these include loading zones, handicap parking spaces, trash pick-up zones, and fire lanes. The University enforces the rules for these areas, and violators must pay all fines or tow charges. **DO NOT PARK IN TOW-AWAY ZONES**, even for a few minutes.

Recipients of tickets for violation of traffic regulations will be allowed five (5) days from the date of the ticket (not including weekends and official University holidays) to pay fines or to file an appeal. After that time, the amount of the fine, plus an additional \$2.00 for failure to pay the ticket, will be charged against the owner of the vehicle involved.

**TRANSCRIPTS WILL NOT BE RELEASED, AND ALL UNIVERSITY SERVICES WILL BE WITHHELD FOR UNPAID FINES OR UNANSWERED SUMMONS.** Flagrant violations of regulations may result in dismissal from the University.

## **Traffic Citation Appeal Procedure**

Students, faculty, and staff of Mercer University in Atlanta may appeal traffic citations in the following way:

1. Appeals must be made in writing upon a standardized form within 5 days of the date of the traffic citation.
2. Appeal forms may be obtained in the Mercer Police Department.
3. Completed forms must be received by the Traffic Appeals Committee within the 5-day period allotted. The forms may be mailed to: Mercer University, 3001 Mercer University Drive, Atlanta, GA 30341, ATTN: Traffic Appeals Committee.
4. The Traffic Appeals committee will act upon your appeal and notify you in writing of the judgement made.

Students who appeal traffic citations late in the course of a semester should pay the fine so that registration for subsequent semesters and transcript requests are not disallowed. If the Committee renders a decision in favor of the student, the fine will be refunded.

## **Financial Assistance**

Scholarship, grant, loan and work study funds at the Mercer University Cecil B. Day Campus are administered in conjunction with a nationally established philosophy of distributing financial assistance. The basis of this philosophy is the belief that the student and his or her parents have the primary responsibility for paying the costs of education and that financial assistance from the University is available only for meeting the difference between the cost of education and the amount students and parents can reasonably be expected to contribute.

The purpose of the University's financial assistance program is to provide assistance to students who would be unable to attend college without such funding. Financial assistance may include scholarships, grants, loans and part-time employment. These types of assistance are extended either singly or in combination. The award, or "package," offered depends upon the student's academic record and need for assistance. It is understandable that most students would prefer assistance through a full scholarship or gift program, but our packaging concept enables the University to assist more students, thereby making it possible for more students to attend. Each aid applicant will automatically be considered for all programs administered by the Office of Student Financial Planning (OSFP).

**May 1** is the "priority filing date" for applications for the subsequent fall semester. Completed applications received after this date will be considered based upon availability of funds. Applicants must complete a Mercer Application for Financial Assistance and the Free Application for Federal Student Aid (FAFSA). These forms may be obtained by contacting the OSFP.

## How To Apply for Financial Assistance

In order to apply for financial assistance, an applicant must:

1. Apply for admission to the Southern School of Pharmacy. Only students who have been accepted for admission may receive a financial aid award notification. To obtain an Application for Admission contact the Office of Student Affairs and Admissions.
2. Submit a **Free Application for Federal Student Aid (FAFSA)** online at [www.FAFSA.ed.gov](http://www.FAFSA.ed.gov). Processing of this application generally requires two to three weeks. Time should be allotted for filing and processing prior to the **May 1** deadline date.
3. Complete a **Mercer Application for Financial Assistance** and return it to the OSFP.
4. Full-time first and second professional year pharmacy students who are legal residents of Georgia should complete the Application for the **Georgia Tuition Equalization Grant/HOPE Scholarship**. This form is available online at [www.GSFC.org](http://www.GSFC.org)
5. Summer Session: Students applying for financial assistance for the Summer Session(s) should apply during the preceding spring semester. Awards are made contingent upon the availability of funds.
6. Students receiving financial assistance from any source other than Mercer University are required to advise the OSFP. An adjustment to your award may be required.
7. Each applicant must submit proof of citizenship or permanent residency status.
8. Applications for assistance must be renewed annually.

## General Regulations

1. An applicant for financial assistance must be accepted to the Southern School of Pharmacy before he/she can be awarded any financial assistance.
2. Ordinarily, financial assistance is awarded for the two semesters of the regular academic year. One-half of the annual award will be paid each semester, with the exceptions of work-study earnings and the Georgia Tuition Equalization Grant/HOPE Scholarship. Summer-school assistance requires a separate Mercer Financial Assistance Application
3. Payments of funds will be made only to students who: maintain satisfactory academic progress in the course of study being pursued; are not in default on any loan made, insured, or guaranteed under the Stafford Loan Program or the Perkins Loan Program for attendance at any institution; and do not owe a refund on grants previously received for attendance at any institution under the Pell Grant, Supplemental Educational Opportunity Grant, or State Student Incentive Grant programs.
4. Recipients of any financial assistance should be aware that a portion or all of any refund due from the University may be reimbursed to the source(s) of the student's financial assistance for that term. Students receiving assistance for non-direct educational expenses may be required to return a portion or all of the funds awarded for the term in the event the student ceases to be at least a half-time student.
5. This institution is in compliance with Title VI of the Civil Rights Act of 1964 and Title IX of the Educational Amendments of 1972 and does not discriminate against the handicapped or on the basis of race, creed, color, sex, age, or national origin.

## Standard of Satisfactory Progress

To maintain eligibility for financial assistance, Doctor of Pharmacy students must progress from one class level to the next within a specified length of time. Graduate students must also demonstrate progression. In order to meet the standard of satisfactory progress, students should successfully complete at least the following minimum number of hours per semester:

	Fulltime	Halftime
Doctor of Pharmacy student		
First and Second Professional Year	12	6
Third and Fourth Professional Year	10	5
Ph.D. program student	6	N/A

A cumulative grade point average of at least 2.0 is required by the completion of the first professional year in attendance.

Students who do not meet this standard, due to the failure to complete the minimum hours per semester, failure to progress to a higher class level within the specified number of semesters, or failure to meet and maintain the required cumulative grade point average, will be placed in a "warning" status.

Students will be notified in writing of this warning and of any required actions necessary to meet the standard of satisfactory progress.

Students placed on warning due to their grade point averages will be required to achieve at least a 2.0 for each subsequent semester of enrollment until at least a 2.0 cumulative average is achieved.

All students must achieve the grade point average specified for graduation by the time they enter the final 30 hours in residence.

If a student is not meeting the standard of satisfactory progress due to incomplete course work, then all incompletes must be successfully completed during the semester of warning.

Any student not performing as required during his/her warning semester will be placed in suspension, which means the denial of any assistance for at least one semester or until evidence is provided to document that any required credit has been received or that a prescribed grade point average has been achieved.

Students placed on suspension may appeal in writing to the Director of Student Financial Planning. Appeals should specify exactly how or why the student did not meet the standards prescribed in the warning notification.

Supporting documentation may be required to support the request for appeal; i.e., doctor's verification of illness, etc.

The student will be notified in writing of the decision of the appeal. If the appeal is successful and assistance was withheld, then it may be disbursed if the student meets all other eligibility requirements. However, no new assistance will be offered or certified for a student in suspension for not meeting satisfactory progress.

Students are encouraged to seek academic counseling or to see the staff in the Office of Student Financial Planning at the first sign of academic difficulty.

## **Costs of Attendance**

The award of financial assistance is based on an estimate of the costs of attendance, combined with a measurement of need. Financial assistance may include a combination of scholarships, grants, loans, and part-time employment.

## **Disbursement and Refunds**

All financial assistance, with the exception of student employment, is disbursed in equal amounts on a semester basis.

By May 1 of each year, all complete applications are reviewed. The types and amounts of assistance offered are dependent upon the financial situations of students, as determined through need analysis and the availability of funds. Notification will be sent to all applicants. A notification of awards must be signed by the student and returned to the OSFP within 2 weeks.

Payment of funds will be made only to the student who: is maintaining satisfactory progress in the course of study he/she is pursuing; is not in default on any loan made, insured, or guaranteed under the Stafford Student Loan or Perkins Loan Program for attendance at any institution; and does not owe a refund on grants previously received for attendance at any institution under the Pell Grant, the Supplemental Educational Opportunity Grant, or State Student Incentive Grant programs.

Recipients of any financial assistance should be aware that a portion or all of any refund due from the University may be reimbursed back to the source(s)

of the student's financial assistance for that term. Students receiving assistance for non-direct educational expenses may be required to return a portion or all of the funds awarded for the term in the event the student ceases to be at least a half-time student.

It is the responsibility of all loan recipients to repay loans promptly, together with accrued interest, thereby maintaining the good faith established between the student, the lender, and the University.

## **Veterans**

Any veteran who wishes to attend Mercer University under one of the veterans' benefits programs should make application in the normal manner for the program of study selected. At least one month before entering, the veteran should go in person to the nearest Veterans Administration Office to make application for a Certificate for Education and Training. The Office of Veterans Affairs is at 730 Peachtree Street, N.E., Atlanta, GA 30308. Before the University can validate the veteran's application to the Veterans Administration, it will be necessary for him or her to complete the admissions procedure. Photostatic copies and/or certified copies of separation papers (DD Form 214) should be presented to the Veterans Administration at that time. Married veterans should furnish to the Veterans Administration a copy of the public record of the marriage and copies of the public records of births of any dependent children.

A Veterans Coordinator is located in the Registrar's Office to assist veterans. As soon as new veterans are accepted for admission, they should contact the Veterans Coordinator for further instruction.

The administration of the veterans' benefits is handled through the Office of the Registrar in Macon. The veteran student is responsible for notifying the Registrar's Office of any change in status. The veteran is responsible for observing the current regulations regarding his status. These regulations are available for review in the Registrar's Office. Veterans are not allowed to enroll in courses that do not apply toward their degree programs, even if the courses do not extend the time it takes to complete the degree. It is strictly forbidden by law to enroll in extra courses to boost monthly benefits.

## **Additional Information**

The Student Financial Planning staff is available during the normal administrative working hours of the institution to provide additional information regarding the Financial Assistance Program of Mercer University, as required by the Student Information Requirements as stated in Title I of the Educational Amendments of 1976. Appointments may be made by calling (678) 547-6400.

## **Types of Financial Assistance**

The following financial assistance programs are available to students who enroll at the Southern School of Pharmacy. Eligibility criteria, application procedures, and other information are published in the Student Guide, which is available on request from the Office of Student Financial Planning.

## Grants

**Federal Pell Grant:** A federal assistance program available to eligible undergraduate students. The amount of a Pell Grant is determined on the basis of a student's financial resources and the resources of his/her family, along with the cost of education at the institution the student attends. Students may apply for this grant on the FAFSA. The maximum Pell Grant is currently \$4050.00 per academic year.

**Federal Supplemental Educational Opportunity Grant (FSEOG):** A federal program for undergraduate students, enrolled at least half-time, with a demonstrated exceptional financial need. Awards range from \$200 to \$1,000 per year and are contingent upon the availability of funds. A student must receive a Pell Grant in order to be eligible for FSEOG.

**Georgia Tuition Equalization Grant:** The State of Georgia has made available, to qualified Georgia residents, an annual tuition grant for attendance at approved private colleges in the state. To be eligible for this grant, a student must be a United States citizen who has resided in Georgia for at least one full year prior to the date of registration for a particular semester. The student must enroll for at least 12 hours per semester. The grant is \$900.00 per year for 2005-2006 and may be used for only two semesters.

**Georgia HOPE Scholarship:** The HOPE Scholarship is made available, through funding from the Georgia Lottery, to certain qualified residents of Georgia. To qualify, pharmacy students must be undergraduate residents of the State of Georgia who have neither earned a bachelor's degree nor completed more than 127 semester hours of coursework. In addition, students must maintain a cumulative GPA of 3.00. (Please note: when calculating a student's cumulative GPA, the State of Georgia does not include any "plus" grades—for example, B+, C+, etc.—in the calculation.) Additional information may be requested by the OSFP in order to determine a student's eligibility or residency. At private institutions, the Georgia HOPE Scholarship is currently \$3,000 per year.

To be considered for the Georgia Tuition Equalization Grant and Georgia HOPE Scholarship, the student must complete the application that is available online at [www.GSFC.org](http://www.GSFC.org). No applications can be accepted after the last day of registration for the semester.

The following definitions apply to the Georgia Tuition Equalization Grant and the Georgia HOPE Scholarship:

**Full-Time Student:** An eligible grant recipient must be enrolled full-time each school term, defined by statute as a minimum of 12 academic hours.

**Legal Resident:** For purposes of this program, the term "legal resident" means a citizen or permanent resident of the United States who is domiciled in the State of Georgia. (DOMICILE OF A PERSON IN GEORGIA MUST BE ESTABLISHED FOR A MINIMUM OF TWELVE MONTHS.)

**Adult or Age of Majority:** A resident of Georgia who is 18 years of age or older is an adult or person of full age under the laws of Georgia. The domicile of an adult or person of full age who labors under no disability is the place where the person resides permanently. Students aged 18-24 whose

parents reside outside of Georgia are presumed to be domiciled outside of Georgia, unless rebutted by the student upon proof.

***Domicile of Military Personnel:*** A member of the Armed Forces is presumed to maintain, during his/her entire period of military service, the same domicile that was in effect at the time he/she entered military service. In order for military personnel to claim a new domicile in Georgia so that they, their spouses, or any of their dependent minors may be classified as legal residents of Georgia for purposes of this program, the following must be furnished to the institution as a part of an application for a grant:

1. A statement from an appropriate military official to the effect that the serviceman's home-of-record and the state designated as his legal residence for income tax purposes, as shown on his military personnel record, is the State of Georgia.
2. Satisfactory evidence that the serviceman, the applicant, or both are registered to vote in Georgia, and that one or both filed state income tax returns in Georgia during the preceding year.

## Loan Programs

***Federal Perkins Loan:*** Funded by the federal government and administered by the University, this loan program provides funds to students with proven financial need. All awards under this program are made by the Office of Student Financial Planning. The repayment period does not start and the interest does not begin to accrue until nine months after the student ceases to be at least a half-time student. As of October 1, 1981, the interest rate for new loans is 5 percent simple. Complete information regarding a borrower's rights and responsibilities, including a sample repayment schedule, may be obtained from the Student Loan Office in Macon, Georgia.

***William D. Ford Federal Direct Subsidized Stafford Loan:*** To qualify for this loan, a student must demonstrate financial need. Completion of the FAFSA, or another need-analysis method, is required. Laws governing the student loan programs permit students to borrow the following amounts: \$5,500 per academic year for first- and second-professional-year students, and up to \$8,500 per academic year for third- and fourth-professional-year students, with a combined total of not more than \$65,500 over the entire period. The federal government pays interest accruing on the loans while a student is in school, and for the first six months following withdrawal or graduation. After this period, the student begins repayment. The interest rate for loans to new borrowers without any outstanding Stafford Loans is variable, based on the 91-day Treasury Bill. The current maximum annual percentage rate is 8.25%.

