

**SAMUEL HUTTO COLLECTION**  
PP0054

**Descriptive Summary**

*Creator* Hutto, Samuel

*Title* Samuel Hutto Collection

*Accession Number* PP0054

*Physical Description* 1 linear foot in 1 box

*Inclusive Dates* 1979-2013

*Language Note* English

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**Administrative Information**

*Repository*  
Mercer University Library  
Archives and Digital Initiatives  
1501 Mercer University Dr.  
Macon, Georgia 31207  
478-301-2968  
archives@mercer.edu

*Citation*  
[after identification of item(s)], Samuel Hutto Collection. Archives and Digital Initiatives,  
Mercer University Library, Macon, GA.

*Acquisition*  
Gift of Samuel Hutto

*Processing note*  
Inventory prepared by Kathryn Blackburn Wright (August 2014) and Rachel Lukavsky  
(November 2020)

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## **Collection Description**

### *Biographical Note*

Samuel Hutto taught art courses at Mercer for over thirty-five years, attaining the status of full professor. His teaching focus was primarily drawing and painting, and he also taught additional courses in art appreciation, art history, and printmaking. In addition to teaching for the College of Liberal Arts, he also taught the occasional course for the School of Education. He was married to Barbara English Hutto (1940-2013) and had one daughter, Maggie.

### *Scope and Content Note*

This collection contains mostly Art Department meeting minutes, items concerning on-campus gallery exhibits, and course information including syllabi. Also included are Samuel Hutto's curriculum vitae, and items pertaining to professional development, and his work. More miscellaneous items include reports, committee meeting minutes, and administrative items such as information on the old email system, Pines, and the first computerized student record system, SIS.

### *Subjects*

Hutto, Samuel  
Mercer University

### *Related Material*

College of Liberal Arts meeting minutes and standing committee lists were added to the CLA collection. Sigma Alpha Epsilon fraternity and Phi Mu sorority items were added to their respective folders in the university file. Biographical information on colleagues in the Art Department was added to their biographical files.

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## **Series Description**

- Series 1: Administrative
- Series 2: Art Department
- Series 3: Clippings
- Series 4: Committee
- Series 5: Personals Papers
- Series 6: Policies and Reports
- Series 7: Personal Possessions

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## **Container List**

SERIES 1: ADMINISTRATIVE

Folder 1/1: Contracts

Folder 1/2: Pine Email System

Folder 1/3: SIS

SERIES 2: ART DEPARTMENT

Folder 1/4: Alumni and Majors

Folder 1/5: Assessment Documents

Folder 1/6: Courses, Summer 1998—ART 101

Folder 1/7: Courses, Summer 1998—Art Appreciation

Folder 1/8: Courses, Spring 1997—Art Education

Folder 1/9: Courses, Spring 1999—Drawing (ART 115)

Folder 1/10: Courses, 1995—General Education changes under the new semester system

Folder 1/11: Courses, Fall 1997—Life Drawing (ART 350)

Folder 1/12: Courses, Fall 1997—Painting (ART 225)

Folder 1/13: Courses, 1996—Proposed changes under the semester system

Folder 1/14: Courses, 1992—Senior exhibits

Folder 1/15: Courses, Fall 1997—Watercolor (ART 355)

Folder 1/16: Five-Year Plan, 1996

Folder 1/17: Gallery exhibits

Folder 1/18: Meeting minutes

Folder 1/19: Scholarships

Folder 1/20: Self-studies, 1972, 1983

Folder 1/21: Syllabi

SERIES 3: CLIPPINGS

Folder 1/22: Clippings

SERIES 4: COMMITTEE

Folder 1/23: Fine Arts Committee (Winter 1991)

Folder 1/24: Teacher Education Committee (1980-1986)

Folder 1/25: Teacher Education Committee (1987-1998)

Folder 1/26: School of Education; Accreditation

SERIES 5: PERSONAL PAPERS

Folder 1/27: Correspondence

Folder 1/28: Curriculum Vitae; Professional Development; Work

Folder 1/29: Photographs

SERIES 6: POLICIES AND REPORTS

Folder 1/30: Benefits; Tuition Waiver, 1996

Folder 1/31: College of Liberal Arts syllabus policy, 1995

Folder 1/32: Art Department Report to the Definition Committee (February 6, 1991)

Folder 1/33: "The Fine Arts at Mercer, What Would They Need to Flourish?" (December 1991)

SERIES 7: PERSONAL POSSESSIONS

Folder 1/34: Teaching Notes; Sketches; Drawings