***William D. Ford Federal Direct Unsubsidized Stafford Loan:*** These loans are available to students who do not qualify for need-based Subsidized Stafford Loans. These loans have the same terms as the Direct Subsidized Loans above, except that the borrower is responsible for all accruing interest. Students may pay interest as it accrues, or have it capitalized. Independent first- and second-professional-year students, and third- and fourth-professional-year students and graduate students, are able to borrow additional amounts above

the normal limits for subsidized and unsubsidized loans. Eligible first- and second-professional-year students may borrow an additional \$5,000 to \$17,500 per year, depending upon each student's status. Third- and fourth-professional-year students and graduate students may be eligible to borrow an additional \$22,500, or up to the cost of attendance per academic year.

**Federal Direct Parent's Loan for Undergraduate Students (PLUS):** Parents may borrow up to the cost of attendance for a dependent first- or second-professional-year student. Repayment begins within 30-60 days of the final loan disbursement. Interest is variable, based on the 52-week Treasury Bill, with a maximum interest of 9%.

**Health Professional Student Loan Program:** This program was established by Part C of the Health Professions Educational Assistance Act of 1963. Funds are provided for long-term, low-interest loans to students who qualify under the guidelines established by the Department of Health and Human Services. Loan awards will be based on available money and on an applicant's demonstrated need. Parental income information is required of all applicants, regardless of dependency status.

**Loans to Disadvantaged Students:** Funds are provided by the Department of Health and Human Services. Awards are based on financial need. Funds are very limited. Parental income data is required of all applicants, regardless of dependency status.

**H. Custer Naylor Scholarship Foundation Fund:** Loans are available on an emergency basis for qualified students.

**National Community Pharmacists Association (NCPA):** Students who are interested in applying for a loan from the National Community Pharmacists Association Loan Fund may obtain applications from the NCPA website at [www.ncpanet.org](http://www.ncpanet.org). Loan applicants must be student members of NCPA. Currently, the annual membership fee is \$25. Loan applicants must be in the last two and one-half years of their first professional pharmacy degree programs.

## Employment Programs

**Federal Work Study:** A federally-funded program designed to provide jobs to qualified students. In order to be employed under this program, the student must (1) be enrolled or accepted for enrollment; (2) show evidence of financial need; and (3) be capable of maintaining good academic standing while employed under this program. Students are placed, by the OSFP, into positions available in various departments on campus. Students are paid bi-weekly. A student's earnings, combined with other financial assistance, cannot exceed his/her total financial need for the academic year.

Other on-campus part-time employment is made available, by the University, to students currently enrolled. Students may pick up applications in the OSFP.

## Other Scholarships and Grant Assistance

The Application for Financial Assistance is a general application, and all applicants will be considered for every scholarship coordinated through the



OSFP. Funds are provided by many sources and are made available as restricted and unrestricted scholarships or grants.

**Georgia Baptist Foundation Scholarship Fund:** This fund provides assistance to applicants for financial assistance who are enrolled as full-time students in the Baptist colleges within the state and who are members of Baptist churches of the Georgia Baptist Convention. The amount of the award may vary, according to a student's need and the annual allocation each year from the Georgia Baptist Convention. Students must apply for financial assistance to be considered for this scholarship.

## Scholarships, Awards, and Honors

### Southern School of Pharmacy Scholarships

The Honors, Awards, and Scholarships Committee reviews all candidates. In order to be considered, students must complete a Curriculum Vitae Form and attach a photograph. The C.V. should be submitted to the Associate Dean for Student Affairs and Admissions, upon enrollment at the Southern School of Pharmacy, and should be updated annually. Two exceptions to this requirement are those scholarships that require application directly to the donor, and merit scholarships that are based upon academic grade point average and/or rank in class. In addition to the requirements listed for each scholarship, the committee considers additional criteria in selecting recipients, such as involvement in student organizations and activities, as well as professional and public service.

**American Cyanamid Medical Research Division Scholarship.** Scholarships are presented annually to minority students who excel academically and have expressed an interest in research and the pharmaceutical industry. The scholarship consists of a certificate, plus a cash award.

**Atlanta Airport/East Point Rotary Club Scholarship.** The Joe Crews Memorial Scholarship is awarded annually by the Atlanta Airport/East Point Rotary Club.

**James W. Bartling Scholarship.** This scholarship is given annually to students who have demonstrated financial need and are employed.

**J. Wayne Black Scholarship.** The recipient of this scholarship must be an active church member and in good academic standing. Preference will be given to a resident of Paulding County.

**Jason B. and Lois E. Brown Scholarship.** This scholarship is awarded to a student with financial need who has indicated an interest in community pharmacy practice.

**James A. Bruno Scholarship.** This scholarship is awarded based upon academic performance and financial need.

**Cardinal Health, Inc. Scholarship.** Recipients of this scholarship will be selected based upon academic performance, financial need, and involvement in professional or community activities.

**A.A. Constantinides, Sr. Memorial Scholarship.** A scholarship funded in memory of Mr. A. A. Constantinides, an alumnus of the Southern College of Pharmacy, longtime community pharmacy practitioner, and owner of Concord Pharmacy.

**Chattanooga Area Pharmacists' Society Scholarship.** This scholarship is awarded to a pharmacy student attending a school other than the University of Tennessee. The recipient must be a legal resident of one of the following Tennessee counties: Bradley, Hamilton, Rhea, or Sequatchie. The award is based on the following criteria: academic achievement, extracurricular activities, motivation, and financial need. The scholarship is sponsored by the Chattanooga Area Pharmacists' Society. The Associate Dean for Student Affairs and Admissions will notify students when applications are available. The society selects the recipient.

**Crescent Community Pharmacy Scholarship.** This scholarship is awarded to a student who is in good academic standing and who has demonstrated an interest in and excelled in the practice of community pharmacy.

**CVS Pharmacy Scholarship.** The CVS Pharmacy provides scholarship funds annually for students. Recipients are selected based on academic performance, patient counseling skills, and their level of interest in community pharmacy practice.

**Emory Hospitals Pharmacy Assistance for Students Scholarship.** The PASS Program provides scholarships for students enrolled in pharmacy school and employed by the Emory Hospitals. Recipients are selected jointly by Emory and the University.

**Eliot M. Gaurkee Scholarship.** This scholarship is awarded to a student who participates in an advanced practice experience with the Indian Health Service.

**Georgia Pharmacy Foundation Scholarship.** The Georgia Pharmacy Foundation (a branch of the Georgia Pharmacy Association) offers Regina Baird Scholarships each year to pharmacy students in the state of Georgia. Recipients are selected based on academic achievement and a commitment to pharmacy in the state of Georgia.

**Georgia Society of Health-System Pharmacists Scholarship.** This scholarship is presented annually by the society. Criteria for selection of the recipient include academic excellence, financial need, leadership potential, and Georgia residency. In addition, the recipient must be either a third- or fourth-professional-year student.

**Dr. G. Van and Minta J. Greene Scholarship.** Recipients of this scholarship will be selected based upon academic performance, financial need, and involvement in professional or community activities.

**J. H. (Red) Hall Scholarship.** This scholarship is awarded to eligible pharmacy students who have financial need.

**Bo Harper Scholarship.** This scholarship is presented to a student(s) who has an interest in community pharmacy and has the potential for achieving a leadership role in the profession.

**Harriet Jean Hatton Scholarship.** This scholarship is awarded to eligible pharmacy students and is based on academic performance and financial need.

**Anne Morris and Carlton Henderson Scholarship.** This scholarship is awarded to a student(s) in the third professional year who has a specific interest in either industrial pharmacy or community pharmacy.

**Carlton Henderson - TMA Fellowship.** This fellowship is awarded to third-professional-year students, with a grade point average of 3.5 or better, who have demonstrated involvement in professional and community activities.

**Jolayne Woo Hirano Memorial Scholarship.** This scholarship is funded in memory of Dr. Jolayne Woo Hirano, an alumna of the Southern School of Pharmacy.

**Kentucky Student Scholarship.** Preference is given to a student from the state of Kentucky. Additional criteria include having a good academic average and being involved in professional and community activities.

**Knoll Pharmaceuticals Scholarship.** The Knoll Scholarship is sponsored by Knoll Pharmaceuticals. The scholarship is awarded to a student who has excelled in the areas of academics and leadership.

**Kroger Company Scholarship.** Scholarships are awarded to students who have expressed an interest in community pharmacy. Academic performance, financial need, and leadership potential are considered in selection of the recipients.

**Donald H. Lohse Memorial Scholarship.** This scholarship is funded in memory of Dr. Donald H. Lohse, an alumnus of the Southern School of Pharmacy. The scholarship is awarded to a non-traditional student enrolled in the School of Pharmacy.

**J. M. Long Foundation Scholarship.** This scholarship is awarded to students in their second or third professional year who are planning to practice in the retail community setting.

**A. Vincent Lopez Scholarship.** Recipients of this scholarship will be selected based upon academic performance, financial need, and involvement in professional or community activities.

**Elton B. and Dr. Adaline N. Mather Scholarship.** A scholarship is awarded by the Mather family to a student from DeKalb County on the basis of academic performance and need.

**McKesson Scholarship.** The recipient of this scholarship must have expressed an interest in the practice of community pharmacy and have a grade point average of 3.0 or better.

**Gloria and Tony Moyer Scholarship.** This scholarship is awarded to a student who is an employee of Moyer's Pharmacy, Inc. The amount and terms of each scholarship, and the recipient thereof, shall be determined by the University.

**Northwest Georgia Pharmacist Association Scholarships.** The Northwest Georgia Pharmacist Association awards two scholarships each year. One honors Mr. Julian Rhyne, and one is in memory of Mr. Ed Giles. Applicants must be legal residents of one of the following northwest Georgia counties:

Catoosa, Chattooga, Dade, or Walker. Criteria for the scholarships include academic achievement, extracurricular activities, motivation, and financial need. The Associate Dean for Student Affairs and Admissions will notify students when applications are available. The Northwest Georgia Pharmacist Association selects the recipients.

**Evelyn Peacock and George W. Payne, Jr. Scholarship.** This scholarship is presented annually. Recipients are selected based on academic performance and financial need.

**Elizabeth A. and Thomas B. Perkins Scholarship.** This scholarship is awarded annually to students based on financial need. The student must be in good academic standing and be a resident of either Georgia or Alabama.

**Perrigo Company Award of Excellence in Nonprescription Medication Studies Scholarship.** The Perrigo Award will consist of a cash award, accompanied by an attractive wall plaque.

**Pharmacy School Alumni Association Scholarship.** This scholarship is funded by the Southern School of Pharmacy Alumni Association. Recipients are selected based on academic performance and involvement in extracurricular activities, community service, or volunteer organizations.

**Phar-Mor Scholarship.** This scholarship is presented annually to a recipient who will be selected based upon academic performance, financial need, and leadership potential.

**Phi Delta Chi Scholarship.** This scholarship is awarded by the Phi Delta Chi Alumni Chapter. Its purpose is to recognize and promote academic excellence within the active Alpha Rho Chapter. The recipient must be a Phi Delta Chi brother, have demonstrated significant academic improvement over the previous year, and have fostered professionalism in pharmacy through the fraternity and other student organizations. The selection is made annually by the Honors, Awards, and Scholarships Committee. The scholarship provides a cash award.

**Publix Super Markets Charities Scholarship.** Publix provides scholarship funds for students who are selected, based upon academic performance and financial need.

**Jo Davidson Reger Memorial Scholarship.** This scholarship is awarded on an annual basis. Recipients are selected based on academic performance and demonstrated leadership.

**David T. and Penny M. Rink Scholarship.** This scholarship is awarded to a student who is an employee of Eagles Landing Pharmacy. The amount and terms of each scholarship, and the recipient thereof, shall be determined by the University.

**Rite Aid Pharmacy Scholarship.** Candidates for this scholarship should meet the following criteria: express a desire to pursue a career in a retail/community setting; exhibit excellent communication and leadership skills; and demonstrate financial need.

**J M Smith Foundation Scholarship.** This scholarship is awarded to students who have demonstrated an inclination toward entrepreneurial pharmacy.

**Evelyn Sheffield Thompson Scholarship.** This scholarship is awarded annually to a student who has demonstrated academic ability, leadership qualities, and financial need.

**A. Leroy and Linda M. Toliver Scholarship.** This scholarship is awarded annually to deserving pharmacy students.

**Upshaw Endowed Scholarship.** These scholarship funds shall be awarded annually to students who have grade point averages of at least 3.0 and financial need.

**Walgreens Scholarship.** The recipients are selected based on academic performance, professional attitude, and involvement in student, professional, and/or community organizational activities.

**Wal-Mart Pharmacy Scholarship.** The recipient of this scholarship must be a third-professional-year student who has strong academic credentials and who has demonstrated leadership qualities.

**Warner-Lambert Parke-Davis Scholarship.** The scholarship is awarded to minority students who have excelled academically.

**Winn-Dixie Stores Scholarship.** This scholarship is presented annually to a recipient who will be selected based upon academic performance, financial need, and leadership potential.

## Merit Scholarships

**First Professional Year Merit Scholars.** Scholarships are awarded to students accepted into the Doctor of Pharmacy degree program on a competitive basis. In order to be eligible, a student must have a grade point average of 3.5 or better in all pre-professional college courses. In addition, each applicant must submit an essay on an assigned topic. These essays will be evaluated by the Honors, Awards, and Scholarships Committee. The committee will determine Merit Scholarship recipients.

**Second, Third, and Fourth Professional Year Dean's Merit Scholars.** Scholarships are awarded to the ten students with the highest grade point averages in the rising second-, third-, and fourth-professional-year classes.

## Special Scholarships

**Dean's Scholarships.** These scholarships will be utilized for students with exceptional financial need and/or scholastic ability that fall outside the realm of requirements for other awards. Recipients must have minimum grade point averages of 3.0.

**International Scholarships.** A limited number of scholarships are available to assist fourth-professional-year students who wish to participate in a pharmacy practice experience outside the United States. Countries currently cooperating with the School in making such practice sites available are: England, Denmark, Norway, Scotland, Japan, Australia, and New Zealand. Application for this scholarship is made directly to the Dean.

**Summer Research Fellowships.** The summer research program is a training program in the pharmaceutical, administrative, and clinical sciences, designed to identify promising students and to encourage them to consider research-oriented careers. Fellowships are available to assist students who wish to be actively involved in research endeavors during the summer term.

## Awards

The following awards are offered by the Southern School of Pharmacy. Recipients are determined by the Honors, Awards, and Scholarships Committee on the basis of each student's record at the school. Transfer students are eligible at the discretion of the committee.

**R.C. Hood Award.** This is the highest scholastic award offered by the Southern School of Pharmacy. The award honors the memory of Dr. Reuben C. Hood, long-time dean of the school. The name of the recipient each year is placed on a bronze plaque on display at the school, and the recipient also receives a plaque at commencement to commemorate the honor. The recipient(s) must have attended the school for all four professional years and must have the highest academic average at the end of the spring semester of the fourth professional year.

**American Institute of the History of Pharmacy Award.** This award recognizes the student earning the best record in a course mainly devoted to pharmaceutical history, as judged by the Honors, Awards, and Scholarships Committee. In lieu of achievement in such a didactic pursuit, the award may also include recognition of a student in a local competition who best carries out some other type of pharmaco-historical activity (e.g., historical essay, collecting books or artifacts for himself or the school, historical photography, historical hobbies, etc.). The recipient will receive a certificate of recognition and pharmacy-related publications.

**APhA Academy of Students of Pharmacy Mortar and Pestle Professionalism Award.** This award is supported by McNeil Consumer Products Company and is presented annually to a student who exhibits the ideals of professionalism and excellence in patient care, and has demonstrated exceptional involvement in professional organizations. The recipient must be a graduating senior. The award consists of a hand-turned wooden replica of an early American mortar and pestle. In addition, the recipient is eligible to compete in an essay competition to receive a \$2000 scholarship to be used for professional development activities.

**M.A. Chambers Award.** An engraved plaque is given annually by the faculty to the student with the highest average at the completion of the first professional year. Dr. Chambers was the dean of the school from 1952 to 1957.

**Facts and Comparisons Award of Excellence in Clinical Communication.** This award is presented to a graduating student in the top twenty-five percent of his/her class who has demonstrated superior verbal and written clinical communication skills. The recipient will receive a set of marble book-ends and a set of pharmacy-related books. The recipient's name will also be placed on a permanent plaque on display at the school.

**GlaxoSmithKline Patient Care Award.** A certificate of recognition and set of pharmacy-related books are presented to a graduating senior, in recognition of superior achievement in the area of clinical aspects of pharmacy practice and for superior academic achievement. The recipient's name will also be placed on a permanent plaque on display at the school.

**Lilly Achievement Award.** An achievement award trophy and copy of USPDI are awarded to a graduating student for superior scholarship and professional achievement. Leadership qualities, as well as a professional attitude, will be considered, along with academic performance, in the selection of the individual for this honor.

**Oliver M. Littlejohn Award.** An engraved plaque is given annually by the faculty to the student with the highest scholastic average at the completion of the third professional year. The award is given in honor of Oliver M. Littlejohn, who was the Dean of the Southern School of Pharmacy from 1957 to 1984.

**McKesson Award.** This award is automatically given to the Academy of Students of Pharmacy President. The recipient receives a plaque and cash award.

**Merck Awards.** Copies of the Merck Manual and the Merck Index are presented annually to outstanding graduating students, based on scholastic achievement.

**Minnie M. Meyer Award.** An engraved plaque is given annually by the faculty to the student with the highest scholastic average at the completion of the second professional year. Dr. Meyer was Emeritus Professor of Pharmaceutical Chemistry and Acting Dean of the School from 1950 to 1952.

**Mylan Pharmaceuticals Excellence in Pharmacy Award.** This award is presented to a graduating student in the top twenty-five percent of his/her class who has demonstrated high professional motivation and intent to enter practice upon graduation. The recipient receives a \$500 savings bond and a framed certificate.

**Natural Medicines Comprehensive Database Recognition Award.** This award is presented to a graduating senior who has exhibited an interest and expertise related to natural medicines, and whose academic and/or extracurricular activities demonstrate that the individual exhibits outstanding promise in the assessment, evaluation, or delivery of patient care related to the use of natural medicines. The recipient receives a certificate and access to a variety of natural medicine resources.

**Roche Pharmacy Communications Award.** A plaque will be presented to an outstanding senior who demonstrates effective communication with patients.

**TEVA Pharmaceuticals USA Outstanding Student Award.** A plaque and cash award are presented to a graduating senior who has excelled in the study of pharmacy.

## Honors

**Dean's List.** A first-, second-, or third-professional-year student, whose ratio of grade points to hours is 3.8 or better for 12 or more semester hours during a term, is given Dean's List standing at the end of the semester. Fourth-pro-

fessional-year students are given Dean's List standing if they earn the requisite grade point average of 3.8 or better for 10 or more hours during a semester.

**Graduation with Honors.** Candidates for the Doctor of Pharmacy degree who earn a cumulative grade point ratio of 3.5 to 3.69 will receive their degree cum laude; those earning a ratio of 3.7 to 3.89, magna cum laude; those earning a ratio of 3.9 and above, summa cum laude. To be eligible for honors, a student must have been in residence at Mercer for two years, during which time he/she must have completed a minimum of 60 semester hours.

**Rho Chi Society—Gamma Alpha Chapter.** The Gamma Alpha Chapter of Rho Chi was established at Mercer University in 1967. Charters for chapters of this organization are granted only to groups in schools or colleges that are members in good standing of the American Association of Colleges of Pharmacy. Eligibility for membership in the society is based on high attainment in scholarship, character, personality, and leadership. To be selected for membership in the chapter is the highest scholastic honor awarded to a student in the profession of pharmacy.

All candidates selected for membership must have completed seven semesters, or their equivalent, of scholastic work applicable toward a professional pharmacy degree. They must be in the top 20 percent of their classes and have attained a B average in both their overall university work and their professional coursework. They must be approved by the members of the society and the Dean of the Southern School of Pharmacy.

**The Honor Society of Phi Kappa Phi.** The Honor Society of Phi Kappa Phi, founded in 1897, has as its primary objective the recognition and encouragement of superior scholastic endeavor in all academic disciplines. Membership is open to men and women in all academic fields, with eligibility being based on excellence of scholarship and integrity of character.

Selection for membership in the Honor Society of Phi Kappa Phi is the highest honor that can be earned by a student at Mercer University. In order to be eligible for selection, students in the Southern School of Pharmacy must rank scholastically in the upper ten percent of all students currently enrolled in the School. The student must have an outstanding pre-pharmacy scholastic record, as evaluated by the chapter selection committee, must have been registered as a student in the school on a full-time basis for at least one academic year, or its equivalent, or must have been a former post-baccalaureate student who has been awarded an advanced degree by the University subsequent to the last previous election.



# Doctor of Pharmacy Degree Program

## Admission

The Southern School of Pharmacy follows a “rolling” admissions policy. Qualified applicants are accepted to the Doctor of Pharmacy program on a continual basis until the class has been filled, after which they are placed on an alternate list. An application deadline will be set during the recruitment year. Students are encouraged to apply as early as possible. Classes commence in August of each year. Students may request information through our e-mail address: [PharmD@mercer.edu](mailto:PharmD@mercer.edu)

## Requirements

Admission requirements and standards are designed to ensure scholastic success in the professional Pharm.D. curriculum. Selecting a candidate for the future practice of pharmacy involves many important factors, including academic background, PCAT scores, evaluation forms and pharmacy experience. Applicants judged to be qualified after evaluation of these criteria are invited for a required personal interview. The Admissions Committee will then review the applicant’s entire record and interview results. Acceptance is competitive.

The minimum grade point average for consideration is 2.5; grades for all coursework attempted are included in this calculation. The competitive grade point average in order to qualify for a personal interview will be determined by the overall strength of the applicant pool. Due to the large number of applicants and limited number of positions available, acceptance is selective.

Admission to the four-year Doctor of Pharmacy Program requires two years of pre-professional education at an accredited college or university in the United States. Each applicant must complete a minimum of 60 semester hours of college credit; grades below C cannot be accepted. The specific pre-pharmacy course requirements are as follows:

	Semester Hours
General Chemistry	8
Organic Chemistry	8
General Biology or Zoology	8
Physics	4
Calculus	3-4
English Composition	6
Speech	3
Humanities Electives	6
Economics	3
Social/Behavioral Sciences Electives	6
Other Electives to total	60

All pre-pharmacy requirements must be satisfied prior to matriculation.

All science courses (Chemistry, Biology, Physics) must include a laboratory with each lecture. Biology courses must be either General Biology or Zoology

to fulfill pre-pharmacy requirements. Anatomy/Physiology or Microbiology are not accepted.

The speech requirement should be fulfilled with a public speaking class. The economics requirement may be fulfilled with either a microeconomics or macroeconomics course.

Humanities electives may be chosen from one or more of these areas: art, foreign languages, history, literature, music, philosophy, or religion.

Social/Behavioral Sciences courses can be selected from one or more of the following: accounting, anthropology, business, computer science, economics, geography, health, history, management, political science, psychology, sociology, or statistics.

No credit will be accepted for military science or physical education courses.

All applicants are required to take the Pharmacy College Admissions Test (PCAT). All applicants must have their PCAT scores sent to the Office of Student Affairs and Admissions. A composite percentile score above 75 is preferred. The recommended minimum composite percentile score is 50.

Experience in the pharmacy setting is strongly encouraged. Over 90 percent of entering students in recent years have had work experience.

## **Application Procedure**

Application may be made at any time after the completion of 30 semester hours of college coursework. A centralized online application is available on the PharmCAS website (<http://www.pharmcas.org>). Applicants will need to go to this website, complete the online application and submit the appropriate fees, transcripts from each college previously attended, PCAT scores, and contact information for references to PharmCAS. A minimum of two letters of reference must be sent via the Electronic Letters of Reference (eLOR) Service of PharmCAS. In addition to a PharmCAS application and electronic letters of reference, the applicant will need to obtain a Supplemental Application from the Office of Student Affairs and Admissions, complete and submit it along with a non-refundable \$25 supplemental application fee and a recent photograph. A qualified applicant will be invited to visit the Southern School of Pharmacy for a required personal interview. Within two weeks of acceptance, a tuition deposit of \$250 must be forwarded to the Office of Student Affairs and Admissions to confirm the position. The deposit is non-refundable. Upon enrollment, \$225 will be applied toward the first semester's tuition, while the remaining \$25 will satisfy the matriculation fee. A second, non-refundable deposit of \$250 will be due by June 1st. This deposit will also be applied toward the first semester's tuition.

## **Early Acceptance Program**

The Early Acceptance Program (EAP) is designed for students enrolled at Mercer University College of Liberal Arts (CLA) in Macon. A student who expresses a desire to pursue the Doctor of Pharmacy degree and has earned less than 30 semester hours of undergraduate coursework may be granted early acceptance to the Southern School of Pharmacy (SSP) in Atlanta.

The following requirements must be met by an EAP student:

1. All undergraduate coursework must be completed at CLA.

2. An overall grade point average of 3.0, and a math/science grade point average of 3.0, must be maintained to continue EAP status. A minimum PCAT score is also required to maintain EAP status.
3. Participation in the academic advising and career seminar programs provided jointly by the pre-pharmacy advisor at CLA and the Associate Dean for Student Affairs and Admissions at SSP is mandatory.

EAP students are also required to take the Pharmacy College Admissions Test (PCAT) and have their scores sent to PharmCAS.

Students enrolled in EAP are required to submit an application and appropriate fees to PharmCAS ([www.pharmcas.org](http://www.pharmcas.org)). EAP students are not required to submit a \$25 supplemental application fee or to submit a tuition deposit/matriculation fee to secure a position at SSP. The \$25 matriculation fee will be waived and full tuition will be due upon enrollment at SSP.

Any CLA student who does not qualify for EAP may apply to SSP by following the normal admissions procedure.

### **Transfer Students**

A transfer student is any person who has ever been enrolled in the professional level at another college or school of pharmacy. Attrition rates are low; therefore, the number of transfer students accepted is extremely limited.

An individual who wishes to transfer into the four-year Doctor of Pharmacy degree program from an Accreditation Council for Pharmacy Education (ACPE) accredited college or school of pharmacy must contact the Office of Student Affairs and Admissions. If availability exists, the transfer applicant must complete a transfer application and must have all transcripts and PCAT scores sent to the Office of Student Affairs and Admissions. In addition, the Associate Dean for Student Affairs and Admissions must receive a letter from the Dean's Office at the other school granting approval of the transfer to Mercer and stating that the student is in good standing and eligible to continue or return. Transfer students must satisfy Mercer's pre-pharmacy course requirements and meet current admission standards.

When the required materials are received, the Associate Dean for Student Affairs and Admissions will evaluate the individual's application to transfer. If qualified by current admission standards, the applicant must meet personally with the Associate Dean for Student Affairs and Admissions. After the interview, the Associate Dean for Student Affairs and Admissions will make a recommendation regarding admission to the Dean's Office for final action. The number of transfer students accepted will depend upon space availability. The Associate Dean for Student Affairs and Admissions will inform the Dean's Office at the school of transfer of the decision reached. All correspondence will be handled by the Office of Student Affairs and Admissions.

Due to differences in curricula of various pharmacy schools, some or all credit may not transfer at the same professional level. Students may not be eligible for professional year advancement at Mercer equivalent to that of their current institution.

## **Advanced Standing**

A transfer applicant who desires advanced professional standing must comply with the appropriate policy and procedure outlined above. Ordinarily credits from an ACPE-accredited college or school of pharmacy, for which grades of C or better have been earned shall be accepted. All course requirements in the current four-year Doctor of Pharmacy curriculum must be satisfied prior to graduation. A minimum of eighteen months in residence at the Southern School of Pharmacy is required.

In determining advanced standing, the Associate Dean for Student Affairs and Admissions will consult with the appropriate Department Chairperson(s) to determine course equivalence. Based upon this evaluation, the Associate Dean for Student Affairs and Admissions will make a recommendation regarding transfer credit for advanced standing to the Dean's Office for final action. All correspondence will be handled by the Office of Student Affairs and Admissions.

## **International Students**

An applicant who is not a citizen of the United States must follow the normal admissions procedure. This includes completing all pre-pharmacy course requirements in an American college or university.

The Southern School of Pharmacy Office of Student Affairs and Admissions does not evaluate transcripts from outside the United States. If coursework has been earned in a foreign country, the following procedure is required: in order for the Southern School of Pharmacy's Office of Student Affairs and Admissions to determine whether the courses taken in a foreign country can be transferred for credit, foreign transcripts must be reviewed or evaluated by an undergraduate American institution. All of the credit accepted for transfer must appear on the transcript of an American college or university. Transfer credit must be identified as courses equivalent to those in the American college or university. In order to receive a transcript including the evaluation of transfer credit, the international student must be enrolled at the undergraduate American institution. Until this procedure has been accomplished, an application for admission cannot be accepted.

Financial resources of the Southern School of Pharmacy are limited, and therefore financial assistance is not available for international students on an F-1 Visa. Federally funded financial aid is restricted for students who are citizens or permanent residents of the United States. It is important that the student have pre-determined financial support sufficient to meet educational and living expenses.

## **Retention**

Larger applicant pools have allowed the Admissions Committee to be increasingly selective; higher quality has also resulted in excellent retention. Data compiled for all students admitted since the fall of 1995 shows an average retention rate of 96 percent.

# Curriculum

## Professional Outcomes

1. Find, understand, analyze, evaluate, and synthesize information and make informed, rational and responsible ethical decisions in order to promote pharmaceutical care to patients in both familiar and unfamiliar context.
2. Demonstrate effective reading, writing, speaking, and listening skills and the use of data, media, computers and other information technologies to effectively send and respond to communication for varied audiences and purposes.
3. Demonstrate sensitivity to and facility with personal values, ethical principles and caring in professional and social context.
4. Demonstrate a basic understanding of the strengths and problems of cultural diversity, social awareness and the historic responses of society, as they relate to oneself and others.
5. Effectively self-assess and satisfy learning needs on an ongoing basis.
6. Demonstrate effective leadership and involvement in professional and social endeavors.

## Practice Outcomes

1. Properly evaluate the completeness and accuracy of the prescription(s) and medication order(s) prior to dispensing based on interview, reviewing and analyzing the individual history and drug profile.
2. Accurately and legally prepare, process, dispense and administer prescriptions or medication orders in a safe and timely manner.
3. Collect and evaluate patient data to properly assess patients and to determine appropriate courses of action such as prescription drug therapy, non-prescription drug therapy, non-drug therapy, or referral to another health care professional.
4. Integrate basic and clinical knowledge to design, implement, monitor, evaluate and modify patient pharmacotherapy to prevent or resolve medication-related problems.
5. Communicate and collaborate effectively with patients, peers, other health professionals and the general public.
6. Retrieve, analyze and interpret professional, lay, and scientific literature to provide drug information and education to patients, care givers, health professionals, and the public.
7. Evaluate, integrate and manage human, economic, scientific, and technological resources for the effective provision of pharmaceutical care.
8. Apply legal, professional, and ethical principles and regulatory requirements in the conduct of professional activities.

9. Recognize potential risks and consequences of substance abuse by pharmacists; provide professional guidance and scientific information to the public and health professionals regarding substance abuse, chemical dependency, and management of toxic substances.

### First Professional Year

Fall		Spring	
Introduction to Pharmacy I 306	2	Introduction to Pharmacy II 307	2
Biostatistics, Research Design, and Literature Evaluation 302	3	Anatomy/Physiology 322	3
Communication Skills for Pharmacists 303	3	Microbiology/Immunology 323	3
Biochemistry 320	5	Pharmacy Management 305	4
Principles of Pharmaceutical Sciences 325	3	Pharmaceutics 326	4
Patient Care I 371	<u>2</u>	Patient Care II 372	<u>2</u>
	18		18

- Satisfactory completion of all P1 coursework is necessary for progression to P2. -

### Second Professional Year

Fall		Spring	
General Principles of Pharmacotherapy 440	4	Renal/Cardiovascular I 452	4
Nervous System Disorders I 450	5	Renal/Cardiovascular II 453	4
Nervous System Disorders II 451	4	Renal/Cardiovascular III 454	5
Pharmaceutics Laboratory 401	1	Elective	2
Elective	2	Patient Care IV 474	<u>2</u>
Patient Care III 473	<u>2</u>		17
	18		

- Satisfactory completion of all P2 coursework is necessary for progression to P3. -

### Third Professional Year

Fall		Spring	
Musculoskeletal Disorders 550	3	Infectious Diseases I 554	3
Endocrine Disorders 551	4	Infectious Diseases II 555	3
Gastrointestinal Disorders 552	3	Integument and Special Senses 556	3
Pulmonary Disorders 553	3	Hematology and Oncology Disorders 557	3
Elective	2	Pharmacy Law and Ethics 502	2
Patient Care V 575	<u>2</u>	Elective	2
	17	Patient Care VI 576	<u>2</u>
			18

- Satisfactory completion of all P3 coursework is necessary for progression to P4. -

### Fourth Professional Year

Advanced Practice Experiences 30

# Course Descriptions

## Required Didactic Courses

### **PHA 302. Biostatistics, Research Design and Literature Evaluation (3 hours)**

This course is designed to enable the student to develop an understanding of basic statistics and research design procedures and terms such that clinical studies in the medical and pharmaceutical literature may be objectively evaluated. The course will also provide the student with the necessary tools such that he or she will be able to effectively describe, summarize, analyze and make valid conclusions from data collected through his or her own research endeavors. Students will be enabled to actively evaluate the clinical literature.

### **PHA 303. Communication Skills for Pharmacists (3 hours)**

This course is designed to develop foundational communication skills necessary for effective pharmacy practice. The skills and techniques mastered in this foundational course will be applied throughout the curriculum within the framework of complex patient scenarios and multiple disease states.

### **PHA 305. Pharmacy Management (4 hours)**

This course is designed to provide the pharmacy student with an understanding of those topics relevant to the management and administration of a pharmacy in community and institutional settings.

### **PHA 306. Introduction to Pharmacy I (2 hours)**

The first of a two-course sequence, this course is designed to introduce the first-professional year pharmacy student to the system of health care delivery in the United States and the roles that pharmacy and pharmacists play in it. The social aspects of health and illness are also explored. An introduction to pharmacy law will be included. The course also includes problem-based learning (PBL) that is active and student-driven. Students, working in small groups, and guided by a faculty facilitator, will learn how to analyze a problem, identify and evaluate self-discovered resources needed to solve the problem, and discuss the solution of the problem with peers. They will also acquire the skills of self-directed learning, critical reasoning, self-evaluation, interpersonal communication, and the ability to retrieve, access, synthesize, and present information. The course is designed to provide the student with what to expect from pharmacy and, most important, what pharmacy expects from them.

### **PHA 307. Introduction to Pharmacy II (2 hours)**

The second of a two-course sequence, this course is designed to continue the introduction of the system of health care delivery in the United States and the roles that pharmacy and pharmacists play in it.

### **PHA 320. Biochemistry (5 hours)**

An introduction to the chemistry of living organisms with emphasis on the human system. The course is designed to introduce student to the major metabolic processes that are essential for human life, including biochemical energetics; electron transport system; the Krebs cycle; the metabolism of carbohy-

drates, lipids and amino acids; and the biosynthesis of purines, pyrimidines, nucleic acids and proteins.

**PHA 322. Anatomy and Physiology (3 hours)**

Anatomy and physiology examines the structural and functional organization of the human body at the tissue, organ, organ system and organismic levels. Essential aspects of histology, anatomy, physiology, and development are integrated in order to provide a fundamental overview of the major systems of the body and their interactions.

**PHA 323. Microbiology and Immunology (3 hours)**

This course is an introduction to microbiology and immunology with emphasis on biomedical principles and pharmaceutical applications. Microbes as agents of health and disease are discussed with respect to structure, metabolism, genetics, life cycle, and host-microbe interactions. The molecular, cellular, and systemic bases for effective immune function are presented and typical immune responses to various disease states are described. Mechanisms of infectious disease and immunological response are emphasized as foundations for pharmaceutical applications.

**PHA 325. Principles of Pharmaceutical Sciences (3 hours)**

This course is intended to provide a foundation of the principles that are fundamental to the study of the pharmaceutical sciences. This basic knowledge will allow the student to integrate physical, chemical and biological concepts into various practice functions.

**PHA 326. Pharmaceutics (4 hours)**

Prerequisite: PHA 325.

This course is intended to give the student a basic knowledge of the pharmaceutical principles involved in formulation, design, compounding and evaluation of dosage forms and drug delivery systems. The course will also familiarize the student with the concepts of drug standards, good manufacturing practice and quality control. The student will gain background knowledge and skills necessary to apply biopharmaceutic principles to the selection and evaluation of drug products for use in patients. Emphasis will be placed on the various formulation and physiologic factors that affect drug response and absorption.

**PHA 401. Pharmaceutics Laboratory (1 hour)**

This course is designed to acquaint the student with basic compounding skills and techniques related to pharmaceutical dosage forms. The course also involves the study of the mathematics encountered in pharmacy practice and the application of calculations in laboratory exercises. The laboratory is designed around a student-centered, problem-based approach to learning.

**PHA 440. General Principles of Pharmacotherapy (4 hours)**

This course examines those topics that provide the foundation for the rational use of therapeutic agents. Pharmacology and its two primary subdisciplines, pharmacokinetics and pharmacodynamics, are examined extensively. The drug development and approval process, pharmacogenomics, and techniques for monitoring and assessing pharmacotherapeutic response and patient status are also examined.



**PHA 450. Nervous System Disorders I (5 hours)**

This course will introduce the student to the anatomy and physiology of the brain structures, the pathophysiology of selected diseases and disorders related to these structures and the medicinal chemistry, pharmacology and therapeutic use of drugs used to treat common diseases and disorders involving the nervous system. At the conclusion of this course, students will be able to explain the rationale for use of specific drug categories in the treatment of Nervous System disorders. In addition to information related to the anatomy and physiology of these brain structures and nervous system disorders, course content will emphasize: drug structure-activity relationships and mechanisms of action; drug mechanisms related to the occurrence of adverse effects; recognition and management of medication-related problems; and decision-making processes including utilization of laboratory tests to monitor drug efficacy and toxicity. Case studies will be used to assist students in monitoring a pharmaceutical care plan for the patient.

**PHA 451. Nervous System Disorders II (4 hours)**

This course is a continuation of PHA 450.

**PHA 452. Cardiovascular/Renal Disorders I (4 hours)**

This course is designed to familiarize the pharmacy student with the anatomy and physiology of the cardiovascular and renal systems and a discussion of the effects of drugs that mimic the activity of the autonomic nervous system on these two systems.

**PHA 453. Cardiovascular/Renal Disorders II (4 hours)**

This course will cover the pathophysiology and treatment of hyperlipidemia, stable angina, acute coronary syndromes, stroke, peripheral vascular disease, and deep vein thrombosis as well as the medicinal chemistry and pharmacology of those drugs used in the treatment of these diseases. The course will be taught by a series of lectures followed by case study discussions and other problem-solving exercises.

**PHA 454. Cardiovascular/Renal Disorders III (5 hours)**

This course is designed to integrate pathophysiology, medicinal chemistry, pharmacology, pharmacotherapy, patient assessment, clinical pharmacokinetics, social and behavioral aspects, and over-the-counter products related to the treatment of cardiovascular and renal disorders. The specific disorders covered in this module include heart failure, arrhythmias, hypertension, acute and chronic renal failure, end stage renal disease, glomerulonephritis, renal transplant, urinary incontinence, benign prostatic hypertrophy, and erectile dysfunction. The clinical skills and problem-solving skills obtained through completion of this module will prepare the student to properly identify, assess, and resolve complex, medication-related problems and other patient issues.

**PHA 502. Pharmacy Law and Ethics (2 hours)**

This course is designed to impart to students the legal and ethical basis of pharmacy practice. The course emphasizes the pharmacist's responsibility to care for patients and to respect patients as autonomous individuals. It also queries how far the government and licensed health care professionals should go to protect people from the consequences of their own potentially risky choices in drug use.

**PHA 550. Musculoskeletal Disorders (3 hours)**

This is an integrated course which will include discussion of the anatomy and physiology of bones, muscles and joints; describe the etiology and pathogenesis of diseases affecting the musculoskeletal system; introduce the medicinal chemistry and pharmacology of drugs used to treat each of these disorders and apply this information in the overall clinical treatment of the disease. Emphasis will be placed on structure-activity relationships, mechanisms of drug action, overall pharmacological effects and mechanisms of adverse effects produced by drugs used to treat these disease states. Interpretation of the clinical literature will be required in making decisions regarding drug efficacy, drug of choice, adverse drug reactions and other medication-related problems. A case study approach will be utilized with each disease state to assist the student in monitoring a pharmaceutical care plan for the patient.

**PHA 551. Endocrine Disorders (4 hours)**

This course is designed to introduce to the student the physiology, pathophysiology and pharmacotherapy of diseases of the endocrine and reproductive systems. Students should be able to explain why drugs are effective in specific disorders of these systems. Emphasis will be placed on structure activity relationships, mechanisms of drug action, overall pharmacological effects and mechanisms responsible for the adverse effects produced by these drugs. Other areas that the course will focus on will include: recognition and management of medication-related problems, social and behavioral aspects of the different disease states, decision-making processes and utilization of laboratory tests to monitor drug efficacy and toxicity will be discussed. The case study approach will be utilized to assist the student in monitoring a pharmaceutical care plan for the patient.

**PHA 552. Gastrointestinal Disorders (3 hours)**

This course will acquaint the student with the anatomy and physiology of the alimentary tract and accessory organs of digestion, the pathophysiology of selected diseases and disorders related to the alimentary tract and the medicinal chemistry, pharmacology and therapeutic use of drugs used to treat selected disorders and diseases of the alimentary tract. In addition to information related to anatomy, physiology and pathophysiology, the course will also emphasize: drug structure-activity relationships and mechanisms of action, drug mechanisms of action related to adverse events, recognition and management of medication-related problems, and decision-making processes, including utilization of laboratory tests to monitor drug efficacy and toxicity. Patient case studies will be used to assist students in developing and monitoring pharmaceutical care plans.

**PHA 553. Pulmonary Disorders (3 hours)**

This course is designed to integrate the anatomy, physiology, pathophysiology, patient assessment, social and behavioral aspects of pulmonary disorders with the medicinal chemistry, pharmacology, pharmacotherapy and clinical pharmacokinetics of the prescription and non-prescription medications used to treat and prevent these disorders. The specific disorders covered in this module include asthma, chronic obstructive pulmonary disease (COPD), allergic rhinitis, cough and cold, acute respiratory distress syndrome, neonatal respiratory distress syndrome and the pulmonary component of cystic fibrosis.

**PHA 554. Infectious Diseases I (3 hours)**

This is an integrated course which will discuss the pathophysiology of infectious diseases as it relates to the microbial organisms that cause these diseases. Students will be introduced to the medicinal chemistry and pharmacology of chemotherapeutic agents used to treat microbial infections and apply this information to the clinical treatment of the diseases. Emphasis will be placed on structure-activity-relationships, mechanisms of action, overall pharmacological effects and mechanisms of adverse effects produced by drugs used to treat these disease states. Interpretation of the clinical literature will be required in making decisions regarding drug-efficacy, drug of choice, adverse drug reactions and other medication-related problems.

**PHA 555. Infectious Diseases II (3 hours)**

This course is a continuation of PHA 554.

**PHA 556. Integument and Special Senses (3 hours)**

This course is designed to integrate the anatomy, physiology, pathophysiology, patient assessment, social and behavioral aspects of dermatological and eye/ear/oral disorders with the medicinal chemistry, pharmacology, pharmacotherapy, and relevant pharmaceuticals of the prescription and non-prescription medications used to treat and prevent these disorders. The specific topics covered in this module include burns, drug-induced sun and skin reactions, cancer of the skin, contact and atopic dermatitis, diaper rash, eczema, scaly dermatoses, psoriasis, hemorrhoids, lice and scabies, acne, impetigo, pressure sores/decubiti, insect bites, fungal infections, foot care, alopecia/hirsutism, glaucoma, conjunctivitis, cataracts and macular degeneration, contact lenses, dry eye, external ear and oral care including canker and cold sores.

**PHA 557. Hematology and Oncology Disorders (3 hours)**

This course is a study of cancer including (but not limited to): biology, etiology, confounding factors, diagnosis, biological markers, drugs, treatment, quality of life, positive and negative outcomes of treatment. Anatomy and physiology of cancer will be covered as well as a presentation of pathophysiology. Diagnostic procedures used in wellness care, diagnosis and treatment of follow up will be presented along with sensitivity and specificity of the procedure. Quality of life for the patient and family will be presented.

**Elective Didactic Courses**

**PHA 505. Community Pharmacy Ownership (2 hours)**

A course in retail pharmacy operation designed to acquaint the student with select behavioral and administrative aspects of community pharmacy ownership. Emphasis is placed on professional and personal relations within the community pharmacy and on the mechanics involved with the operations of a small retail business.

**PHA 507. Drug Development and Marketing (2 hours)**

A course designed to provide the student with an understanding of the development of new drugs in the pharmaceutical industry. Emphasis is also placed on the marketing practices of the pharmaceutical industry.

**PHA 509. Introduction to Teaching (2 hours)**

This is an elective course designed to stimulate interest of pharmacy students in a career in teaching. Through facilitating small groups of students, discussing readings from the literature, and assisting faculty in a variety of teaching activities, the student is better able to evaluate the possibility of a career in teaching.

**PHA 511. Basic Management Principles (1 hour)**

A course intended for those students in the combination Pharmacy/Master of Business Administration Program. It involves an examination of the basic principles and theories of management literature primarily focusing on those theories that explain the functioning of the management process.

**PHA 512. Basic Marketing Principles (1 hour)**

A course intended for those students in the combination Pharmacy/Master of Business Administration Program. It involves an examination of the basic principles and theories of marketing. The course emphasizes a critical review and discussion of the marketing literature primarily focusing on those theories that explain the functioning of the marketing process.

**PHA 525. Isotope Tracer Techniques (2 hours)**

A lecture course designed to acquaint the student with the theoretical foundations and experimental techniques needed for the proper use of isotopic tracers in scientific research. Emphasis will be given to the use of radioactive tracers and their applications to pharmaceutical and biomedical research.

**PHA 526. Toxicology (2 hours)**

A lecture course designed to acquaint the student with the science of toxicology. The course will survey the different areas of toxicology and introduce basic toxicological principles but will place special emphasis on the areas of mechanistic and clinical toxicology.

**PHA 527. Biotechnology (2 hours)**

This course is designed to familiarize the student with current technology. Emphasis will be given to methods involving genetic manipulations and immunologic tools. In addition, the course will include a thorough review of the most current agents (both those approved and those undergoing testing) including a discussion of how they function and how they are produced.

**PHA 528. Pharmacognosy (2 hours)**

This course encompasses a study of drugs obtained from natural sources. The botanical and animal origins of such drugs, their historical importance, physiochemical properties, and their pharmacological applications are discussed. Basic terminology associated with the area of pharmacognosy as well as extraction and purification procedures for natural drugs are also discussed.

**PHA 529. Contemporary Compounding (2 hours)**

This course involves learning the concepts of contemporary compounding practice. This course will include a discussion of the regulations governing compounding, USP and scientific/professional organization recommendations for compounding, and mechanisms for evaluation and analysis of the quality of a compounded product. The course will use discussions, problem-solving cases and skill-building laboratories to help the student learn the contemporary compounding process.

**PHA 530. Advanced Mechanisms of Action and Pharmacological Effects of Drugs (2 hours)**

This elective course is designed to teach not only detailed mechanisms of action and pharmacological effects of drugs used to treat a variety of disease states but also to teach the processes of obtaining and evaluating this information, as well as the oral presentation of this information. Third professional year standing is required to take this course.

**PHA 548. Project Development (2 hours)**

Prerequisites: consent of instructor and a GPA of 2.5 or better is required.

This course is designed to acquaint the student with the techniques involved in the development of a project in either the basic or clinical sciences. A project will be assigned to the student and the student will be expected to perform literature reviews and other work deemed necessary by the faculty instructor to produce an acceptable final written report. (This course may be taken up to two times for credit.)

**PHA 549. Introduction to Research (2 hours)**

Prerequisites: consent of instructor and a GPA of 2.5 or better is required.

This course is designed to acquaint the student with current techniques utilized in basic and clinical research. A problem will be assigned by the instructor and the student will be expected to do the library and laboratory or clinical work required to prepare a report. (This course may be taken up to three times for credit.)

**PHA 560. Substance Abuse (2 hours)**

This course is designed to give the student a basic introduction to the area of substance abuse and dependency. It is intended that upon completion of this course the student will have an appreciation for the terminology and diagnostic criteria appropriate to this specialty, a clear understanding of the drugs involved, their effects and be able to explain pharmacological intervention.

**PHA 562. Self-Care and Self-Medication (2 hours)**

This course is designed to give the interested student additional knowledge and skills on health promotion in order to be a better educated pharmacist and consumer. The primary focus will be on the prevention and detection of heart disease, cancer, infectious diseases, osteoporosis and mental illness. The impact of lifestyle changes, such as diet, exercise, weight loss, smoking cessation, alcohol moderation and stress reduction on disease management will be explored by reviewing the latest medical research. The use of home and diagnostic tests, utilized to screen and monitor patient response to selected drug therapy, will be discussed and demonstrated. Reimbursement, marketing strategies and liability will also be considered.

**PHA 564. Geriatric Pharmacy (2 hours)**

This course will review the basic physiological changes occurring with increasing age and define their impact on pharmacokinetics of drugs in the geriatric patient. Managerial, pharmaceutical, and consultant aspects of pharmacy services provided to long-term care facilities and alternate types of care available to the elderly patient will be emphasized. Health care issues impacting geriatric patient care and future trends in pharmacy services for geriatric patients will also be presented. Third professional year standing is required to take this course.

**PHA 565. Drug Misadventures (2 hours)**

This course is designed to provide the student with more in-depth knowledge of major adverse reactions associated with commonly prescribed drug categories. Information relating to incidences, pre-disposing factors and the management of adverse reactions will be discussed. Drug interactions will also be included. Third professional year standing is required to take this course.

**PHA 566. Women's Health (2 hours)**

This course is designed to enable the student to develop an understanding of issues of importance in women's health, including health promotion and prevention, health problems with a higher prevalence or a different presentation in women than men, cultural diverseness and women's health, and women's health policy and research. Problems unique to women's health and therapy important in the pharmacist's provision of pharmaceutical care to female patients will be emphasized. The topics discussed will be those relevant to women's health that are not covered in required courses or those that are not covered in detail in required courses.

**PHA 567. Fundamentals of Neonatology (2 hours)**

This course is intended to develop an appreciation for the unique aspects of the neonatal patient. This course will involve active classroom participation utilizing problem assisted based learning directed in a systematic pattern of interpreting patient assessment, laboratory and radiographic information, therapeutic rationale and pharmacokinetics adjustments if warranted. The principles of each case will be directed by the instructor so that key concepts can be fully appreciated in a timely fashion. This method will be called: Problem Assisted Based Learning Utilizing Multifactorial Methods or PABLUMM. Third professional year standing is required to take this course.

**PHA 568. Special Topics in Pharmacotherapy (2 hours)**

This course is intended to develop the student's critical thinking and appreciation of various controversial pharmacotherapeutic topics. Students will be initially provided with clinical case studies related to the controversial pharmacotherapeutic topics that will form the foundation of the critical thinking process. Students will work together in small groups. Students will be evaluating the clinical cases using the Problem-Based Learning Method and the ASHP Clinical Skills format. During the class, a group will select a controversial topic for presentation either supporting or questioning the current pharmacotherapeutic approach to treatment.

**PHA 569. Diabetes Care (2 hours)**

This course is designed to provide students with additional education in the care of patients with diabetes. The course's primary objective is to increase students' aptitude and confidence in providing pharmaceutical care to patients with diabetes. Throughout the course, students will be increasing their effectiveness in assisting patients with managing their diabetes care and be able to: assist patients in the management of diet, exercise, glucose monitoring, and medication and insulin administration; describe the requirements for implementing pharmaceutical care for patients with diabetes in a community pharmacy setting; and describe ongoing research in diabetes and new diabetic drugs and technology.

**PHA 570. Physical Pharmacology (2 hours)**

This course is designed to explain physiological and pharmacological structures and functions in terms of fundamental physical and chemical principles. The course focuses on development and use of unified concepts and models that offer simple descriptions of apparently complex systems and rational explanations for seemingly arbitrary and chaotic processes.

**PHA 571. Pediatric Pharmacotherapy (2 hours)**

This elective course will provide students with an understanding of the health care needs of the pediatric patient. In addition, the students will develop the knowledge and skills to provide pharmaceutical care to pediatric patients in both ambulatory and inpatient settings. The course will focus on developmental stages of growth, common pediatric disease states, and specific pharmacotherapeutic considerations unique to the pediatric patients. The course will be taught through a combination of lectures and small case discussions.

## Pharmacy Practice Experiences

### Required Introductory Pharmacy Practice Experiences

Students are required to complete the following introductory practice experiences during the first, second, and third professional years. In addition to academic credit, the student receives internship credit at graduation towards pharmacy licensure. End of year examinations are a required component for successful completion of Patient Care II, IV and VI. These examinations cover material from all required coursework in the current year. The results of the examination are used by the students for self-directed review.

**PHA 371. Patient Care I (2 hours)**

This experiential course is designed to introduce the first year student to patient care, pharmaceutical care, drug information, and various types of pharmacy practice and service learning. Activities include: on site mentoring by a fourth year student (Shadow Experience), introduction to drug information, group discussions and presentations, and opportunities for community service activities and reflection groups.

**PHA 372. Patient Care II (2 hours)**

This experiential course is a continuation of PHA 371.

**PHA 473. Patient Care III (2 hours)**

The second year patient care experiences consist of activities to further develop the pharmacy-related patient care skills necessary for the practice of pharmaceutical care. The experience should continue the transition from didactic instruction to the application or practice phase of pharmacy to better prepare the student as a provider of patient care.

**PHA 474. Patient Care IV (2 hours)**

This experience is a continuation of PHA 473.

**PHA 575. Patient Care V (2 hours)**

The third-year patient care experience consists of activities designed to bring relevance to concepts being presented in the classroom at the third year level.

The experience should continue the transition from didactic instruction to the application or practice phase of pharmacy to better prepare the student as a provider of patient care.

**PHA 576. Patient Care VI**

**(2 hours)**

This experience is a continuation of PHA 575.

## **Advanced Pharmacy Practice Experiences**

Students are required to complete six advanced practice experiences during the fourth professional year. Students must have satisfactorily completed all required and elective courses in the professional curriculum to be eligible for fourth year standing and to start the advanced experience sequence. Advanced pharmacy practice experiences are preferentially assigned to students on normal academic progression. Students who interrupt their normal academic progression will be assigned to experiential sites as they become available. Exceptions may be made at the discretion of the Chairperson of the Department of Pharmacy Practice.

Four specific practice experiences are required encompassing ten weeks of inpatient care and ten weeks of outpatient care: Acute Care Section A and B, Primary Care Section A and B. Two practice experiences are elective. Each advanced pharmacy practice experience is 5 weeks in length, 40 hours weekly. The summer semester is also utilized for pharmacy practice experiences; students may be enrolled for one or both five-week sessions of the summer semester. The fall and spring semesters each consist of 3 five-week pharmacy practice experience blocks. In addition to academic credit, the student receives 1,000 hours of internship credit at graduation towards pharmacy licensure in Georgia. This number is different in other states.

During advanced pharmacy practice experiences, students will gain competency in the following areas: problem-oriented drug monitoring; therapeutic drug monitoring; medication histories; managing a patient's drug therapy; identification, resolution and prevention of drug-related problems; drug information/retrieval skills; application of knowledge of diseases and drug therapy to pharmaceutical care; consulting and counseling with health care professionals and patients; education of health care professionals; communication and presentation skills; and professional conduct.

Students are surveyed during the third professional year to determine elective preferences and eligibility for assignment. Assignments are made through an Internet based program which randomly assigns students based on site availability. All students must submit a 2" x 2" passport-type photo with their completed biographical sheet and survey form to the Director of Experiential Education prior to pharmacy practice experience assignments. School policy requires that all students have proper records of immunization and proof of current health insurance on file with Campus Health Care Services prior to any assignment to a patient care setting.

Students are assigned to fourth year practice experiences primarily within the Metropolitan Atlanta area. Mercer pharmacy students may also have an opportunity to complete all or part of their fourth year practice experiences at other locations in the Southeast. This offers students who come from these areas a chance to stay "close to home" and save on living costs. Examples of



practice sites currently available include Albany, Augusta, Columbus, Dublin, Macon, Savannah, and Valdosta, Georgia; Chattanooga, Knoxville, Nashville, and TriCities area, Tennessee; Lexington, Kentucky; and Ft. Lauderdale/Miami, Jacksonville, Orlando, Pensacola, Sarasota, and Tampa/St. Petersburg, Florida. Preference will be extended to those students with family or relatives in the area. Additional, practice experiences are available within the United States. Some examples include practice sites in Texas, Maryland, and Alaska. A complete list of sites available in the Experiential Education Office. Site availability is subject to change. Selection of students for these sites is competitive. Students requesting an out-of-town fourth year practice experience must have a GPA of 2.75 or better.

Four unique programs are available for practice experience outside the Southeast. Current sites for the Indian Health Service (IHS) Program are Gallup, New Mexico, San Carlos, Keems Canyon and Parker, Arizona. Students going to Parker, Keems Canyon and Gallup work as members of the health care team in a primary care clinic with IHS pharmacists, physicians, and nurses. This program is considered an Ambulatory Medicine practice experience. The program in San Carlos is primarily working with the pharmacy team and is considered an Advanced Community Experience. Students interested in participating in the Indian Health Service Program must have a GPA of 2.75 or better.

The International Pharmacy Program offers students an opportunity to gain insight into the health care system, practice of pharmacy, and pharmaceutical education in other countries. Approved practice sites are Australia, New Zealand, Japan, England, Denmark, Norway and Scotland. Students interested in participating in the International Pharmacy Program must have a GPA of 3.0 or better.

## **Required Advanced Pharmacy Practice Experiences**

### **Acute Care: Section A**

#### **PHA 670. Medicine (5 hours)**

This required practice experience is designed to give the student a basic understanding of disease states encountered in internal medicine. This course will stress the application of therapeutics in patient care and require the student to develop skill in taking medication histories, monitoring patients, providing drug information, and patient education. This pharmacy practice experience is also designed to expose the student to the team concept of health care.

#### **PHA 671. Cardiology (5 hours)**

A practice experience designed to enable the student to acquire skills in the knowledge regarding basic principles of specific cardiovascular disorders, their treatment and care.

#### **PHA 672. Critical Care (5 hours)**

A hospital based experience designed to enable the student to acquire skills and knowledge regarding basic principles of specific critical care disease states and their treatment.

#### **PHA 673. Inpatient Geriatrics (5 hours)**

This practice experience is designed to give the student a basic understanding of disease states encountered in geriatric internal medicine. This course will

stress the application of therapeutics in patient care and require the student to develop skill in taking medication histories, monitoring patients, providing drug information, and patient education. This pharmacy practice experience is also designed to expose the student to the team concept of health care.

**PHA 684. General Clinical (5 hours)**

This elective experience will expose the student to the broad-based daily duties often required of a clinical pharmacy coordinator in a hospital. The student, who should be self-motivated, will gain experience in at least four of the following six areas: Drug Information, Drug Usage Evaluation, Quality Assurance, Formulary Management, Pharmacokinetics, and Metabolic Support. Due to the nature of the above practice areas, the student will also gain experience in general internal medicine.

**PHA 698. Emergency Medicine (5 hours)**

This pharmacy practice experience is designed to give the student exposure to managing and monitoring emergency department patients.

**Acute Care: Section B**

**PHA 674. Hematology/Oncology (5 hours)**

This experience will enable the student to develop proficiency in the knowledge of neoplastic disease and rational therapy with oncological agents.

**PHA 675. Infectious Diseases (5 hours)**

A practice experience designed to enable the student to acquire skills and knowledge regarding basic pharmacotherapy of specific infectious diseases.

**PHA 676. Neonatology (5 hours)**

A hospital-based practice experience designed to enable the student to acquire proficiency and knowledge regarding basic principles of drug therapy in neonates.

**PHA 677. Pediatrics (5 hours)**

This practice experience is designed to enable the student to acquire skills and knowledge regarding basic principles of pharmacotherapy for common childhood diseases.

**PHA 678. Psychiatry (5 hours)**

A pharmacy practice experience designed to give the student in-depth exposure to the area of mental health. The student will work with other members of the health care team to monitor drug therapy of patients with psychiatric diseases or drug abuse problems.

**PHA 679. Surgery (5 hours)**

A hospital-based experience designed to enable the student to acquire proficiency in the basic principles of surgery and drugs used in surgical procedures.

**PHA 691. Nutritional Support (5 hours)**

This experience is designed to provide the student with the opportunity to gain knowledge, skills, and practical experience in basic nutritional principles, nutritional assessment, and management of the patient requiring enteral and/or total parenteral nutrition.

**PHA 692. Pharmacokinetics (5 hours)**

This elective is designed to give the student hands-on experience in the functioning of an established clinical pharmacokinetics practice and information on methods for establishing such a service. The student will assess the utility of population averages in predicting drug concentration and dosages as well as learn to base therapeutic recommendation on measured drug concentration. This clinical application learning experience is directed toward monitoring drug therapy based on patient response rather than the mere manipulation of numbers. Expertise in calculations is expected from previous coursework. The student may also have the opportunity to be involved in evaluating and monitoring patients for pharmacokinetic research.

**Primary Care: Section A**

**PHA 681. Advanced Community (5 hours)**

This required experience is designed to expose the student to a variety of patient-oriented services in community pharmacy practice. These services may include: (1) patient counseling on appropriate drug use, home diagnostic test kits, durable medical equipment; (2) monitoring therapy for safety and efficacy; (3) providing drug information to physicians and nurses; and (4) providing consultations on home health care and nursing home patients. This experience is designed to give the student further experience in documenting pharmaceutical care interventions in community pharmacy practice.

**Primary Care: Section B**

**PHA 680. Ambulatory Care (5 hours)**

This required practice experience will provide the student with the necessary assessment skills to implement and monitor cost effective drug therapy for safety and efficacy in the primary care and/or specialty clinic patient care environment.

**PHA 685. Geriatric–Long Term Care (5 hours)**

The advanced practice experience in Geriatrics is designed to provide the student with an in-depth experience in the provision of pharmaceutical care to older patients and those requiring long term care services. The student will also be exposed to additional aspects of consultant pharmacy practice for institutionalized long term care and subacute patients.

**PHA 687. Home Health Care (5 hours)**

A home health care experience specializing in home infusion therapy. The student will gain experience working with pharmacists and nurses to care for the home patient. The student will be involved in preparation and monitoring of parenteral and enteral nutrition, antibiotics, cancer chemotherapy, specialty compounded drugs and home health aids.

**PHA 690. Nuclear Pharmacy (5 hours)**

This experience introduces the student to the practice of Nuclear Pharmacy and Medicine. The nuclear pharmacy experience will concentrate on pharmaceutical care and radiopharmaceutical compounding, quality assurance, health physics and regulatory compliance. The nuclear medicine experience will offer the student the opportunity to communicate with the nuclear medicine person-

nel and participate in the clinical use of diagnostic and therapeutic radiopharmaceuticals. The student will also gain experience in the area of health physics as it is practiced in the nuclear pharmacy and hospital.

## **Elective Advanced Pharmacy Practice Experiences**

### **PHA 661. Industrial Pharmacy Clinical Research (5 hours)**

The industrial pharmacy advanced practice experiences are designed to provide those students interested in pursuing a career in the pharmaceutical industry with general knowledge and a high level of exposure to a variety of areas within the pharmaceutical industry. This practice experience is specifically designed to give the student experience in conducting clinical research and is designed for those students who believe they may want to pursue a career in this area.

### **PHA 662. Industrial Pharmacy Medical and Professional Services (5 hours)**

This practice experience is specifically designed to give the student experience in conducting medical and professional services activities and is designed for those students who believe they may want to pursue a career in this area.

### **PHA 663. Industrial Pharmacy Marketing (5 hours)**

During this advanced practice experience, the student will become a member of the Product Management Team to obtain a “working” knowledge of pharmaceutical marketing, involved in an array of activities from marketing plans to tactical tools to field communication. The student will in addition gain industry knowledge by learning about the pharmaceutical industry from a corporate perspective and interacting with or visiting various departments within the organization.

### **PHA 664. Industrial Pharmacy Sales (5 hours)**

This practice experience is specifically designed to give the student experience in conducting sales activities and is designed for those students who believe they may want to pursue a career in this area.

### **PHA 665. United States Public Health Service Centers for Disease Control and Prevention Drug Service (5 hours)**

This experience will give the student a general understanding of public health issues and the many career opportunities available for pharmacists in the USPHS, the CDC, specifically the Drug Service Division.

### **PHA 666. The Agency for Toxic Substances and Disease Register (ATSDR) - Division of Toxicology (5 hours)**

During this experience, the student will be introduced to ATSDR, a public health agency, whose mission is to prevent or mitigate adverse human health effects and diminished quality of life resulting from exposure to hazardous substances in the environment. The experience will also provide the student with a comprehensive overview of the impact and significance of toxicology and risk assessment principles and practices and how they influence the agency program areas and products.

### **PHA 668. Pharmacy Association Management (5 hours)**

An elective experience which is designed to broaden the student’s knowledge and understanding of Pharmacy Association Management. It is structured to

provide experiences in national and state practice issues, education, member services, student development, policy and advocacy, and public relations. This experience is by application only and is available at various sites.

**PHA 669. Pain Management/Palliative Care (5 hours)**

This practice experience will enable to student to develop proficiency in the knowledge of pain management and other targeted symptoms commonly seen during end-of-life situations.

**PHA 682. Academic Administration (5 hours)**

An elective experience designed to stimulate the interest of pharmacy students in academia and provide the student with an understanding of the function and process of the academy. Through interviews with faculty, readings in the literature, participation in academic and administrative meetings, development of teaching materials with pharmacy faculty chosen as preceptors in the students' area of interest, the exploration of teaching methodologies and several "hands on" projects, the student is better able to evaluate the possibility of a career in academia as well as assume a position in academia. Students interested in participating in the Academic Administration advanced practice experience must have a GPA of 3.0 or better.

**PHA 683. Drug Information (5 hours)**

During this advanced practice experience, students will research drug information questions, prepare patient education materials, and contribute to the Center's healthcare professional newsletter to enhance their verbal and written communication skills. Through these activities, students will use Internet resources, secondary sources, professional medical/pharmacy journals, textbooks, online bulletin boards, subscription ROMdisk services and newsletters to develop a sense of where to look for specific types of drug information.

**PHA 686. Health Outcomes Management (5 hours)**

This practice experience is designed to provide the student with a basic understanding of health outcomes (clinical, economic, humanistic) focusing on pharmacoeconomics and health care quality assessment. Didactic and practical experience in these core areas will expose the student to a variety of competencies utilized in a health outcomes research and consulting firm. The practice environment involves working directly with a number of managed care organizations, pharmaceutical manufacturers, pharmaceutical providers, pharmacy benefit managers and various other health care providers. The student will be exposed to and/or directly involved with the many steps in conducting quality focused, outcomes-based research — from proposal development to analysis and manuscript preparation.

**PHA 689. International Pharmacy (5 hours)**

An elective practice experience which is designed to broaden the student's knowledge about health care, pharmacy practice, and education specifically in another health care system. The students will spend five weeks in one of the approved sites for the international program (Denmark, Norway, England, Scotland, Japan, Australia, or New Zealand). The practice will vary as the specialty (hospital, community, industry, or government). Assignment is competitive.

**PHA 693. Poison Control (5 hours)**

The student will gain practical experience in the regional Poison Control Center (PCC) at Grady Memorial Hospital. Initial orientation includes history, functions, duties, policies, and procedures of the PCC. Training includes history taking, creating a record, documentation, coding, and familiarization with poison prevention and toxicology as well as access to microfiche and text resources. The student will become an integral part of the PCC staff responding to questions on intentional and accidental poisonings of drugs, exposures to chemicals, and snake/insect bites from all over the Southeastern United States. Student will recommend antidotes, treatments, and referrals under the supervision of the Poison Control Center staff. Study topics in which the student has special interest or expertise will be assigned.

**PHA 694. Prescription Benefit Management (5 hours)**

The Prescription Benefit Management experience is designed to give the student general knowledge and a high level of exposure to a variety of activities conducted by a Prescription Benefit Manager. A Prescription Benefits Manager is responsible for managing the drug benefits for a health care plan. Specific activities include Formulary Management and Drug Utilization Review activities.

**PHA 695. Advanced Psychiatry (5 hours)**

A clinical research experience in psychiatry of child, adolescent or adult neuropsychiatry.

**PHA 696. Research (5 hours)**

The research experience will provide the student with the opportunity to participate in an ongoing research project and develop skills necessary for pursuit of graduate education, fellowship, or research-oriented career.

**PHA 697. Substance Abuse (5 hours)**

This experience is designed to expose the student to aspects of drug and alcohol abuse and the treatment most often used in a clinical setting. This experience will enable the student to learn more about the diagnosis, complications, and the management of addictive disease with drug therapy in today's health care environment.

# Requirements for Internship and Licensure

All state boards of pharmacy require that, in addition to a degree in pharmacy, specified hours of supervised working experience are necessary to become a licensed pharmacist. Regulations vary among the states. Applicants who reside in states other than Georgia should consult their board of pharmacy for instructions.

In Georgia, you may register with the state board as a pharmacy intern after enrollment in the Southern School of Pharmacy. You must apply for and receive an internship license. Georgia interns are required to work a minimum of 20 hours per week in order to receive credit. Interns may work a maximum of 50 hours per week. The State Board of Pharmacy will not grant credit for hours worked while you are enrolled in pharmacy school and the University is in session. Keeping proper records and following procedures for accurate reporting of hours worked is the responsibility of the intern.

All Mercer students are required to obtain a Georgia internship license prior to participating in any on-site pharmacy practice experience. Students may contact the Georgia State Board of Pharmacy (<http://www.sos.state.ga.us/plb/pharmacy/>) for internship license information.

The Georgia State Board of Pharmacy requires that an applicant for licensure as a pharmacist must be at least 18 years of age, must be a graduate of an accredited school of pharmacy, and must have completed 1,500 hours of internship under the supervision of a registered pharmacist. Mercer graduates currently receive 1,000 hours of internship credit from the pharmacy practice experiences at the Southern School of Pharmacy, to be applied toward the total of 1,500 hours. The remaining 500 hours must be earned through employment in a pharmacy. Graduates who plan to become a licensed pharmacist in a state other than Georgia should contact their respective state boards of pharmacy for details.

Application for the licensure examination may be made near the time of graduation. Mercer graduates score consistently higher than the national average on the licensure exam. Over the past five years, the average first-attempt pass rate is 98 percent.





# Doctor of Philosophy Degree Program

## Program Description

The Doctor of Philosophy degree program in Pharmaceutical Sciences uses an interdisciplinary approach to prepare students for careers in teaching and research in academic institutions, and for employment in industry, government and other agencies and institutions involved in health-science oriented research and development. The program of study may be individualized according to the academic background and area of research interest of the student, and includes: required and elective course work, participation in departmental activities such as seminars and teaching assignments, and in-depth research involving a topic of interest to the student and major professor.

## Program Objectives

The objectives of the program are that students will be able to:

- demonstrate a comprehensive knowledge of the core areas of the pharmaceutical sciences.
- successfully conduct all aspects of research in the pharmaceutical sciences.
- demonstrate knowledge of research methodology in their selected field of the pharmaceutical sciences.
- demonstrate knowledge of scientific advances in their selected field of the pharmaceutical sciences.
- identify problems in the pharmaceutical sciences and formulate appropriate solutions to these problems.
- communicate effectively in both written and oral forms.
- appropriately gather and analyze data using various information technologies.
- understand the importance of continuing professional development, self-improvement, and life-long learning.
- adhere to professional and ethical responsibilities.

## Graduate Program

### Admission Requirements

Minimum expectations for consideration for admission into the Ph.D. program include the following:

1. a Bachelor of Science in Pharmacy, Chemistry, Biology or an equivalent degree in a related area, or a Pharm D degree;
2. a minimum GPA of 3.0\* based on a 4.0 scale;
3. a minimum GRE score of 1000 (composite of verbal and quantitative sections);

4. for an applicant from a country where the primary language is other than English, a minimum TOEFL score of 550 or 213 on the computer-based test.

\* Acceptance into the graduate program in Pharmaceutical Sciences is based on the overall record and ability of the applicant. Applicants failing to meet the required minimum GPA or the required minimum GRE may be considered for admission provided their record is indicative of exceptional ability.

Application for admission must be made on forms that may be obtained from the Department of Pharmaceutical Sciences or the department web page. An application cannot be given final consideration until all required components have been received. A complete application consists of the following:

1. A nonrefundable \$25 application fee, the application form and additional information requested on the application form.
2. Official transcripts. An official transcript is one that has been issued by an institution and received by the department in an envelope sealed by the issuing institution. The transcript will contain the official school seal or stamp and the signature of the registrar. You are required to submit one separate official transcript from each college or university you have previously attended or are currently attending. Faxed documents are not accepted as official.
3. Official report of GRE scores. Please use institution code 5623.
4. Official report of TOEFL scores, if required. Please use institution code 5623.
5. Recommendations on the supplied forms from three persons who are able to judge the applicant's accomplishments and academic ability. Recommendation forms should be sent directly to the Ph.D. Program Director.

For more information, contact the Director of the Ph.D. Program, Department of Pharmaceutical Sciences, Mercer University, Southern School of Pharmacy, 3001 Mercer University Drive, Atlanta, GA 30341-4155, or telephone (678) 547-6237.

## **Special Student Classification**

Certain individuals may apply as special students in the Ph.D. program. This classification allows students to enroll upon submission of an application and official transcripts and approval of the program director.

Applicants must have completed a minimum of a bachelor's degree from an accredited college and must possess appropriate credentials for admission to the graduate program with the exclusion of the GRE. Special student classification does not assure admission to the graduate program, and these students must reapply for admission to the graduate program and satisfy all admission requirements to be considered. A special student may apply a maximum of nine credit hours as transfer credit toward the Ph.D. degree if the program of study can be completed within the stated time in residence. Special students must submit applications no later than thirty days before the beginning of the semester in which special student classification is sought.

## Financial Support

Financial support for graduate students in the department is available through teaching assistantships and tuition waivers. Stipends will be provided on a competitive basis for participation in undergraduate laboratories and other Departmental activities. Additional financial aid may be available through grants and/or contracts as well as guaranteed student loans.

## Course Requirements

The Doctor of Philosophy Degree is awarded to students of exceptional scholarly achievement who demonstrate the ability to conduct original research. A minimum of 73 semester hours including 35 hours of dissertation research is required for graduation. Requirements for the degree, however, are not determined solely in terms of a fixed number of courses, credits and years of residence. Graduate programs are highly individualized and are tailored to the characteristics and interests of the individual student.

Students entering the Ph.D. program in the Pharmaceutical Sciences are expected to have a background that includes the following minimum prerequisites: integral and differential calculus, statistics, expertise in at least one computer programming language, one year of biochemistry, and one semester of mammalian physiology.

The program of study will be determined by the major professor in consultation with the student and the Student Advisory Committee (SAC).

Courses in addition to those in the core will be selected to develop strengths in the student's areas of interest and research. These courses may be chosen from those offered by the School of Pharmacy faculty or may be completed at another university through cross registration via the Atlanta Regional Consortium for Higher Education. Any course deemed appropriate by the SAC may be included on the Program of Study. Non-pharmacy courses are most commonly selected from disciplines such as chemistry, engineering, mathematics, physiology, statistics, or related areas. In some instances the SAC may determine that certain undergraduate pharmacy courses are essential components of the program of study. No graduate credit will be given for such courses.

The core curriculum for the Ph.D. degree, as well as elective courses taught within the department, are listed below:

### Core Curriculum

PHA 801. Introduction to the Pharmaceutical Sciences	(3 hours)
PHA 803. Research Techniques I	(3 hours)
PHA 804. Research Techniques II	(3 hours)
PHA 805. Isotope Techniques	(3 hours)
PHA 807. Pharmaceutical Biotechnology	(3 hours)
PHA 808. Quantitative Aspects of Drug Action I	(3 hours)
PHA 809. Quantitative Aspects of Drug Action II	(3 hours)
PHA 897. Graduate Seminar	(3 hours)

### Current Department Courses

PHA 813. Advanced Medicinal Chemistry	(3 hours)
PHA 833. Advanced Pharmacokinetics	(3 hours)
PHA 835. Advanced Physical Pharmacy I	(3 hours)
PHA 836. Advanced Physical Pharmacy II	(3 hours)
PHA 837. Advanced Biopharmaceutics	(3 hours)
PHA 839. Drug Delivery Systems	(3 hours)
PHA 849. Special Topics in Pharmaceutics	(1-5 hours)
PHA 869. Special Topics in Pharmacodynamics	(1-5 hours)

### Transfer Credit

Upon approval by the program director, up to 15 semester hours of graduate-level credit may be transferred from other approved institutions. The student must supply a transcript and the necessary descriptive materials from each course to the program director. The program director will determine the equivalent course and the number of credit hours accepted. Courses cannot be transferred for credit if: a) they have been applied in whole or in part toward another degree; b) they have been taken more than six years before admission into the Ph.D. program; or c) a grade below B (or the equivalent) was earned.

### Seminar Requirements

Throughout the course of study the student is expected to read the current literature and attend and actively participate in the seminar programs offered by the department and the School of Pharmacy. The student will register for seminar during the spring semester of each year.

### Graduate Student Teaching Program (GSTP)

Each student in the Ph.D. program is required to complete the GSTP. The goal of the program is to introduce graduate students in the department to the necessary skills should they decide to pursue a career in academics. These skills include, writing, presentation, curriculum development and teaching.

### Student Probation and/or Dismissal

A cumulative grade point of at least 3.0 is required for graduation from the Ph.D. program. Semester and cumulative grade point averages are indications of a student's academic performance. A student whose grade point average for a single semester drops below 3.0 or whose cumulative grade point average falls below 3.0 or who does not provide regular, documented evidence of progress in their research program is making unsatisfactory academic progress.

1. Academic Warning—An academic warning is issued the first time that a student's single semester and/or cumulative GPA falls below 3.0 or the first time a student receives a grade of less than B or S in any graduate-level course, or in an undergraduate course offered by the Department of Pharmaceutical Sciences.

2. **Academic Exclusion**—Students may be permanently excluded from the program for:
  1. failing to maintain a cumulative GPA of 3.0 following a previous academic warning.
  2. receiving a grade lower than B in more than two graduate-level courses or in two undergraduate courses taught within the Department of Pharmaceutical Sciences.
  3. two unsatisfactory performances on the Ph.D. preliminary examination.

## **Residence Requirements**

Graduate students must complete all degree requirements within six years of the initial date of matriculation. Two years must be completed in residence at Mercer University. A student must be in residence at the time of completion of the dissertation.

## **Student Advisory Committee (SAC)**

This committee shall consist of five voting members. At least three committee members must be Mercer University graduate faculty members, and at least one must be from outside of the department. In addition to the major professor, at least one of the Mercer graduate faculty members must be from within the student's discipline. Two or more committee members must be graduate fellows of the Mercer University graduate faculty.

Because of special knowledge and distinction in the area of the student's work, additional individuals from outside the University may be appointed to the SAC with nonvoting status. To appoint an individual outside of the University to a SAC, the major professor will submit a request with justification to the program director for approval. Appeals may be made to the graduate faculty of the Southern School of Pharmacy.

The major responsibilities of the SAC are: to suggest and review courses in the program of study; to monitor the progress of the student through semiannual meetings in December and June, or more frequently if required; to solicit questions, develop the scope and format, and grade the preliminary examination; to approve the preliminary research protocol; to provide advice during the conduct of the research; and to critically evaluate and approve the dissertation and final oral defense.

## **Preliminary Examination**

The purpose of the preliminary examination is to determine whether the student has been adequately prepared through course work and other activities to undertake an original research project. The breadth and depth of knowledge in the student's chosen discipline will also be examined. This examination will be timed and closed-book, and it will be related to the student's selected discipline and course work.

The examination will be administered after completion of all course work and other requirements listed on the Program of Study form. Approval for the student to undertake this examination must be granted by the program director at the recommendation of the major professor.

The examination will be composed of questions solicited by the SAC.

## **Preliminary Research Protocol**

A protocol describing the student's dissertation project must be submitted to the SAC written in the format of an NIH grant proposal. The student will defend the proposal orally before the SAC. Approval of the protocol by the SAC is required before the student can proceed formally with research activities.

## **Admission to Candidacy**

A student must apply for admission to candidacy following the successful completion of both the preliminary examination and the preliminary research protocol. The student must receive admission to candidacy at least 2 semesters prior to the date of expected graduation.

## **Progress Reports**

Progress reports will be prepared by each student in conjunction with the major professor and submitted to the program director and the graduate coordinator by June 30 of each year.

## **Manuscript Requirements**

All candidates for the Ph.D. degree must demonstrate competence in scientific writing by preparing and submitting at least one manuscript for publication.

The manuscript must be submitted for publication before the candidate's final oral defense can be scheduled.

## **Dissertation and Final Oral Defense**

An essential component of the Ph.D. degree program is the student's successful completion of an original research project under the supervision of the major professor and in consultation with the SAC. The work is expected to lead to one or more publications in refereed scientific journals.

The student must prepare a written dissertation based on his/her research work. The format of the dissertation must comply with the regulations contained in the *Guide to the Preparation of Theses and Dissertations*. After the dissertation has been approved by the SAC, a final oral defense is scheduled during which the candidate's understanding of the completed research project and knowledge of the major discipline are evaluated.

## **Course Descriptions**

### **PHA 801. Introduction to the Pharmaceutical Sciences (3 hours)**

This is a course designed to acquaint the student with the career options available to them with a degree in the area of pharmacy (PhD, PharmD or both). The student will be introduced to techniques in teaching, grant writing, scientific integrity/bioethics, developing a CV and cover letter, and interviewing.

### **PHA 803. Research Techniques I (3 hours)**

This course is designed to provide the student a background in modern analytical chemistry and instrumental methods of analysis with applications to the pharmaceutical sciences.

**PHA 804. Research Techniques II (3 hours)**

A course designed to introduce the student to a variety of techniques used in the laboratory. An emphasis will be placed on animal use and care, as well as biochemical and molecular theory and techniques.

**PHA 805. Isotope Tracer Techniques (3 hours)**

A lecture/laboratory course designed to acquaint the student with the theoretical foundations and experimental techniques needed for the proper use of isotopic tracers in scientific research. Emphasis will be given to the use of radioactive tracers and their applications to pharmaceutical and biomedical research.

**PHA 807. Pharmaceutical Biotechnology (3 hours)**

The course is designed to familiarize the student with current technology. Emphasis will be given to methods involving genetic manipulations and immunologic tools. In addition, the course will include a thorough review of the most current agents (both those approved and those undergoing testing) including a discussion of how they function and how they are produced.

**PHA 808. Quantitative Aspects of Drug Action I (3 hours)**

A didactic course that examines the area of pharmacokinetics from both qualitative and quantitative perspectives. Emphasis is placed on quantitative relationships that interrelate pharmacokinetics to the disciplines of anatomy and physiology.

**PHA 809. Quantitative Aspects of Drug Action II (3 hours)**

A didactic course that examines the area of pharmacodynamics from both qualitative and quantitative perspectives. Emphasis is placed on receptor mediated systems, and on methods used to classify these systems and to describe their behavior in quantitative terms.

**PHA 813. Advanced Medicinal Chemistry (3 hours)**

Prerequisites: calculus and physical chemistry.

A theoretical treatment of structure activity relationships and approaches to drug design, enzymology, drug metabolism and chemical mechanisms of drug action.

**PHA 833. Advanced Pharmacokinetics (3 hours)**

Prerequisites: calculus and computer skills.

A course designed to provide the student with the advanced knowledge and skills necessary for problem solving techniques related to the relationship between plasma concentration and effect and clearance concepts as it relates to drug therapy.

**PHA 835. Advanced Physical Pharmacy I (3 hours)**

A course designed to study advanced physical concepts and methods as they apply to pharmaceutical systems and problems. Emphasis will be on chemical kinetics, acid/base equilibria and solubility.

**PHA 836. Advanced Physical Pharmacy II (3 hours)**

A course designed to study advanced physical concepts and methods as they apply to pharmaceutical systems and problems. Emphasis will be on diffusion, dissolution, interfacial phenomena and flow properties.

**PHA 837. Advanced Biopharmaceutics (3 hours)**

A course to provide advanced study of the relationship between physiochemical properties of a drug in a dosage form and the pharmacologic, toxicologic or clinical response observed. Emphasis will be placed on design and evaluation of bioavailability studies.

**PHA 839. Drug Delivery Systems (3 hours)**

Prerequisite: Advanced Physical Pharmacy II (836).

A course designed to study the preformulation, formulation details/limitations of various delivery systems.

**PHA 849. Special Topics in Pharmaceutics (1-5 Hours)**

A course to provide an in-depth coverage of a variety of current topics in the area of pharmaceutics, with each course dealing with only one or two major topics.

**PHA 869. Special Topics in Pharmacodynamics (1-5 Hours)**

A course to provide an in-depth coverage of a variety of current topics in the area of pharmacology/pharmacodynamics, with each course dealing with only one or two major topics.

**PHA 897. Graduate Seminar (1 Hour)**

Weekly to bi-weekly presentation and discussion of research topics. Students are expected to present a minimum of one seminar annually while in residence. A minimum of 3 seminars by each doctoral student are required before graduation. The course is taught on a satisfactory/unsatisfactory grade basis.

**PHA 899. Doctoral Research (1-12 Hours)**

Research for doctoral students.

The course is taught on a satisfactory/unsatisfactory grade basis.



# Doctor of Pharmacy/Master of Business Administration Program

## Program Description

For qualified students at the Southern School of Pharmacy, Mercer University provides an opportunity to pursue a Master of Business Administration degree concurrently with a pharmacy degree. The MBA degree is earned through the Stetson School of Business and Economics (SSBE).

## Program Outcomes/Objectives

The outcomes of the Pharm.D. degree program also apply to the Pharm.D./MBA program. The objectives of the MBA program are published in the Cecil B. Day Graduate and Professional Campus catalog.

## Pharm.D. /MBA Program

The Master of Business Administration (MBA) degree is a professional degree for qualified students interested in the management of human, material, and/or financial resources in business, government, or non-profit institutions. The degree is designed to complement the Doctor of Pharmacy degree in a manner that will broaden the occupational and professional opportunities of the prospective graduate in community, industry, or institutional practice. The program has been carefully designed to permit concurrent pursuit of both the pharmacy and the MBA curriculum.

While completing the requirements for the Doctor of Pharmacy degree, students may take courses at the School of Business and Economics toward the MBA degree. The prerequisite and core courses for the MBA degree are listed below:

## Foundation Courses (12 Hours)

BAA 505. Micro and Macro Economics	(3 hours)
BAA 510. Accounting and Finance	(3 hours)
BAA 515. Management and Marketing	(3 hours)
BAA 520. Legal Environment of Business	(3 hours)

## MBA Core Program (21Hours)

BAA 601. Managerial Economics	(3 hours)
BAA 603. Managerial Accounting	(3 hours)
BAA 605. Marketing Concepts and Practices	(3 hours)
BAA 607. Management Information Systems	(3 hours)
BAA 609. Corporate Finance	(3 hours)
BAA 611. Operations Management Science	(3 hours)
BAA 613. Ethical Leadership	(3 hours)

## **MBA Personal Portfolio of Study (PPS) (12 Hours)**

### **MBA Capstone (3 Hours)**

BA 699. MBA Capstone (3 hours)

The following foundation courses in the MBA program are fulfilled through coursework in the Southern School of Pharmacy:

BAA 510 is fulfilled by completing Pharmacy Management 305 (an SSP required course taken during the first professional year).

BAA 515 is fulfilled by taking Basic Management Principles 511 (an SSP elective taken during the second professional year), Pharmacy Management 305 (an SSP required course taken during the first professional year), and Basic Marketing Principles 512 (an SSP elective taken during the first professional year).

For detailed information on the program, contact the Director of the Pharm.D./MBA Program.

# Doctor of Pharmacy/Doctor of Philosophy Program

## Program Description

The Doctor of Pharmacy (Pharm.D.)/Doctor of Philosophy (Ph.D.) Dual Degree Program enables highly qualified students to obtain both degrees in a shortened period of time. This dual degree program is designed primarily for students who are strongly motivated toward an academic/research career in the pharmaceutical sciences. The dual degree program is flexible enough to accommodate individuals of varied educational backgrounds. The actual time required for completion of the program depends on the individual qualifications and interests of the student.

## Program Outcomes/Objectives

The outcomes and objectives of both the Doctor of Pharmacy (Pharm.D.) and the Doctor of Philosophy (Ph.D.) degree programs apply to the Pharm.D./Ph.D. Dual Degree Program.

## Admission Requirements

In order to enroll in the Pharm.D./Ph.D. Dual Degree Program, a student must separately apply for and gain admission to both the Pharm.D. and the Ph.D. degree programs. It is recommended that a student apply for admission to the Ph.D. program at the time he/she applies for admission to the Pharm.D. program. A student may join the dual degree program after beginning the Pharm.D. degree program at Mercer by gaining admission to the Ph.D. degree program. However, this should be done by the spring semester of the first year in order to gain full potential benefits from the program. Application forms for admission to the Ph.D. degree program may be obtained from the Ph.D. Program Director in the Department of Pharmaceutical Sciences.

All applicants to the dual degree program must have a minimum of an earned Bachelor of Arts or Bachelor of Science degree. This degree may be in any discipline, but all pre-pharmacy requirements must be satisfied at the time of admission. In addition, applicants are expected to satisfy the following requirements for admission to the Ph.D. degree program:

1. Submit a completed application form and additional information requested on the form, along with a non-refundable \$25 application fee.
2. Have a minimum grade point average of 3.0, based on a 4.0 scale.
3. Perform satisfactorily on the Graduate Record Examination (GRE), with a minimum score of 1000 (composite of verbal and quantitative sections).
4. Score at least 550 (paper-based test) or 213 (computer-based test) on the Test of English as a Foreign Language (TOEFL), if the applicant is from a non-English speaking country.
5. Submit official transcripts from each college or university attended.

6. Submit three letters of recommendation (on specific forms provided by the department) from persons able to evaluate the applicant's academic abilities.
7. Schedule a personal interview with selected department faculty members.

## Program Requirements

Upon acceptance into the dual degree program, an advisor from the faculty of the Department of Pharmaceutical Sciences will be assigned to the student. The advisor will schedule the program of study until the student selects a major professor. The specific program selected will be determined by the student's previous academic history, as well as by the departmental requirements of the Ph.D. program.

The first three years of the program include completion of all Ph.D. prerequisite courses and the core required courses in the Pharm.D. and Ph.D. programs. The following structural modifications will be made to the Pharm.D. curriculum:

1. Several courses in the Pharm. D. curriculum are not required in this program. These courses are:

PHA 305. Pharmacy Management	(4 hours)
PHA xxx. Advanced Practice Experiences Elective	(5 hours)
PHA xxx. Advanced Practice Experiences Elective	(5 hours)
2. The graduate courses Quantitative Aspects of Drug Action I and II (6 hours) will substitute for General Principles of Pharmacotherapy 440.
3. Completion of the Ph.D. core required curriculum will satisfy the requirements for professional electives.

At the conclusion of the third year, students will complete elective graduate courses and embark on the research component of the curriculum. The advanced pharmacy practice experiences will be completed during the summers after completion of all prerequisite courses.

Students will participate in the graduate seminar throughout their matriculation, and they will enroll for credit in the spring semester, beginning with the third year.

Admission to this program is granted with the expectation that students will complete requirements of both the Pharm.D. and Ph.D. degrees. Should a student decide to withdraw from the dual degree program, they must reapply for admission to the Pharm.D. program, and, if accepted, they must fulfill all requirements of the Pharm.D. program.

## Summary

The dual-degree program will be limited to no more than three students per academic year.

1. Several courses in the Pharm.D. curriculum will be eliminated as requirements:

PHA 305. Pharmacy Management	(4 hours)
PHA xxx. Advanced Practice Experiences Elective	(5 hours)
PHA xxx. Advanced Practice Experiences Elective	(5 hours)
PHA xxx. Professional Electives (already approved)	(8 hours)

2. Substitute the graduate courses Quantitative Aspects of Drug Action I and II for General Principles of Pharmacotherapy 440.

## **Financial Arrangements**

Students who are enrolled in the Pharm.D./Ph.D. program will pay full tuition for the first three years. Tuition waivers will be granted for the remainder of the program, normally the fourth through seventh years. Students will be encouraged to apply for extramural funding of their educational program. Departmental stipends will be awarded on a competitive basis for the fourth through seventh years, subject to availability. Stipend support beyond this time will be based on extramural funding. Financial support through tuition waivers or stipends is provided based on contributions to the teaching program, as described in departmental policies.



# Post-Graduate Training Programs

## Residencies

The Southern School of Pharmacy offers a limited number of post-doctoral residencies to qualified individuals each year. Although not required for entry into pharmacy practice, a one-year residency affords the Pharm.D. graduate an opportunity to develop expertise in clinical pharmacy practice and specialty areas. Some of the objectives of Mercer residency programs are:

1. To provide challenging postgraduate opportunities for highly motivated Pharm.D. graduates to specialize in the delivery of pharmaceutical care services, to improve their teaching abilities, and to develop research skills.
2. To serve as a catalyst for a change to more patient-oriented services in health systems, nursing homes, and the community pharmacy environment.
3. To assist the school and the clinical and administrative sciences faculty in:
  - a. Meeting ACPE accreditation guidelines for experiential and didactic teaching.
  - b. Providing backup support for ongoing patient services offered by Mercer faculty.
  - c. Generating quality publishable practice-oriented research.

Residency positions are currently available in community pharmacy and drug information.

## Certificate Programs

Because of the explosion of knowledge in health care and specialty pharmacy practice, more concentrated in-depth continuing education is beneficial for pharmacists practicing in specialized areas or interested in moving to new practice settings. Certificate programs are intended to educate and teach new skills that enable practitioners to develop predetermined practice competencies. Upon meeting the predetermined requirements, a certificate of achievement is issued to the participant. A certificate program meets the following criteria:

1. The program is curriculum-based.
2. The program is academically rigorous.
3. Satisfactory completion of lessons and/or examinations is required.
4. Both didactic and experiential elements are contained in the program.

5. The program has an outcome-focus oriented on new practice competencies rather than providing information to assist practitioners to keep up in their practice areas.

The Southern School of Pharmacy offers several certificate programs. The National Community Pharmacists Association (NCPA) and the Center for Pharmacy Management at the Southern School of Pharmacy have established a certificate program in community pharmacy ownership. The certificate is awarded to Mercer graduates who have participated in over 60 hours of didactic work in the area of community pharmacy ownership and management. This is accomplished through participation in PHA 305 Pharmacy Management and PHA 505 Community Pharmacy Ownership and in PHA 681 Advanced Community Advanced Practice Experience. Students receive experiential training in the distributive aspects of community pharmacy, as well as involvement in the application of pharmaceutical care in the community practice setting.

The Certificate in Diabetes Care is awarded to Mercer graduates who have successfully completed the following three items: the PHA 569 Diabetes Care elective in the third professional year; either an ambulatory care advanced practice experience or an advanced community practice experience at a site with special emphasis in diabetes care; and a diabetes care practicum taken at the end of the fourth professional year.

The Certificate in Geriatrics is awarded to Mercer graduates who have successfully completed the PHA 564 Geriatric Pharmacy elective in the third professional year and either an in-patient geriatric advanced practice experience or a geriatric long-term care advanced practice experience in the fourth professional year.



# The Register

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Lih-Jeh Wang, Pharm.D., B.C.P.S.  
Karen L. Ward, Pharm.D.  
Robert Warnock, R.Ph.  
D. Raymond Weber, Pharm.D.,  
B.C.P.S.  
Danni Page Wells, R.N., CCRN,  
Pharm.D.  
Sarah Wills  
Charles W. Wilson, Jr., R.Ph.  
Gary L. Wilson, R.Ph.  
Ron Wilson, R.Ph.  
Steve Wilson, Pharm.D.  
Charles Alden Wood, Jr., Pharm.D.  
Todd-Michael Woodard, R.Ph.  
Jessica Worcester, Pharm.D.  
Ilona Wozniak, R.Ph., MBA  
Donald J. Wright, Pharm.D.  
Katy H. Wright, Pharm.D.  
Charles H. Wynn, R.Ph.  
Kathy Yaughn, R.Ph.  
Mohammed Zakari, Pharm.D.  
John A. Zora, M.D., M.S.



# Telephone Directory Cecil B. Day Campus

Area Code (678)

Admissions:

## **Southern School of Pharmacy**

Doctor of Pharmacy (Pharm.D.)  
(Pharmacy Administration/Cafeteria Building) . . . . .547-6232  
Doctor of Philosophy (Ph.D.) in Pharmaceutical Sciences  
(DuVall Science Building) . . . . .547-6237

## **Stetson School of Business and Economics**

Undergraduate and Graduate Programs  
(School of Business and Economics - Davis Building) . . . . .547-6417

## **Tift College of Education**

Graduate Education Programs  
(Business and Education Building) . . . . .547-6330

## **School of Engineering**

Graduate Programs  
(Davis Building) . . . . .800-637-2378 ext. 2196

## **McAfee School of Theology**

Graduate Program  
(Theology Building) . . . . .547-6473

## **Georgia Baptist College of Nursing**

Undergraduate and Graduate Programs  
(Nursing Building) . . . . .547-6700

## **College of Continuing and Professional Studies**

(Davis Building, Douglas County, and Henry County) . . . . .547-6030

Bookstore

(Pharmacy Administration/Cafeteria Building) . . . . .547-6350

Campus Health Care Services

(Sheffield Center) . . . . .547-6130

Campus Student Life and Housing

(Sheffield Center) . . . . .547-6823/6104

Career Services

(Business/Education Building) . . . . .547-6023

Counseling Services

(Sheffield Center) . . . . .547-6060

Educational Media Services

(Swilley Building) . . . . .547-6231

English Language Institute

(Davis Building) . . . . .547-6375

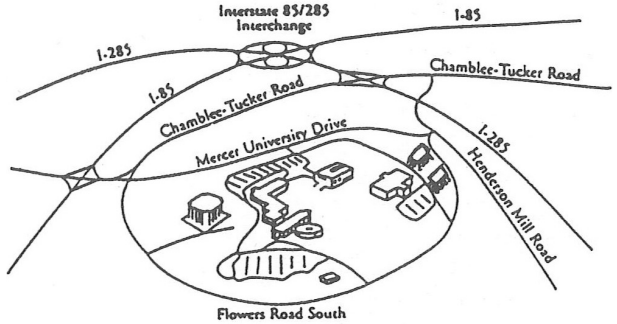
Employment	
Part-time Student Employment (On-Campus)	
(Student Financial Planning Office - Davis Building)	.....547-6400
University Personnel Office	
(Cecil B. Day Building)	.....547-6155
Financial Assistance (Student Financial Planning)	
(Davis Building)	.....547-6400
Information Technology Services	
(Swilley Building)	.....547-6310
Library	
(Swilley Building)	.....547-6280
Office of the President	
(Davis Building)	.....547-6395
Parking Decals	
(Campus Police; Pharmacy Administration/Cafeteria Building,	
Lower Level)	.....547-6395
Photocopies	
(Mailroom; Pharmacy Administration/Cafeteria Building,	
Lower Level)	.....547-6154
Physical Plant	
(Physical Plant Building)	.....547-6355
Police Department, Campus	
(Pharmacy Administration/Cafeteria Building, Lower Level)	..547-6358
Registration	
(Registrar's Office - Davis Building)	.....547-6263
Southern School of Pharmacy	
Dean's Office	
(Pharmacy Administration/Cafeteria Building)	.....547-6304
Office of Student Affairs and Admissions	
(Pharmacy Administration/Cafeteria Building)	.....547-6232
Continuing Education	
(DuVall Science Building)	.....547-6174
Department of Clinical and Administrative Sciences	
(DuVall Science Building)	.....678-547-6225/6224
Department of Pharmaceutical Sciences	
(DuVall Science Building)	.....547-6237
Transcripts	
(Registrar's Office - Davis Building)	.....547-6263
Tuition and Fees	
(Bursar's Office - Davis Building)	.....547-6121
University Advancement	
(Davis Building)	.....547-6400

For offices not listed above, dial the University operator at 678-547-6000.

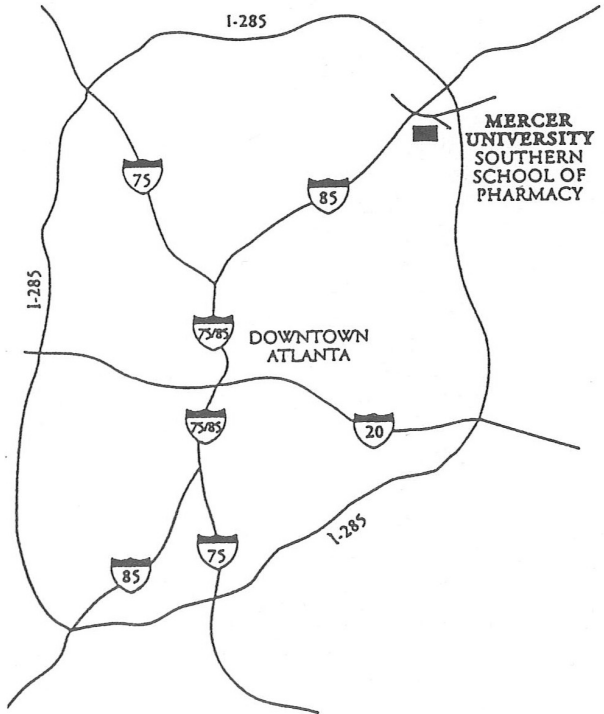


# Campus Location/Map

If you are traveling north on I-85 from downtown Atlanta, take Exit 94 (Chamblee-Tucker Road) and turn right at the traffic light. Stay in the right line. Proceed straight through the first traffic light. At the second traffic light, turn right; you will be on Mercer University Drive. Proceed straight through the third traffic light. The campus entrance will be the first right turn.



If you are traveling south on I-85 from outside the perimeter, take Exit 94 (Chamblee-Tucker Road) and turn left. Stay in the right lane. Proceed straight ahead through 2 traffic lights for .7 mile. After the second light, move over to the right one lane. At the third traffic light, turn right; you will be on Mercer University Drive. Proceed straight through the fourth traffic light. The campus entrance will be the first right turn.



If you are traveling on I-285 north, take Exit 34 (Chamblee-Tucker Road); from I-285 east, take Exit 33-A (Chamblee-Tucker Road). Go INSIDE the perimeter. Proceed for 1.2 miles on Chamblee-Tucker Road until you reach the intersection of Chamblee-Tucker Road and Mercer University Drive. Turn left onto Mercer University Drive; proceed straight through the next traffic light. The campus entrance will be the first right turn.



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